

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene: 6:00 p.m.** (Roll Call)
Call to Order:
School Board Roll Call
Dave Espe, Elaine Larabee, Greg Lehman, Holly Link, Adam Seidel, Terri Swartout
2. **Pledge of Allegiance: 6:00 p.m.**
3. **Agenda Review and Approval: 6:05 p.m.** (Action)
Approval of the agenda for the Monday, January 22, 2018 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____
4. **Approval of Previous Minutes: 6:05 p.m.** (Action) 3
Approval of the January 8, 2018 Unofficial Minutes from the Organizational Meeting .

Motion _____ Seconded _____
5. **Public Comment: 6:05 p.m.** (Information)
6. **Announcements: 6:10 p.m.** (Information)
7. **Spotlight on Success: 6:15 p.m.** (Information)
CMS: Compliment Project - Video (Nate Swenson, Principal) - *To be rescheduled*
8. **Board Work: 6:25 p.m.** (Action)
 - A. Decision Preparation
 - 1) 2018-2019 School Calendar (Draft) 7
 - 2) 2019-2020 School Calendar (Preliminary) 8
 - 3) Fiscal Year (FY) 2019 Budget Timelines 9
 - 4) Fiscal Year (FY) 2019 Budget Assumptions 11
 - B. Required Board Action (Action)
 - 1) Fiscal Year (FY) 2017-2018 Mid-Year Budget Approval 14

Motion _____ Seconded _____
 - 2) Appointment of Board Member to Fill Vacant Seat - Approval

Motion _____ Seconded _____
 - C. Record of Board Self-Evaluation (Action)
 - 1) Record of Board Policy Monitoring - Ends & EL's 32

Motion _____ Seconded _____
 - 2) Record of Board Self-Evaluation - Governance Policies 36

Motion _____ Seconded _____
9. **Superintendent Consent Agenda: 7:00 p.m.** (Action)
Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ Seconded _____

 - A. Monthly Reports
 - 1) Resolution of Acceptance of Donations 41
 - 2) Human Resources Report 43

3) Business Services Reports		
a. Board Business		45
b. Financial Report - Monthly Revenue/Expenditure Report		
(1) Monthly Revenue/Expenditure Report, Dec 2017		46
(2) Monthly Revenue/Expenditure Report, Nov 2017		47
B. Fiscal Year (FY) 2019 Capital Budget for Buses		
1) Executive Summary		48
C. Seek Bids - Concrete Work		49
D. Seek Bids - Lighting Upgrades		50
E. Bid Award - Data switches, wireless access points, wireless controller license including all implementation and maintenance services.		51
F. Approval of Agreement with Building & Grounds		52
10. Board Education & Required Reporting	(Information)	
11. Superintendent's Incidental Information Report	(Information)	
<i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i>		
12. Board Action on Committee Reports & Minutes: <u>7:05 p.m.</u>	(Information)	
A. 2018 School Board Committee & Outside Organization Assignments		53
B. Board Development Committee		
C. Community Linkage Committee		
D. Negotiations Committee		
E. Policy Committee		
13. Other Board Updates (TIES, AMSD, WMEP, ISD 287, PTO): <u>7:20 p.m.</u>	(Information)	
A. TIES (Technology & Information Education Services) - Greg Lehman		
B. AMSD (Associated Metropolitan School District) - Holly Link Terri Swartout		
C. WMEP (West Metro Education Program) - Dave Espe		
D. ISD 287 (Intermediate School District 287) - Greg Lehman		
14. Board Work Plan: <u>7:30 p.m.</u>		
A. "Proposed" Work Plan Changes Document	(Action)	54
	Motion _____ Seconded _____	
B. 2017-2018 Annual Work Plan (Jan-Jun)		55
	Motion _____ Seconded _____	
C. 2017-2018 School Board Calendar of Events & Activities (Jan-Jun)		61
15. Adjournment: ____ p.m.	(Action)	
MOTION to adjourn the Monday, January 22, 2018 Meeting of the Eden Prairie School Board at ____ p.m.		
	Motion _____ Seconded _____	

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE JANUARY 8, 2018
SCHOOL BOARD ORGANIZATIONAL MEETING

The organizational meeting of the Independent School District 272 School Board was held on the 8th day of January, 2018 in the Administrative Services Center, located at 8100 School Road, Eden Prairie, Minnesota.

1. Convene

A. Call to order

Chair E. Larabee called the meeting to order at 6:00 p.m.

B. School Board Roll Call

Board Members Present: Dave Espe, Elaine Larabee, Greg Lehman, Holly Link, Adam Seidel, Terri Swartout

Not Present: John Kohner

Superintendent: Josh Swanson

2. Pledge of Allegiance

3. Oath of Office for Newly Elected School Board Members

I swear that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District 272 to the best of my judgment and ability.

4. Agenda Review and Approval

MOTION by D. Espe, Seconded by G. Lehman to approve the agenda for the Monday, January 8, 2018 of Independent School District 272, Eden Prairie Schools - Passed

5. Approval of Previous Minutes

MOTION by H. Link, Seconded by G. Lehman to approve the Unofficial Minutes of the Regular Business Meeting held on November 27, 2017 and December 11, 2017, as well as the Truth in Taxation Hearing on December 11, 2017 – Passed

6. ELECTION OF OFFICERS

MOTION by H. Link, Seconded by G. Lehman to nominate a slate of officers to the School Board:

A. Election of Chair: Elaine Larabee to serve as the Board Chair

Elaine Larabee was re-elected chair of the School Board for Independent School District 272, Eden Prairie, for the calendar year January 8, 2018 through December 31, 2018.

B. Election of Vice Chair: Dave Espe to serve as the Board Vice Chair

Dave Espe was re-elected vice chair of the School Board for Independent School District 272, Eden Prairie, for the calendar year January 8, 2018 through December 31, 2018.

C. Election of Clerk: Adam Seidel to serve as the Board Clerk.

Adam Seidel was elected clerk of the School Board for Independent School District 272, Eden Prairie, for the calendar year January 8, 2018 through December 31, 2018.

D. Election of Treasurer: Holly Link to serve as the Board Treasurer

Holly Link was re-elected treasurer of the School Board for Independent School District 272, Eden Prairie, for the calendar year January 8, 2018 through December 31, 2018.

7. Annual Organizational Meeting

A. Approval of School Board Compensation

The compensation for School Board Members of Independent School District 272, Eden Prairie, MN, for the calendar year January 1, 2018 through December 31, 2018 will be \$4,800.00 (no change), and the School Board Chair's compensation will be \$6,600 per year (also no change).

MOTION by H. Link, Seconded by G. Lehman approving the School Board Compensation to remain the same as previous year, no change – Passed.

AMENDMENT by E. Larabee, Seconded by G. Lehman to add \$75.00/month or \$900 annually to the compensation of the Vice Chair position due to its importance, value, and extra involvement – YEAS-5, NAES-1, Passed 5-1

ORIGINAL MOTION as AMENDED – Passed

B. Approval of School Board Meeting Calendar

1) Tentative dates for School Board Meetings from January 2018 through June 2018 are below:



January through June 2018 School Board Meeting Schedule			
Date	Time	Meeting Type	Location
January, 2018			
Monday, Jan 8, 2018	6:00PM	Annual Organizational Meeting	Administrative Services Center
Monday, Jan 8, 2018	6:30PM	Board Workshop	Administrative Services Center
Monday, Jan 22, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
February, 2018			
Monday, Feb 12, 2018	5:00 – 7:00PM	Joint Meeting: Eden Prairie School Board and Eden Prairie City Council	Administrative Services Center
	6:00PM 7:00PM	Board Workshop	
Monday, Feb 26, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
March, 2018			
Monday, Mar 12, 2018	6:00PM	Board Workshop	Administrative Services Center
Monday, Mar 26, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
April, 2018			
Monday, Apr 9, 2018	6:00PM	Board Workshop	Administrative Services Center
Monday, Apr 23, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
May, 2018			
Monday, May 7, 2018*	6:00PM	Board Workshop	Administrative Services Center
Monday, May 21, 2018*	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
June, 2018			
Monday, June 4, 2018*	6:00PM	Board Workshop	Administrative Services Center
Monday, June 18, 2018*	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center

*Regular meeting date changed due to Memorial Day Holiday on Monday, May 28, 2018

MOTION by G. Lehman, Seconded by H. Link to affirm tentative dates for board meetings from January 2018 through June 2018 – Passed

- 2) Meeting dates after July 1, 2018 will be determined at a future meeting.

MOTION by T. Swartout, Seconded by G. Lehman to determine dates after July 1, 2018 at a future meeting – Passed

C. Resolution for Combined Polling Places for the 2019 School General Election(s)

MOTION by A. Seidel, Seconded by G. Lehman to adopt the *Resolution for Combined Polling Places for the 2019 School General Election(s)* as presented – Passed 6-0

1. Dave Espe Yes
2. John Kohner Not present
3. Elaine Larabee Yes
4. Greg Lehman Yes
5. Holly Link Yes
6. Adam Seidel Yes
7. Terri Swartout Yes

D. Appointment of the West Metro Education Program (WMEP) Representative: Dave Espe

E. Appointment of Intermediate District 287 (ISD 287) Representative: Greg Lehman

8. School Board Business

A. Approval to Accept Board Member Resignation

MOTION by H. Link, Seconded by G. Lehman to accept the resignation of Board Member John Kohner Board
– Passed

9. Superintendent Consent Agenda

A. Annual District Organizational Items

1. Designate District Newspaper

Designate Eden Prairie News, as the official newspaper for calendar year January 1, 2018 through December 31, 2018.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

3. Appointment of Money Wire Transfers

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2018 through December 31, 2018.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2018.

6. Appointment of School District Responsible Authority

Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

7. Appointment of Deputy Clerk and Deputy Treasurer

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

8. Machine-Signed Signature Authorization

Authorize the use of the facsimile demand deposit signature plate using the names of Elaine Larabee, Chair, Adam Seidel, Clerk and Holly Link, Treasurer, for the calendar year January 8, 2018 through December 31, 2018.

9. Authorization to Sign Contracts

Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

10. Approval of Local Education Agency (LEA) Representative

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2018 through December 31, 2018.

11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Superintendent/Director recommends the

Board authorize Joshua Loren Swanson to act as the Identified Official with Authority (loWA), and Brenda Haynes to add and remove names as the loWA for the Eden Prairie Public School District 0272-01 for the calendar year January 1, 2018 through December 31, 2018.

MOTION by D. Espe, Seconded by A. Seidel to approve the Superintendent Consent Agenda as Presented – Passed

10. ADJOURNMENT

MOTION by A. Seidel, Seconded by H. Link to adjourn the January 8, 2018 meeting of the Eden Prairie School Board at 6:13 p.m.

Adam Seidel, Board Clerk

2018-2019 District Calendar

JULY 2018						
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AUGUST	
Aug. 27-31	Teacher Workshops
Aug. 29	EPHS Open House 6:00-8:00 pm
SEPTEMBER	
Sept. 3	No School: Labor Day
Sept. 4	First Day of School
Sept. 13 & 18	Middle School Curriculum/Informal Conference 7th Grade 6:00-8:00 p.m.
Sept. 20	Middle School Curriculum/Informal Conference 8th Grade 6:00-8:00 p.m.
OCTOBER	
Oct. 9 & 11	Elementary Conferences 4:00-8:00 pm
Oct. 12	No School: Elementary Conferences/Professional Development (7-12) 8:00-4:00 pm
Oct. 10 & 15	High School Conferences 4:00-7:00 pm
Oct. 11 & 16	Middle School Conferences 3:00-7:30 pm
Oct. 18 & 19	No School: MEA
NOVEMBER	
Nov. 8	End of 1st Quarter
Nov. 9	No School: Grading Day (7-12); Professional Development (K-6)
Nov. 21	No School: Comp Day for Teachers
Nov. 22-23	No School: Thanksgiving Break
DECEMBER	
Dec. 12	High School Conferences 4:00-8:00 pm
Dec. 24-31	No School: Winter Break
JANUARY	
Jan. 1-2	No School: Winter Break
Jan. 21	No School: Martin Luther King Jr. Day
Jan. 24	End of 2nd Quarter/End of 1st Semester
Jan. 25	No School: Grading Day
FEBRUARY	
Feb. 18	No School: Elementary Conferences/Professional Development (7-12) 8:00-4:00 pm
Feb. 21 & 28	Elementary Conferences 4:00-8:00 pm
Feb. 25 & 27	High School Conferences 4:00-7:00 pm
Feb. 26 & 28	Middle School Conferences 3:00-7:30 pm
MARCH	
Mar. 1	No School: Comp Day for Teachers
Mar. 28	End of 3rd Quarter
Mar. 29	No School: Grading Day (7-12); Professional Development (K-6)
APRIL	
April 1-5	No School: Spring Break
MAY	
May 9	High School Conferences 4:00-6:00 pm
May 27	No School: Memorial Day
JUNE	
June 6	Last day of school
June 7	No School: Grading Day

JANUARY 2019						
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APRIL 2019						
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2019-2020 District Calendar

Preliminary and Subject to Change

JANUARY 2020						
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Monday, September 2, 2019 Labor Day

First day of School
September 3, 2019

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Winter Break

December 23, 2019 - January 3, 2020

Spring Break

March 30, 2019- April 3, 2020

MARCH 2020						
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Last day of School

June 9, 2020

APRIL 2020						
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DECEMBER 2019						
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Budget Events Timeline Fiscal Year 2018-19		
Date	Budget Event	Group/Action
September 2017	Preliminary FY 2018-19 Levy Certification	Board - Required Action
	Preliminary FY 2017-18 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2016-17 Year-End Financial Report	Board - Sup't Incidental
October 2017	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	Preliminary FY 2018-19 Levy Certification	Citizen Finance Advisory
	FY 2016-17 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2017	FY 2016-17 Audit Report	Board - Required Action
	Annual Budget Publication	Community
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2017	Final Levy Certification (Payable 2018; FY 2018-19 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Mid-Year Budget Update	Citizen Finance Advisory
	Initial Budget Assumptions	Citizen Finance Advisory
	Budget Timeline	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Audit Results	Leadership Team
January 2018	Preliminary FY 2018-19 Budget Assumptions/Drivers & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2018-19 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Budget Development	Leadership Team
	Requests for FY 2018-19 Capital Funding due to Business Office	Leadership Team
February 2018	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Budget Development	Leadership Team
March 2018	FY 2018-19 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2018-19 Budget Assumptions/Drivers	Board - Required Action
	Review Capital Item Requests	Citizen Finance Advisory
	Finalize Budget Assumptions/Drivers	Citizen Finance Advisory
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2018-19 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Review FY 2018-19 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
April 2018	FY 2018-19 Capital Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2018	FY 2018-19 Budget Presentation - 1st Reading	Board - Decision Prep
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2018	FY 2018-19 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

Collecting Input

School Board

The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.

Citizen Finance Advisory Committee (CFAC)

This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.

Leadership Team

This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.

Community

The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.

Superintendent's Cabinet

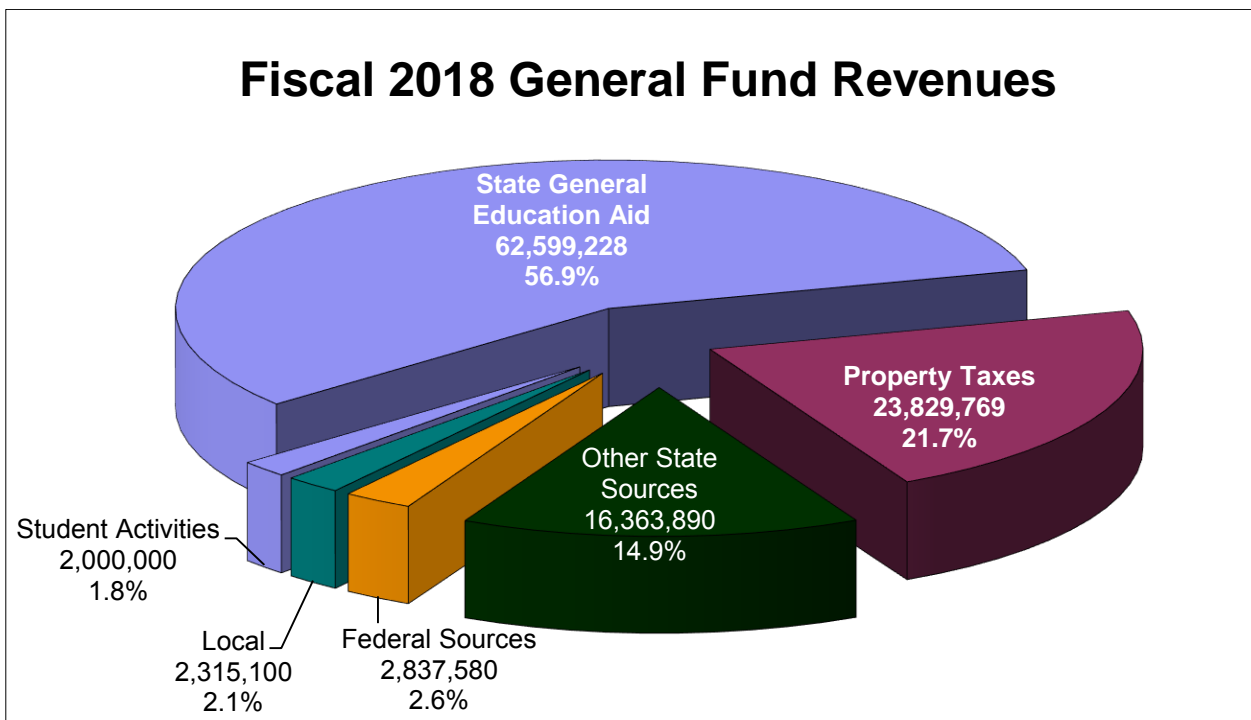
This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.



FY 2018-19 Budget Assumptions

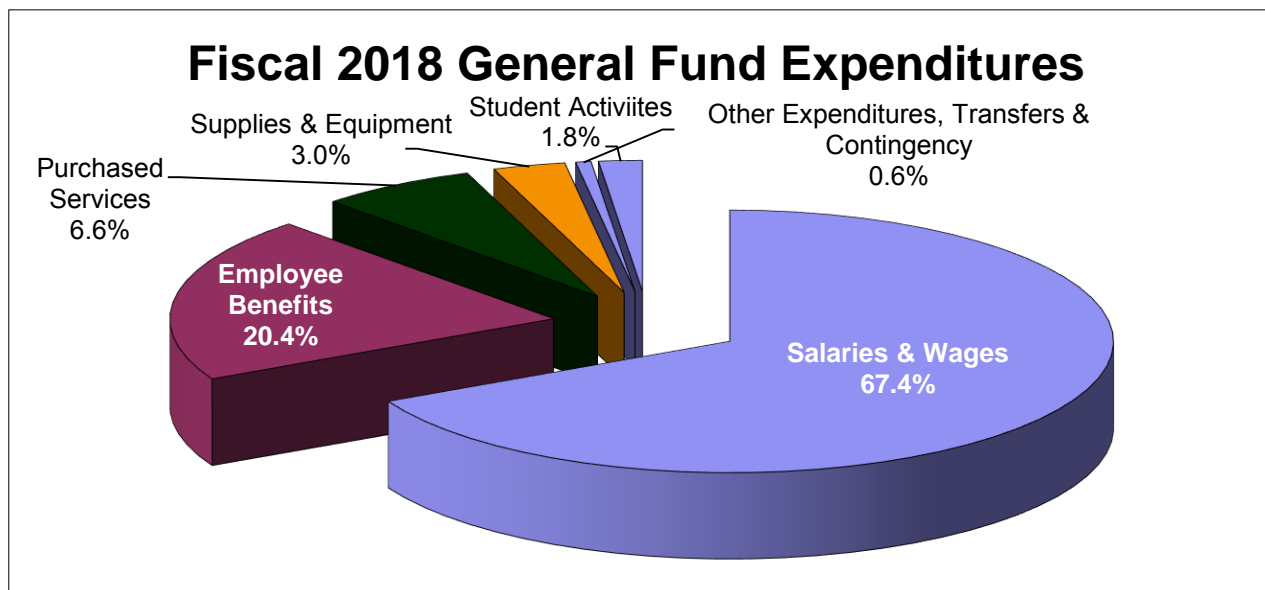
The School Board’s Executive Limitation 2.5.2 reads “There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year.” The assumptions reflect both revenue sources and expenditures for the General Fund budget.

1. Revenues:



- a. State Basic General Education Aid
 - FY19 financial model includes a 2.0% increase which was set in the 2017 legislative funding year.
 - 2018 legislative session is unlikely to include a financial change in Aid.
- b. Property Taxes
 - Assumed 2.02% inflationary increase to operating referendum
 - Tax levy approved by the board in December 2017
- c. Other State Sources (Special Education Aid & Other Categorical ids)
 - No assumed increases

- d. Federal Sources (Grants)
 - No assumed increases
 - e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
 - No assumed increases
2. **Estimated Enrollment**
- a. October 1, 2018 Kindergarten-12th grade estimated enrollment of 8,619, or 107 student decrease from October 1, 2017.
 - b. Includes projected 570 kindergarten students. Model projections range from 567-598.
3. **Expenditures:**



- a. Salary and Benefits
 - 87% of General Fund expenditures
 - Negotiation parameters established for unsettled union contracts:
 - 1. Classified Administrative and Support Staff (CLASS), Paraprofessionals (MSEA), Administrators (AST/EPSS), Principals, expiring June 30, 2018
 - Teacher Retirement Association (TRA) has proposed a 2.0% increase to employer contributions, phased incrementally. We've assumed a 0.5% increase for each of the next four years, costing approximately \$250,000 per year.
- b. Purchased Services, Supplies and Equipment
 - 4.0% increase for utilities
 - 3.0% increase for fiscal costs (Property insurance, legal, phone, etc.)
 - Site and department budgets remain flat

4. Teacher Retirements

- a. Assuming 25 retirements at the end of this fiscal year, financial savings would occur next year

5. Solar Power

- a. Assuming \$100,000 of bill credits due to generation of renewable energy

6. Efficiencies

- a. Continue to plan for \$500,000 of efficiencies

7. Classroom teacher staffing according to estimated enrollment and class size targets

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	24.0
Grade 3	25.0
Grade 4	29.0
Grades 5 & 6	30.0
Grades 7 & 8	31.0
Grades 9-12	31.5

* Class sizes may vary depending upon specific enrollment.

8. District Fees

- a. High School Parking
- Lot A & B - \$350/year
 - Lot C - \$200/year
- b. 2 Mile Transportation
- Kindergarten – Free
 - Grades 1-12 - \$175/year per student, \$295/year family cap

9. Meal Prices

- a. Continuing to review the Food Service fund revenues and expenditures to determine the need for a breakfast and/or lunch price increase. A proposal for price changes may come later in the spring.

MIDYEAR BUDGET



2017-2018

EDEN PRAIRIE SCHOOLS ISD#272
8100 SCHOOL ROAD
EDEN PRAIRIE, MN 55344

WWW.EDENPR.ORG



Inspiring Each Student Every Day

January 22, 2018

To: Dr. Josh Swanson, Superintendent
From: The Business Office

RE: Fiscal Year 2018 Mid-Year Budget Update

We submit and recommend to you an update to the FY 2018 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2017 actual fiscal year-end results as well as FY 2018 changes including:

- Enrollment Updates
- State funding and local cost updates
- Contract Settlements & Staff Placement
- Employee Benefit Selections
- Use of Contingency Funds
- Site and Department Budget Allocations

Highlights from the mid-year update are as follows:

General Fund

- No FY18 midyear budget impact to fund balance.
- Revenue - \$423,614 net decrease due to changes in general education aid from decreased enrollment.
- Expenditures - \$423,614 net decrease due to benefit election savings, salary for open positions that remain unfilled and transportation fuel costs.
- Increased Fund Balance of \$585,052 based on FY17 audit.

Food Service Fund

- No change in Budget for 2017-2018

Community Education Fund

- \$306,283 in increased revenue, primarily from tuition and fees.
- \$717,946 in increased expenditures to more closely reflect current program and staff costs

Capital Outlay and Building Funds

- No change in Budget for 2017-2018

Internal Service Fund

- \$162,084 increase to fund balance.
- Revenue - \$600,000 net increase due to changes in insurance premium costs and plans.
- Expenditures - \$400,000 net decrease due to actual versus projected claims for FY17.
- Fund Balance – Carryover of -\$837,916 from FY17 after audit.

Debt Service Fund

- No change in Budget for 2017-2018

Trust & Agency Fund

- No change in Budget for 2017-2018

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission. Included in this document are:

- Projected Fund Balances Through June 30, 2018
- Supporting summary pages for all funds, including all mid-year budget adjustments.

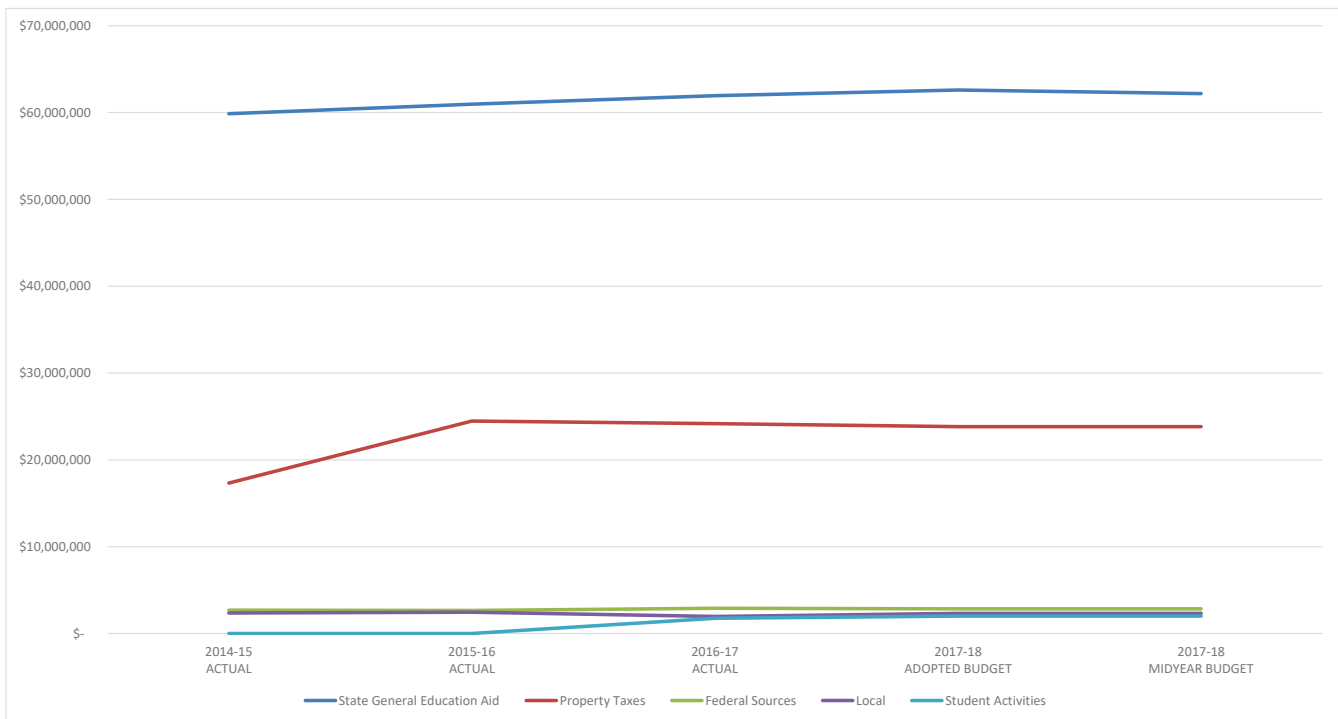
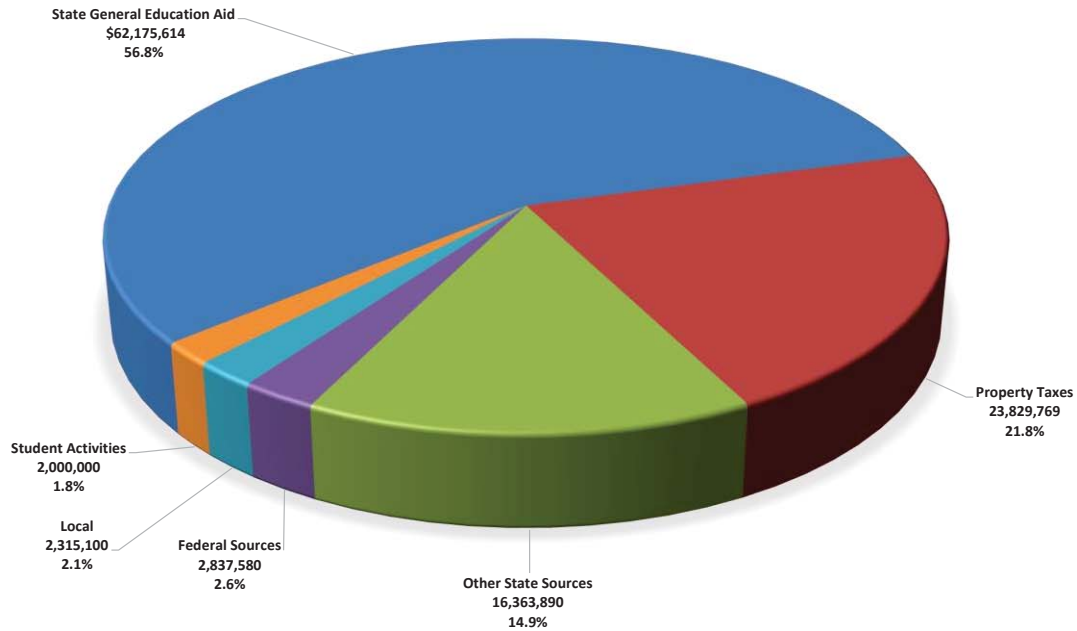
Please contact us with any questions.

PROJECTED FUND BALANCES THROUGH JUNE 30, 2018

FUND DESCRIPTION	6/30/2017 AUDITED BALANCE	2017-18 PROJECTED REVENUES	TRANSFERS INTO FUNDS	2017-18 PROJECTED EXPENDITURES	TRANSFERS OUT OF FUNDS	6/30/2018 PROJECTED BALANCE	6/30/2018 ADOPTED BALANCE	DIFFERENCE
GENERAL FUND								
A. UNASSIGNED	15,372,483	106,721,953	-	105,459,050	150,000	16,485,386	15,900,334	585,052
TRA Pension	-	-	-	-	-	-	-	-
B. ASSIGNED								
Site Carryover	653,945	-	-	200,000	-	453,945	302,581	151,364
Construction	782,417	-	-	-	-	782,417	516,723	265,694
Curriculum Adoption	350,000	-	-	-	-	350,000	-	350,000
Student Activities/Fundraising	622,895	2,000,000	-	2,000,000	-	622,895	725,335	(102,440)
C. RESTRICTED/RESERVED - Medical Assistance	1,128,223	800,000	-	763,936	-	1,164,287	1,357,779	(193,492)
TOTAL GENERAL FUND	18,909,963	109,521,953	-	108,422,986	150,000	19,858,930	18,802,752	1,056,178
				Total exp including transfers	108,572,986			
CAPITAL								
Operating Capital	594,605	3,502,538	-	3,466,028	-	631,115	300,315	330,800
Assigned - Cell Tower	100,774	66,000	-	66,000	-	100,774	118,381	(17,607)
LTFM - Health & Safety	(18,882)	643,138	-	641,250	-	(16,994)	46,447	(63,441)
LTFM - Deferred Capital	-	1,173,250	-	1,173,250	-	-	-	-
Capital Projects Levy	48,183	6,552,624	-	6,323,545	-	277,262	544,948	(267,686)
TOTAL CAPITAL OUTLAY	724,680	11,937,550	-	11,670,073	-	992,157	1,010,091	(17,934)
FOOD SERVICE	712,332	4,903,900	-	4,882,790	-	733,442	675,800	57,642
COMMUNITY SERVICE								
Regular Community Education	470,135	2,852,765	150,000	3,143,732	-	329,168	738,161	(408,993)
PERA/TRA pension	-	-	-	-	-	-	-	-
LCTS	-	171,900	-	167,911	-	3,989	-	3,989
Early Child Family Education	739,955	767,534	-	896,003	-	611,486	959,905	(348,419)
School Readiness	(321,860)	1,315,929	-	1,477,414	-	(483,345)	(121,995)	(361,350)
Non Public/Preschool Screening	-	50,693	-	37,837	-	12,856	16,005	(3,149)
TOTAL COMMUNITY SERVICE	888,230	5,158,821	150,000	5,722,897	-	474,154	1,592,076	(1,117,922)
		Total rev including transfers	5,308,821					
LONG TERM FACILITIES MAINTENANCE (LTFM)	9,786,198	30,000	-	5,126,750	-	4,689,448	6,211,701	(1,522,253)
DEBT SERVICE								
Principal & Interst	1,238,551	3,927,305	-	4,607,863	-	557,993	336,979	221,014
Post-Employment Benefits	523,654	3,988,782	-	3,840,288	-	672,148	668,278	3,870
TOTAL DEBT SERVICE	1,762,205	7,916,087	-	8,448,151	-	1,230,141	1,005,257	224,884
INTERNAL SERVICE FUND								
Self Funded Medical	(837,916)	11,600,000	-	10,600,000	-	162,084	-	162,084
Self Funded Dental	311,994	1,200,000	-	1,200,000	-	311,994	225,362	86,632
TOTAL INTERNAL SERVICE FUND	(525,922)	12,800,000	-	11,800,000	-	474,078	225,362	248,716
TRUST & AGENCY								
Employee Severance	684,076	4,000	-	-	-	688,076	861,485	(173,409)
Post-Employment Benefits Irrevocable Trust	16,196,404	1,000,000	-	1,000,000	-	16,196,404	14,465,102	1,731,302
Flexible Benefits	199,593	700,000	-	700,000	-	199,593	190,361	9,232
Trust & Agency	50,542	8,000	-	8,000	-	50,542	46,744	3,798
TOTAL TRUST & AGENCY	17,130,615	1,712,000	-	1,708,000	-	17,134,615	15,563,692	1,570,923
TOTAL	49,388,301	153,980,311	150,000	157,781,647	150,000	45,424,881	45,086,731	338,150
		Total rev including transfers	154,130,311	Total exp including transfers	157,931,647			
General Fund (Unassigned)	15,372,483	106,721,953	-	105,459,050	150,000	16,485,386	15,900,334	585,052
General Fund Balance %	14.9%					15.6%	15.0%	

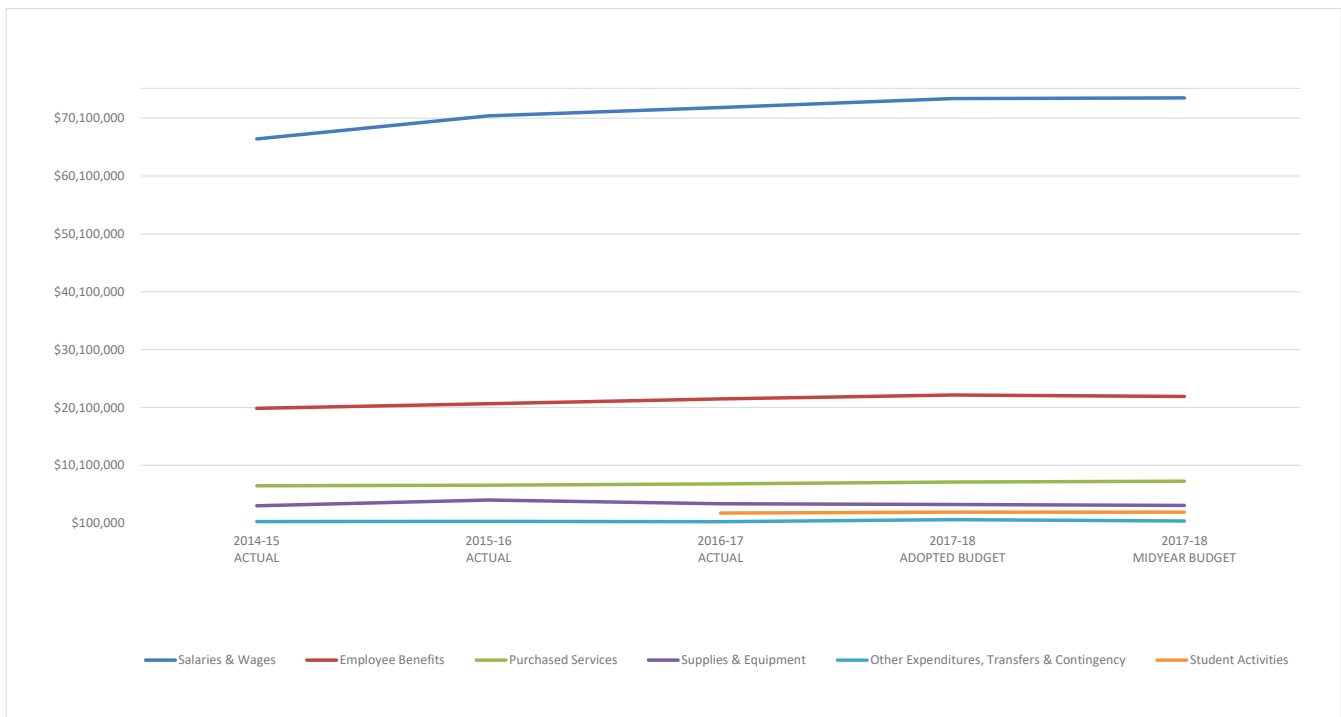
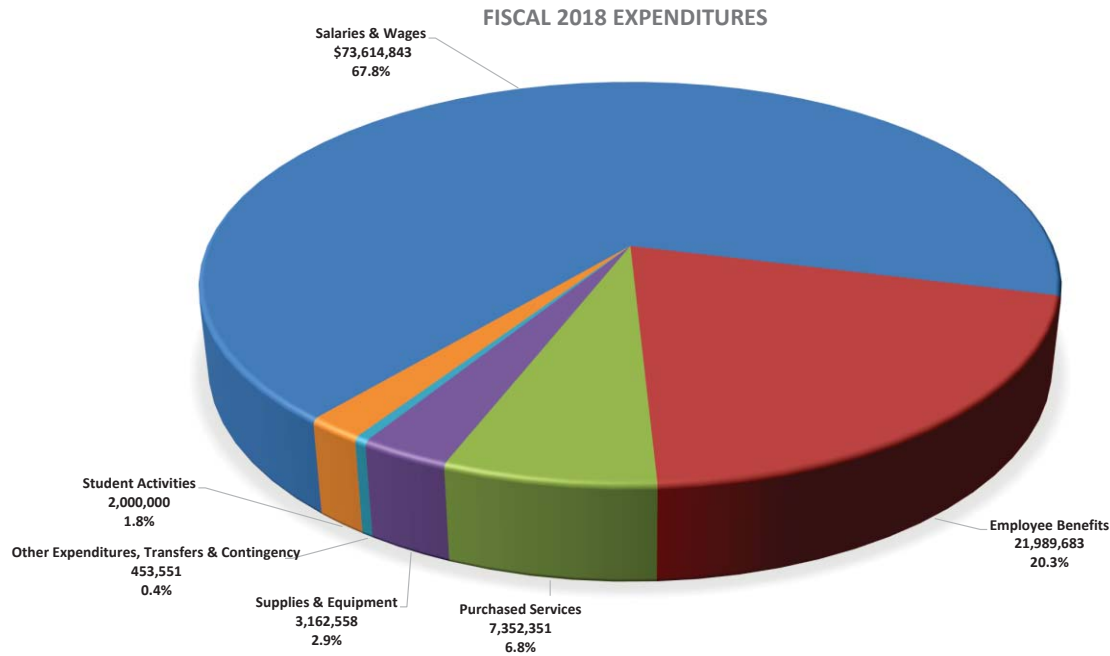
GENERAL FUND REVENUE

FISCAL 2018 REVENUE



GENERAL OPERATING FUND REVENUE	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
State General Education Aid	\$ 59,870,010	\$ 60,965,947	\$ 61,954,278	\$ 62,599,228	\$ 62,175,614	\$ (423,614)	-0.68%
Property Taxes	17,321,679	24,466,468	24,174,549	23,829,769	23,829,769	-	0.00%
Other State Sources	13,292,229	14,625,256	15,928,632	16,363,890	16,363,890	-	0.00%
Federal Sources	2,691,548	2,648,070	2,901,606	2,837,580	2,837,580	-	0.00%
Local	2,356,668	2,450,335	1,958,240	2,315,100	2,315,100	-	0.00%
Student Activities	-	-	1,741,421	2,000,000	2,000,000	-	-
TOTAL	\$ 95,532,135	\$ 105,156,076	\$ 108,658,726	\$ 109,945,567	\$ 109,521,953	\$ (423,614)	-0.39%

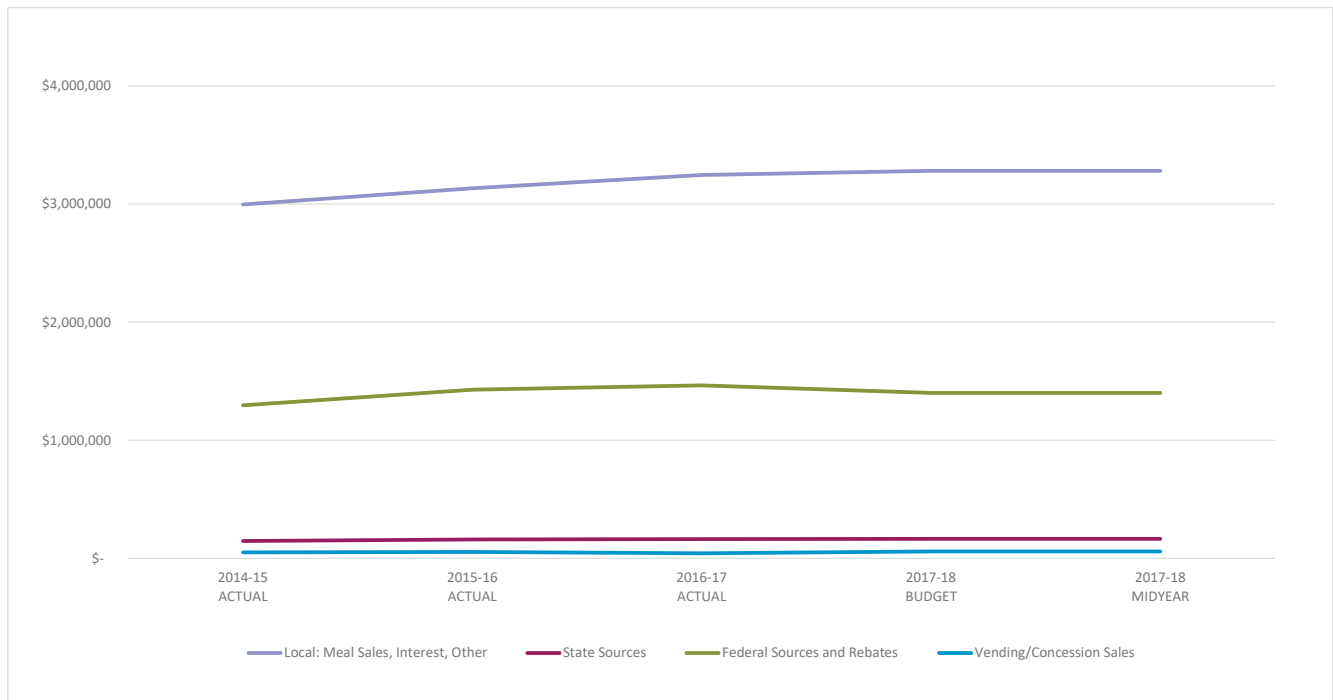
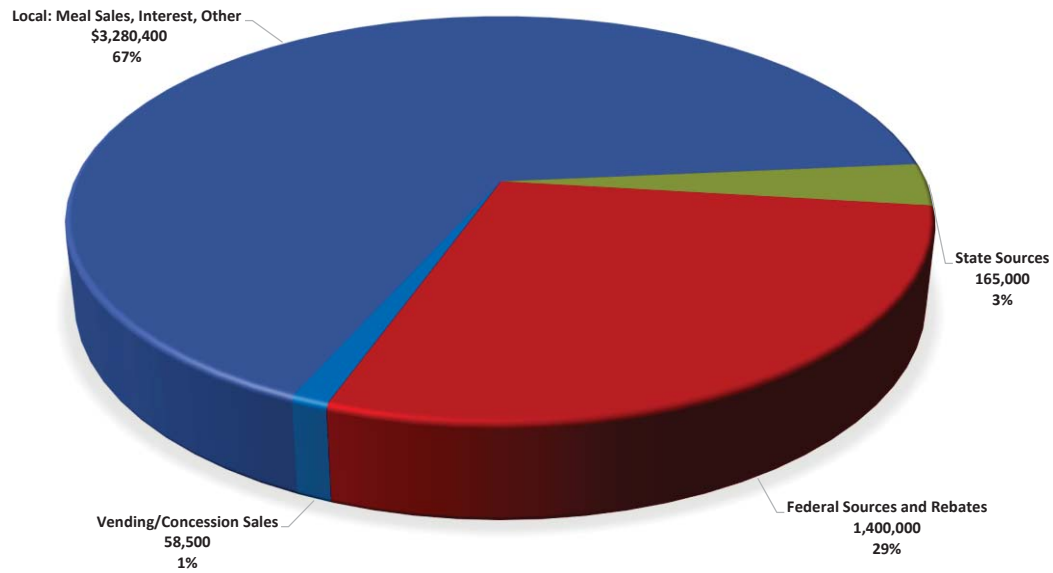
GENERAL FUND EXPENDITURES



GENERAL FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries & Wages	\$ 66,518,710	\$ 70,508,699	\$ 71,960,060	\$ 73,510,043	\$ 73,614,843	\$ 104,800	0.14%
Employee Benefits	19,945,188	20,746,556	21,563,764	22,249,320	21,989,683	(259,637.00)	-1.17%
Purchased Services	6,559,316	6,666,890	6,892,069	7,218,486	7,352,351	133,865.00	1.85%
Supplies & Equipment	3,103,712	4,097,671	3,439,333	3,316,050	3,162,558	(153,492.00)	-4.63%
Other Expenditures, Transfers & Contingency	378,987	396,120	351,069	702,701	453,551	(249,150.00)	-35.46%
Student Activities			1,843,862	2,000,000	2,000,000	-	0.00%
TOTAL	\$ 96,505,912	\$ 102,415,936	\$ 106,050,156	\$ 108,996,600	\$ 108,572,986	\$ (423,614)	-0.39%

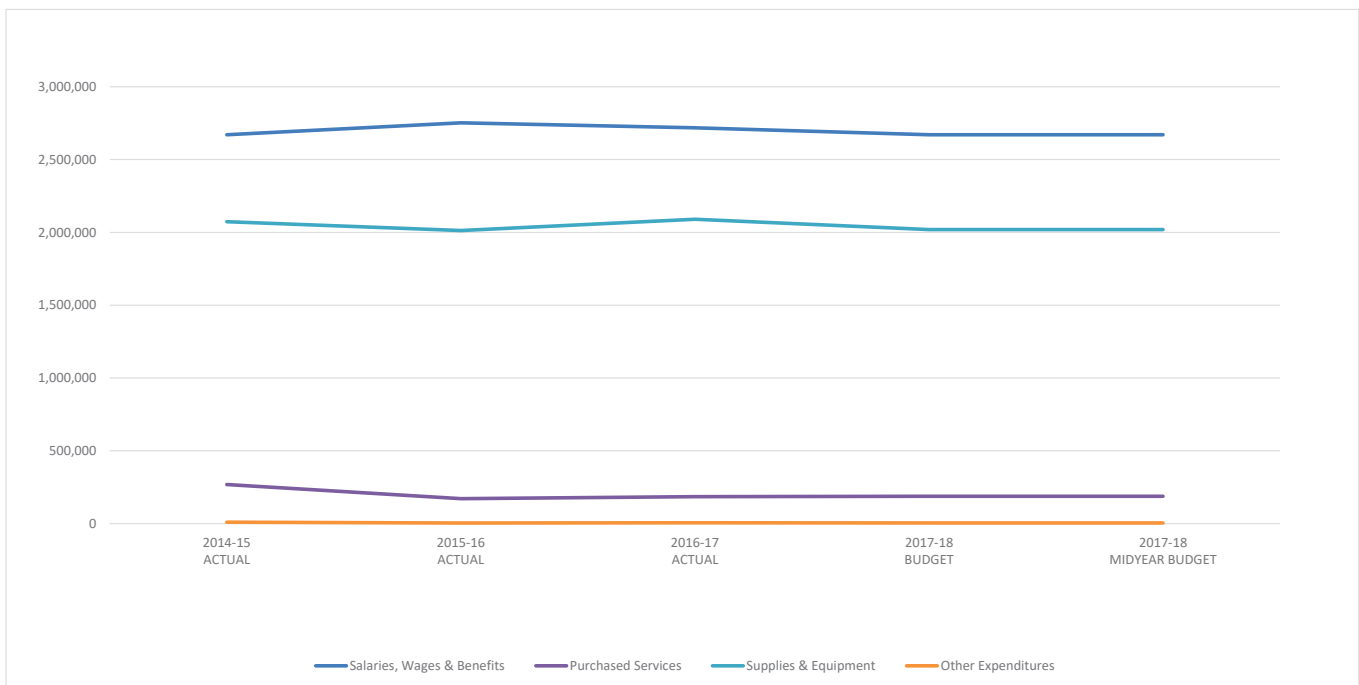
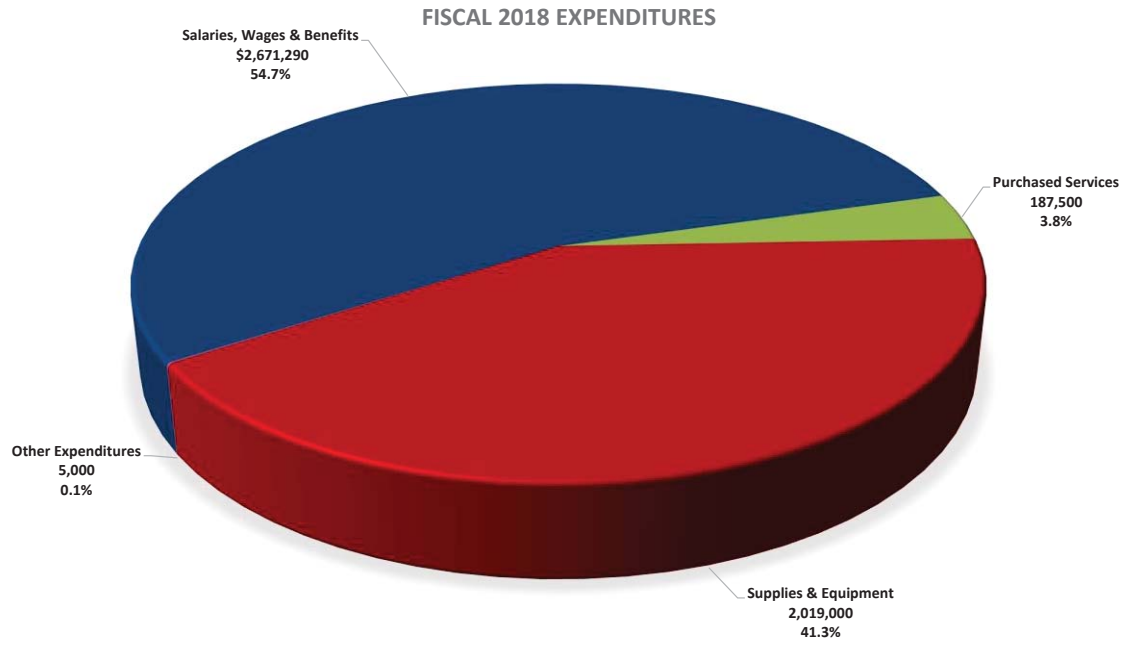
FOOD SERVICE FUND REVENUE

FISCAL 2018 REVENUE SOURCES



FOOD SERVICE FUND REVENUE	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 BUDGET	2017-18 MIDYEAR	CHANGE FROM BUDGET	PERCENT CHANGE
Local: Meal Sales, Interest, Other	\$ 2,995,567	\$ 3,132,193	\$ 3,244,825	\$ 3,280,400	\$ 3,280,400	\$ -	0.00%
State Sources	147,100	160,684	164,066	165,000	165,000	\$ -	0.00%
Federal Sources and Rebates	1,295,533	1,427,114	1,464,431	1,400,000	1,400,000	\$ -	0.00%
Vending/Concession Sales	51,427	53,662	43,072	58,500	58,500	\$ -	0.00%
TOTAL	\$ 4,489,627	\$ 4,773,653	\$ 4,916,394	\$ 4,903,900	\$ 4,903,900	\$ -	0.00%

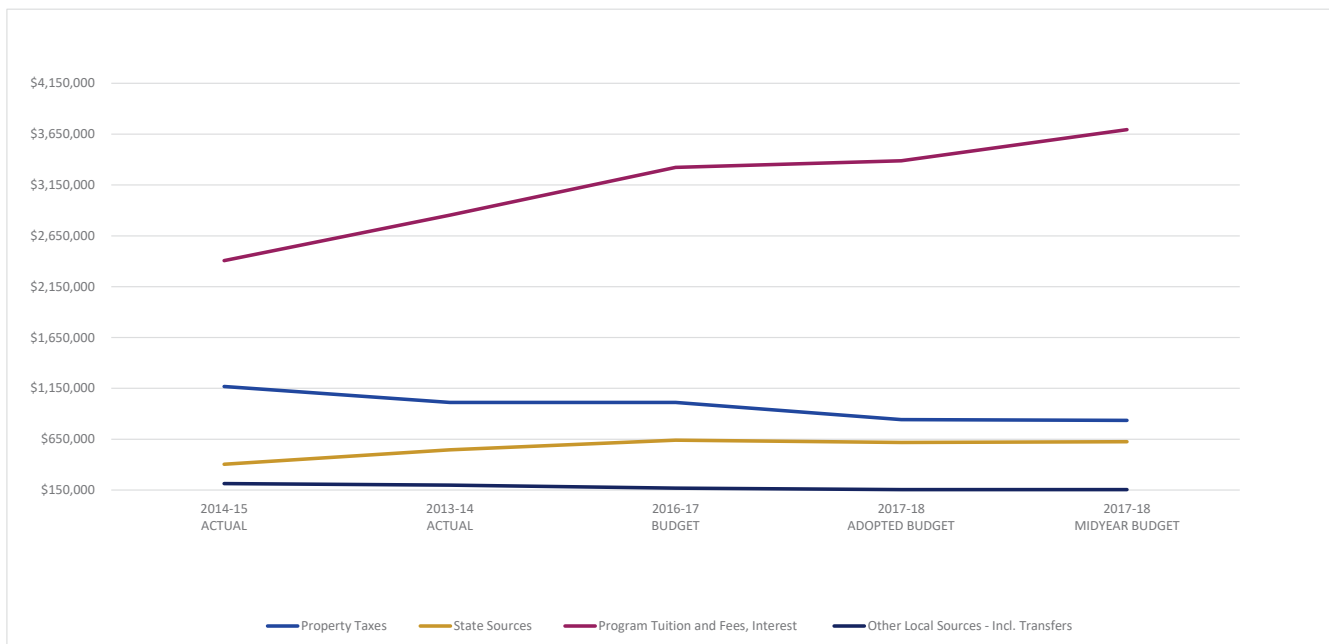
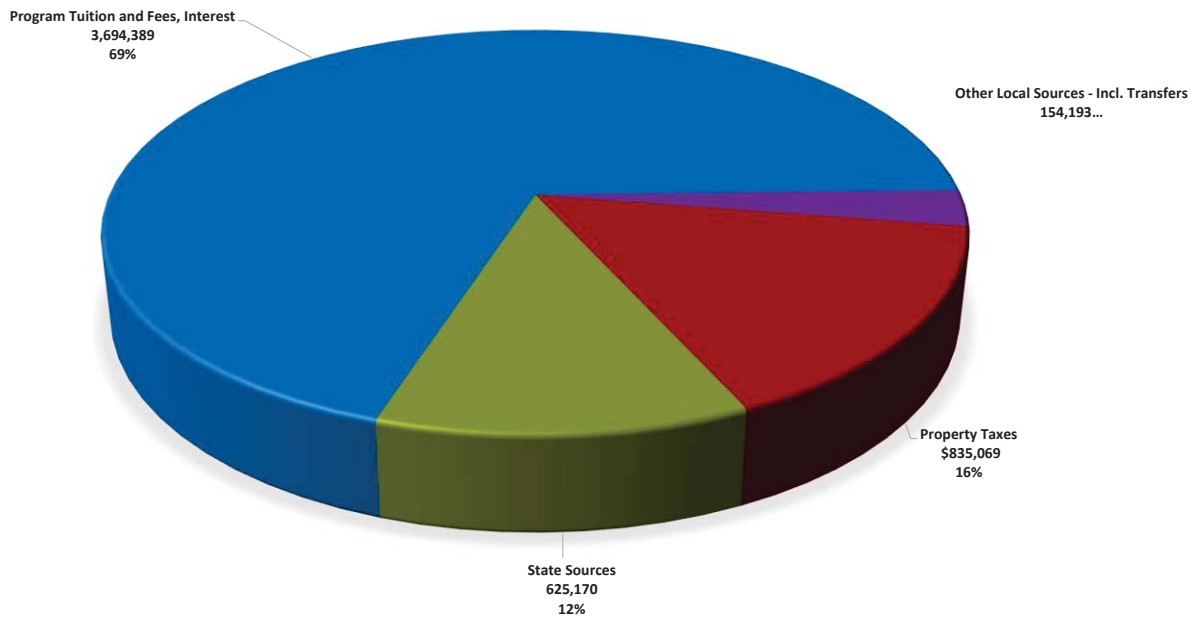
FOOD SERVICE FUND EXPENDITURES



FOOD SERVICE FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries, Wages & Benefits	\$ 2,670,680	\$ 2,752,438	\$ 2,718,059	\$ 2,671,290	\$ 2,671,290	\$ -	0.00%
Purchased Services	268,297	\$ 171,255	184,453	187,500	187,500	\$ -	0.00%
Supplies & Equipment	2,073,569	\$ 2,012,729	2,090,246	2,019,000	2,019,000	\$ -	0.00%
Other Expenditures	9,693	\$ 4,044	6,253	5,000	5,000	\$ -	0.00%
TOTAL	\$ 5,022,239	\$ 4,940,466	\$ 4,999,011	\$ 4,882,790	\$ 4,882,790	\$ -	0.00%

COMMUNITY SERVICE FUND REVENUE

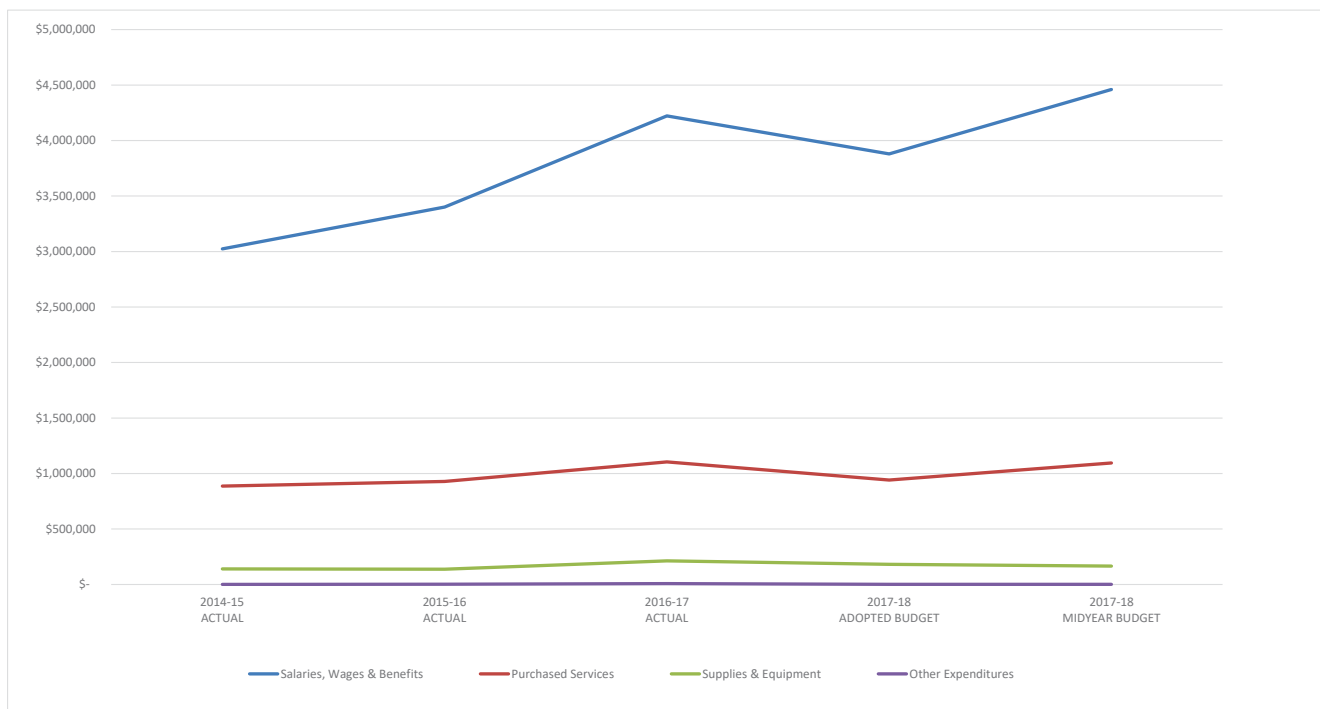
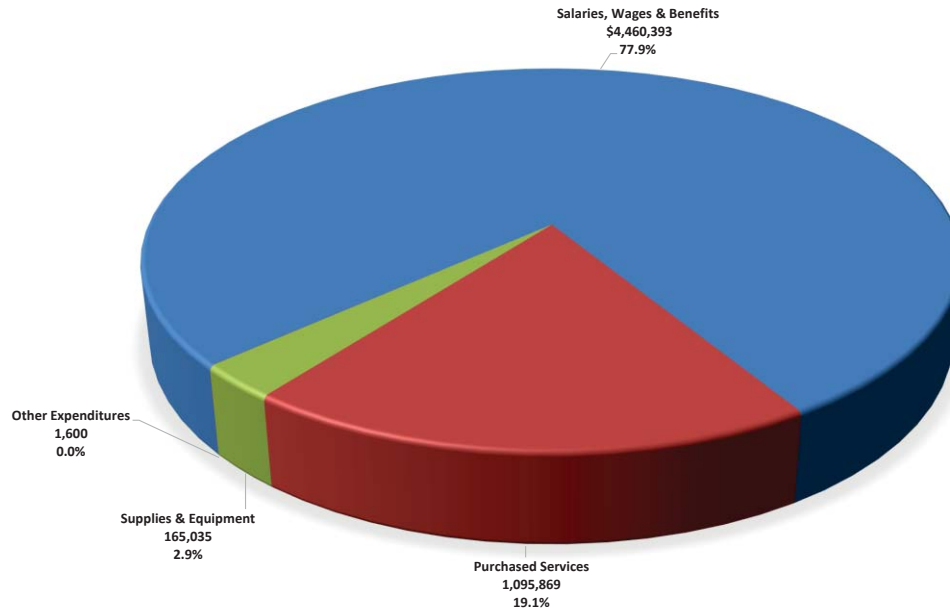
FISCAL 2018 REVENUE



COMMUNITY SERVICE FUND REVENUE	2014-15 ACTUAL	2013-14 ACTUAL	2016-17 BUDGET	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Property Taxes	\$ 1,168,408	\$ 1,011,784	\$ 1,012,447	\$ 842,969	\$ 835,069	\$ (7,900)	-0.94%
State Sources	403,692	545,476	640,590	618,007	625,170	\$ 7,163	1.16%
Program Tuition and Fees, Interest	2,406,106	2,853,718	3,322,399	3,387,369	3,694,389	\$ 307,020	9.06%
Other Local Sources - Incl. Transfers	213,684	197,766	168,832	154,193	154,193	\$ -	0.00%
TOTAL	\$ 4,191,890	\$ 4,608,744	\$ 5,144,268	\$ 5,002,538	\$ 5,308,821	\$ 306,283	6.12%

COMMUNITY SERVICE FUND EXPENDITURES

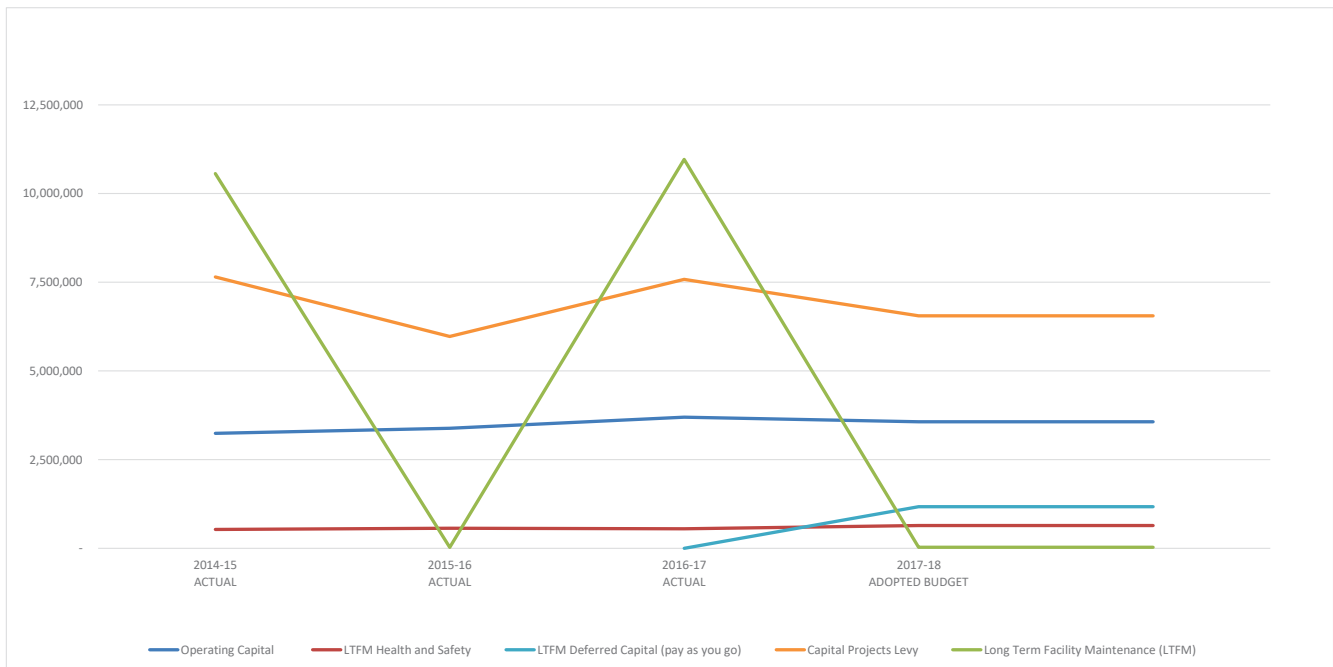
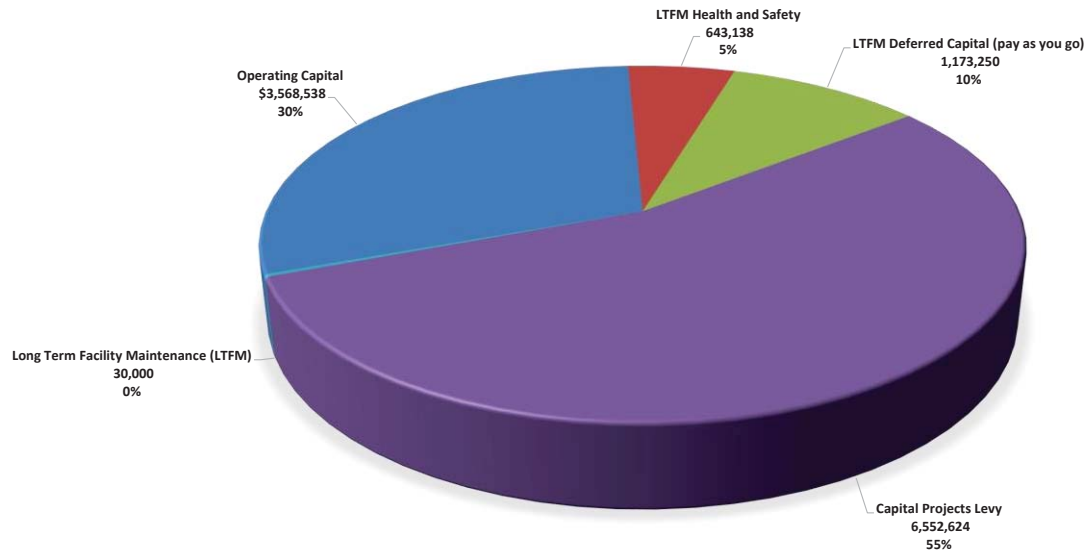
FISCAL 2018 EXPENDITURES



COMMUNITY SERVICE FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries, Wages & Benefits	\$ 3,024,016	\$ 3,401,173	\$ 4,221,965	\$ 3,880,001	\$ 4,460,393	\$ 580,392	14.96%
Purchased Services	886,825	928,894	1,104,554	941,070	1,095,869	\$ 154,799	16.45%
Supplies & Equipment	140,350	137,857	212,921	182,280	165,035	\$ (17,245)	-9.46%
Other Expenditures	1,615	1,854	7,969	1,600	1,600	\$ -	0.00%
TOTAL	\$ 4,052,805	\$ 4,469,778	\$ 5,547,409	\$ 5,004,951	\$ 5,722,897	\$ 717,946	14.34%

CAPITAL AND BUILDING FUNDS REVENUES

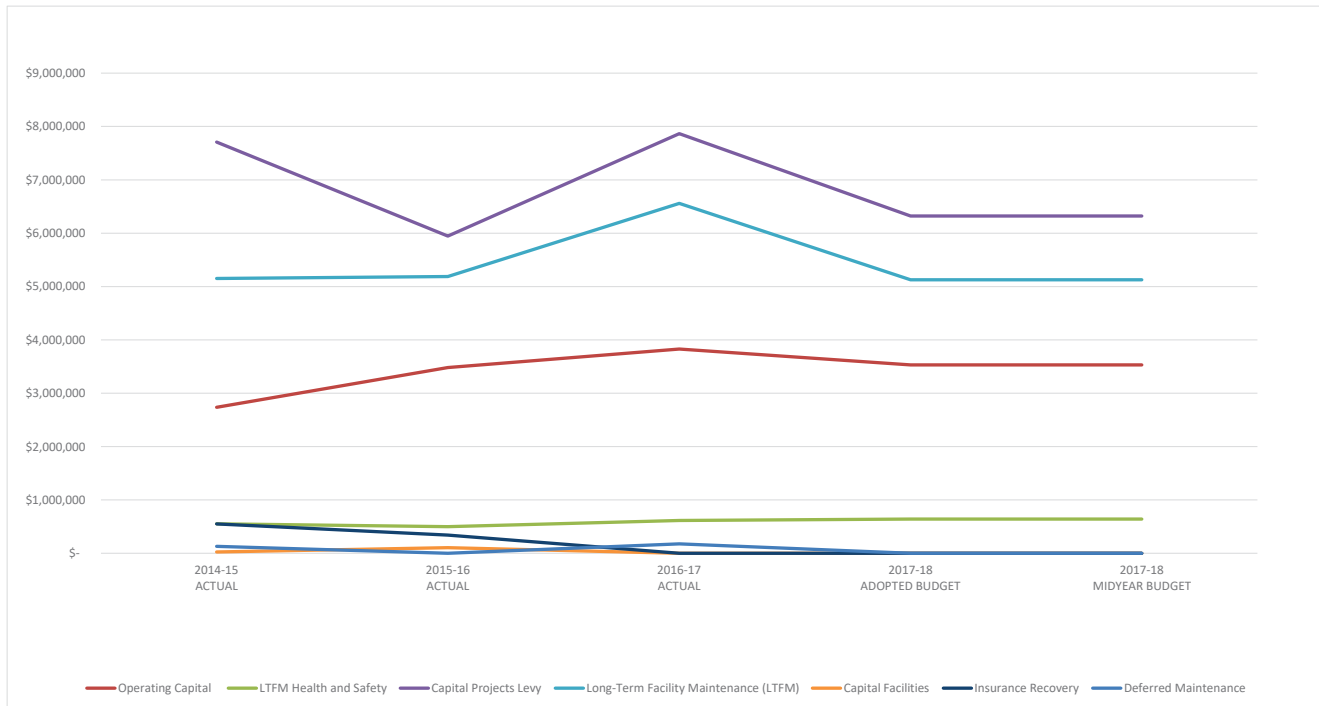
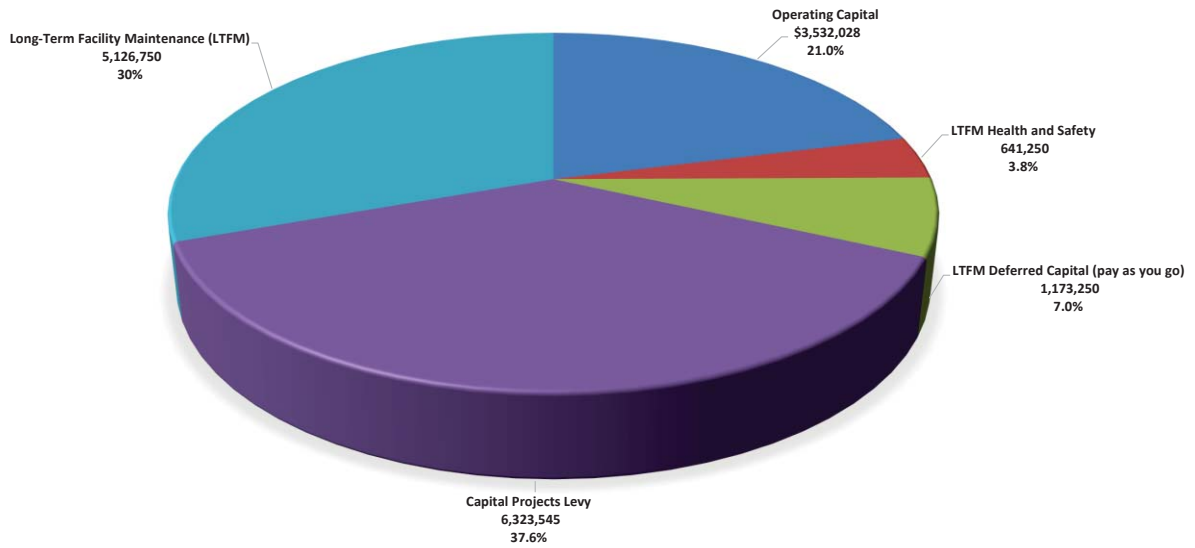
FISCAL 2018 REVENUE SOURCES



CAPITAL & BUILDING FUND REVENUES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Operating Capital	\$ 3,241,259	\$ 3,385,720	\$ 3,696,941	\$ 3,568,538	\$ 3,568,538	\$ -	0.00%
LTFM Health and Safety	532,542	566,455	549,747	643,138	643,138	-	0.00%
LTFM Deferred Capital (pay as you go)	-	-	-	1,173,250	1,173,250	-	0.00%
Capital Projects Levy	7,649,527	5,972,516	7,580,360	6,552,624	6,552,624	-	0.00%
Long Term Facility Maintenance (LTFM)	10,564,711	27,937	10,962,984	30,000	30,000	-	0.00%
TOTAL	\$ 21,988,040	\$ 9,952,627	\$ 22,790,032	\$ 11,967,550	\$ 11,967,550	\$ -	0.00%

CAPITAL AND BUILDING FUNDS EXPENDITURES

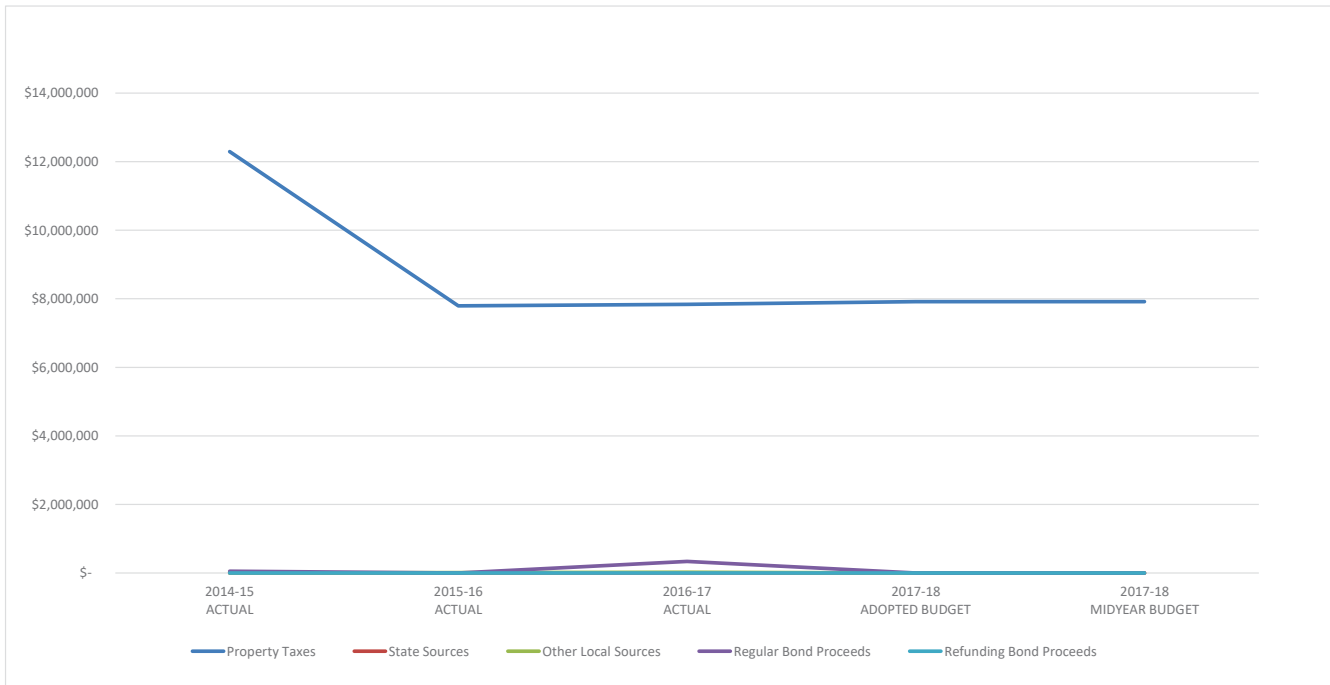
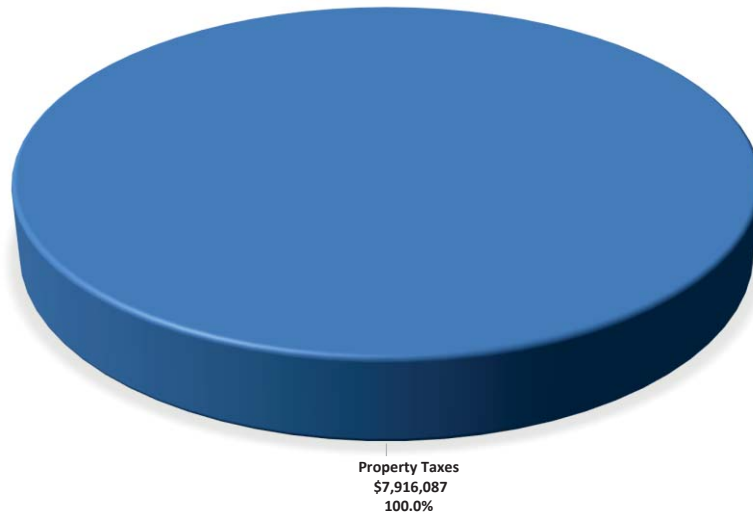
FISCAL 2018 EXPENDITURES



CAPITAL & BUILDING FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Operating Capital	\$ 2,736,232	\$ 3,482,844	\$ 3,828,401	\$ 3,532,028	\$ 3,532,028	\$ -	0.0%
LTFM Health and Safety	553,466	498,640	615,591	641,250	641,250	-	0.0%
LTFM Deferred Capital (pay as you go)	-	-	-	1,173,250	1,173,250	-	0.0%
Capital Projects Levy	7,708,066	5,945,574	7,865,822	6,323,545	6,323,545	-	0.0%
Long-Term Facility Maintenance (LTFM)	5,150,572	5,186,338	6,558,521	5,126,750	5,126,750	-	0.0%
Capital Facilities	23,591	105,093	-	-	-	-	NA
Insurance Recovery	550,020	340,873	-	-	-	-	NA
Deferred Maintenance	131,391	-	176,394	-	-	-	NA
TOTAL	\$ 16,853,339	\$ 15,559,362	\$ 19,044,729	\$ 16,796,823	\$ 16,796,823	\$ -	0.0%

DEBT SERVICE FUND REVENUE

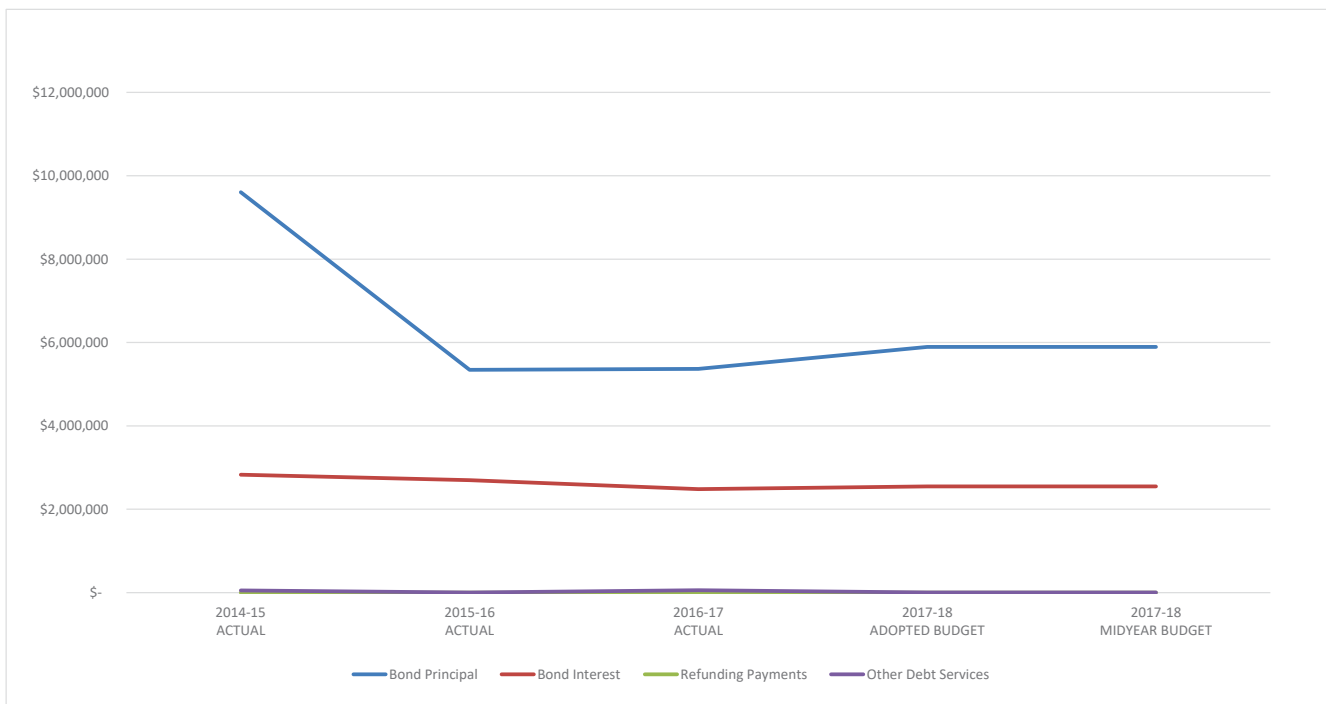
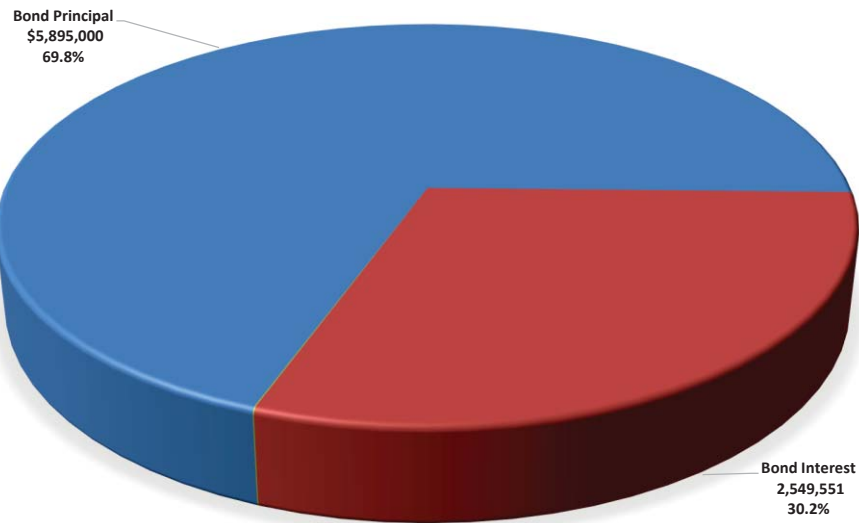
FISCAL 2018 REVENUE SOURCES



DEBT SERVICE FUND REVENUE	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Property Taxes	\$ 12,293,275	\$ 7,793,690	\$ 7,838,022	\$ 7,916,087	\$ 7,916,087	\$ -	0.00%
State Sources	180	98	96	-	-	-	0.00%
Other Local Sources	1,797	10,050	22,222	-	-	-	0.00%
Regular Bond Proceeds	52,980	-	337,481	-	-	-	0.00%
Refunding Bond Proceeds	-	-	-	-	-	-	0.00%
TOTAL	\$ 12,348,231	\$ 7,803,839	\$ 8,197,820	\$ 7,916,087	\$ 7,916,087	\$ -	0.00%

DEBT SERVICE FUND EXPENDITURES

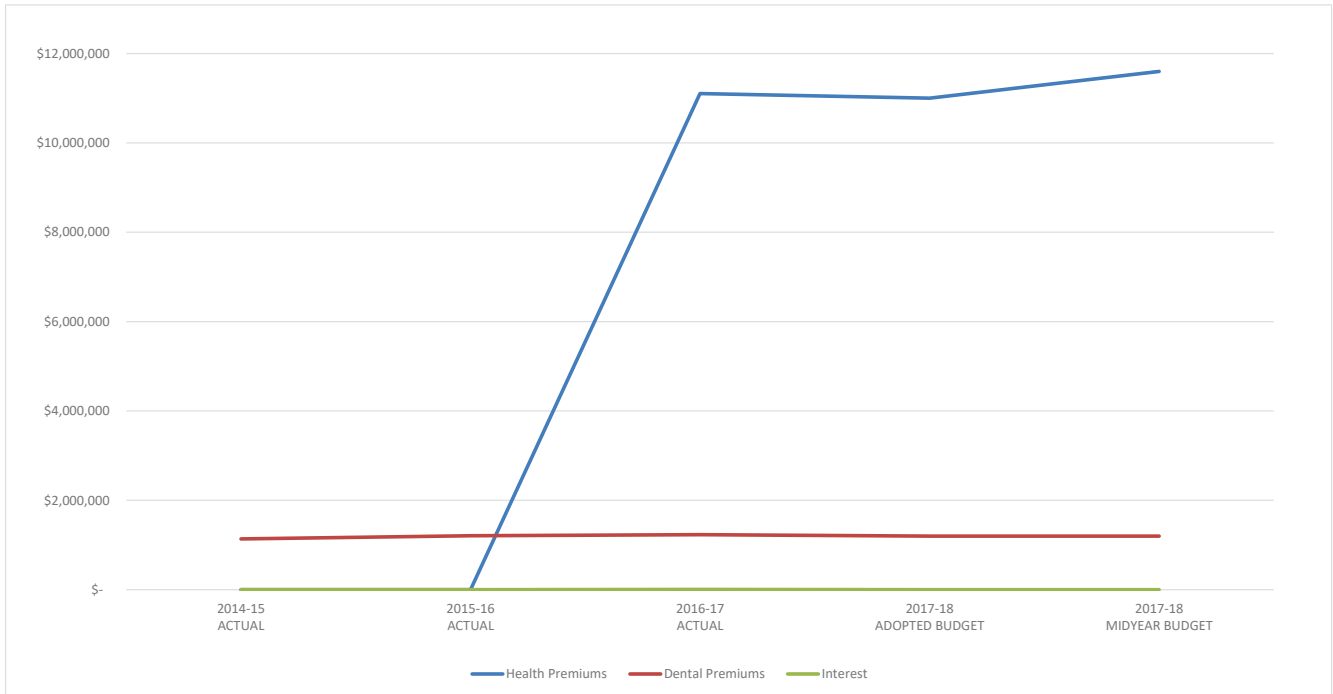
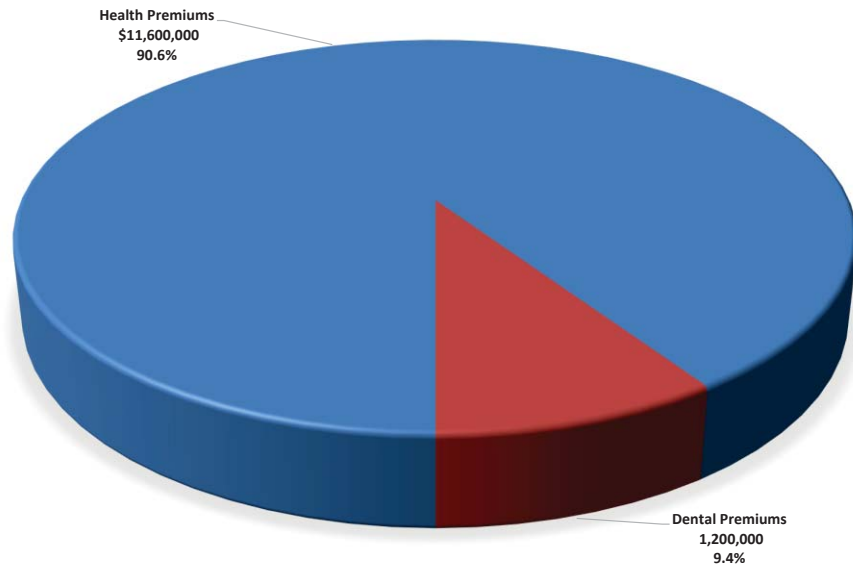
FISCAL 2018 EXPENDITURES



DEBT SERVICE FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Bond Principal	\$ 9,605,000	\$ 5,345,000	\$ 5,370,000	\$ 5,895,000	\$ 5,895,000	\$ -	0.00%
Bond Interest	2,828,831	2,699,226	2,482,856	2,549,551	2,549,551	-	0.00%
Refunding Payments	-	-	-	-	-	-	NA
Other Debt Services	55,135	3,150	58,062	3,600	3,600	-	0.00%
TOTAL	\$ 12,488,966	\$ 8,047,376	\$ 7,910,918	\$ 8,448,151	\$ 8,448,151	\$ -	0.00%

INTERNAL SERVICE FUND REVENUE

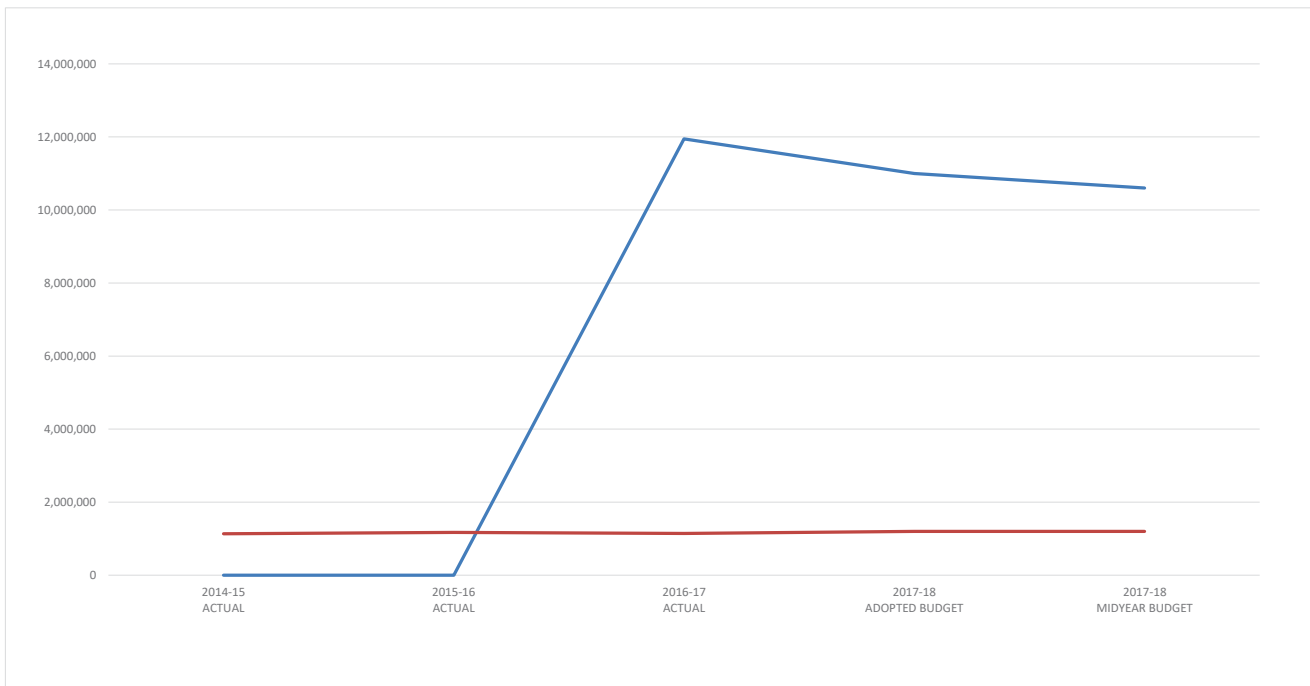
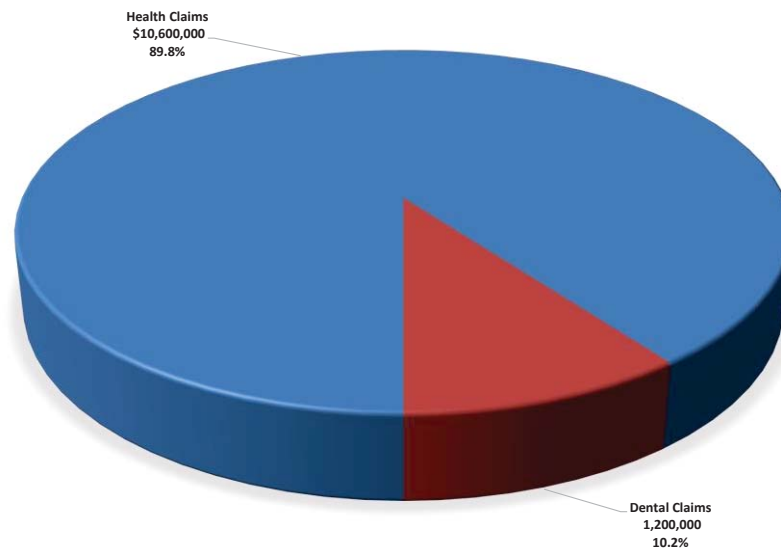
FISCAL 2018 REVENUE SOURCES



INTERNAL SERVICE FUND REVENUE	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Health Premiums	\$ -	\$ -	\$ 11,104,567	\$ 11,000,000	\$ 11,600,000	\$ 600,000	5.45%
Dental Premiums	1,135,497	1,204,920	1,230,846	1,200,000	1,200,000	\$ -	0.00%
Interest	(101)	262	5,044	-	-	\$ -	0.00%
TOTAL	\$ 1,135,396	\$ 1,205,182	\$ 12,340,457	\$ 12,200,000	\$ 12,800,000	\$ 600,000	4.92%

INTERNAL SERVICE FUND EXPENDITURES

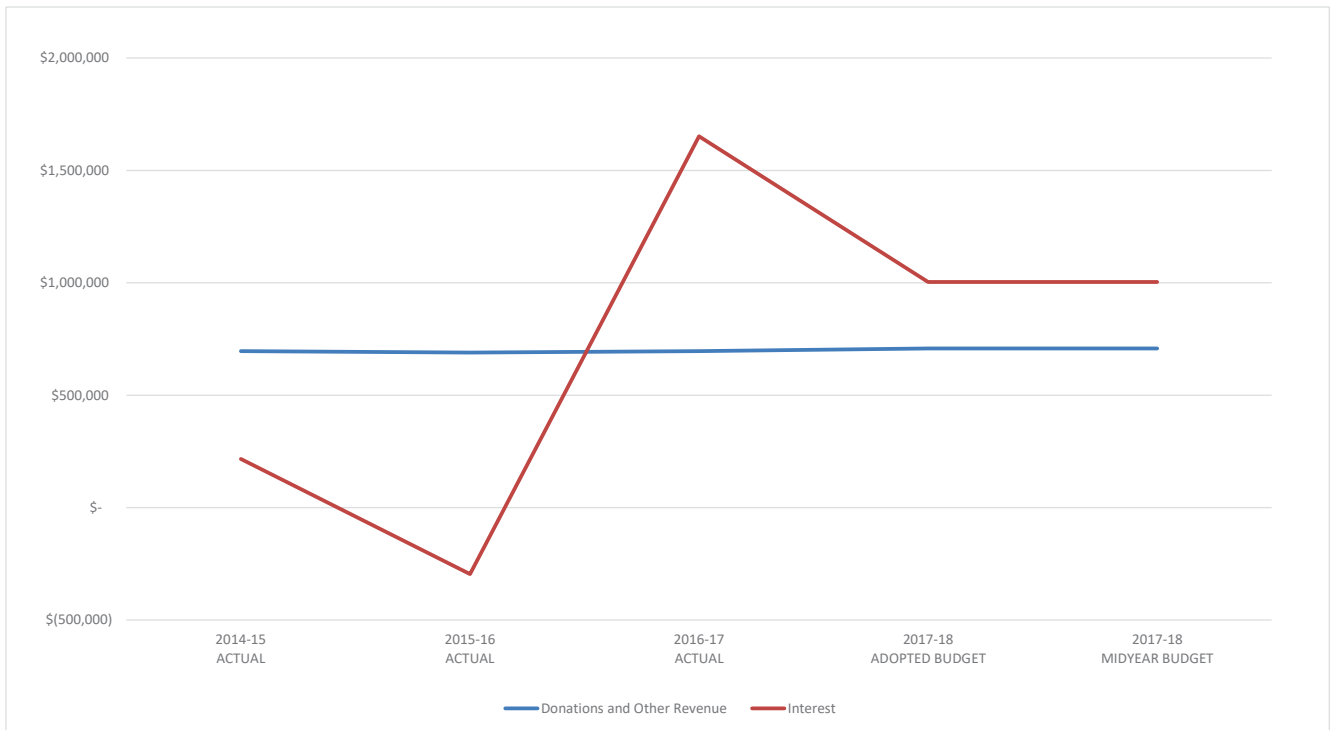
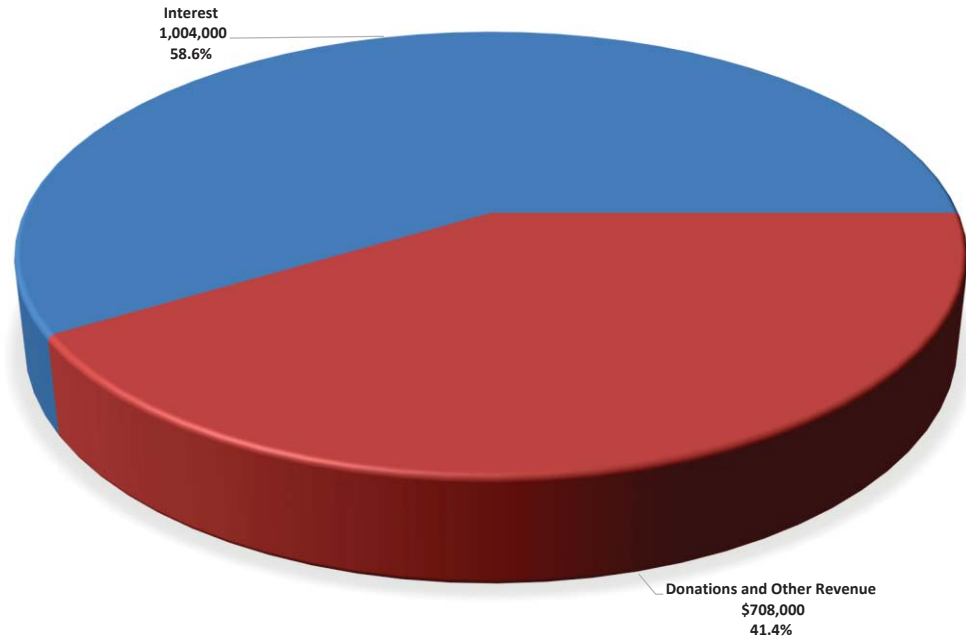
FISCAL 2018 EXPENDITURES



INTERNAL SERVICE FUND EXPENDITURES	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Health Claims	\$ -	\$ -	\$ 11,945,983	\$ 11,000,000	\$ 10,600,000	\$ (400,000)	-3.64%
Dental Claims	1,134,908	1,172,312	1,145,759	1,200,000	1,200,000	-	0.00%
TOTAL	\$ 1,134,908	\$ 1,172,312	\$ 13,091,742	\$ 12,200,000	\$ 11,800,000	\$ (400,000)	-3.28%

TRUST AND AGENCY FUND REVENUE

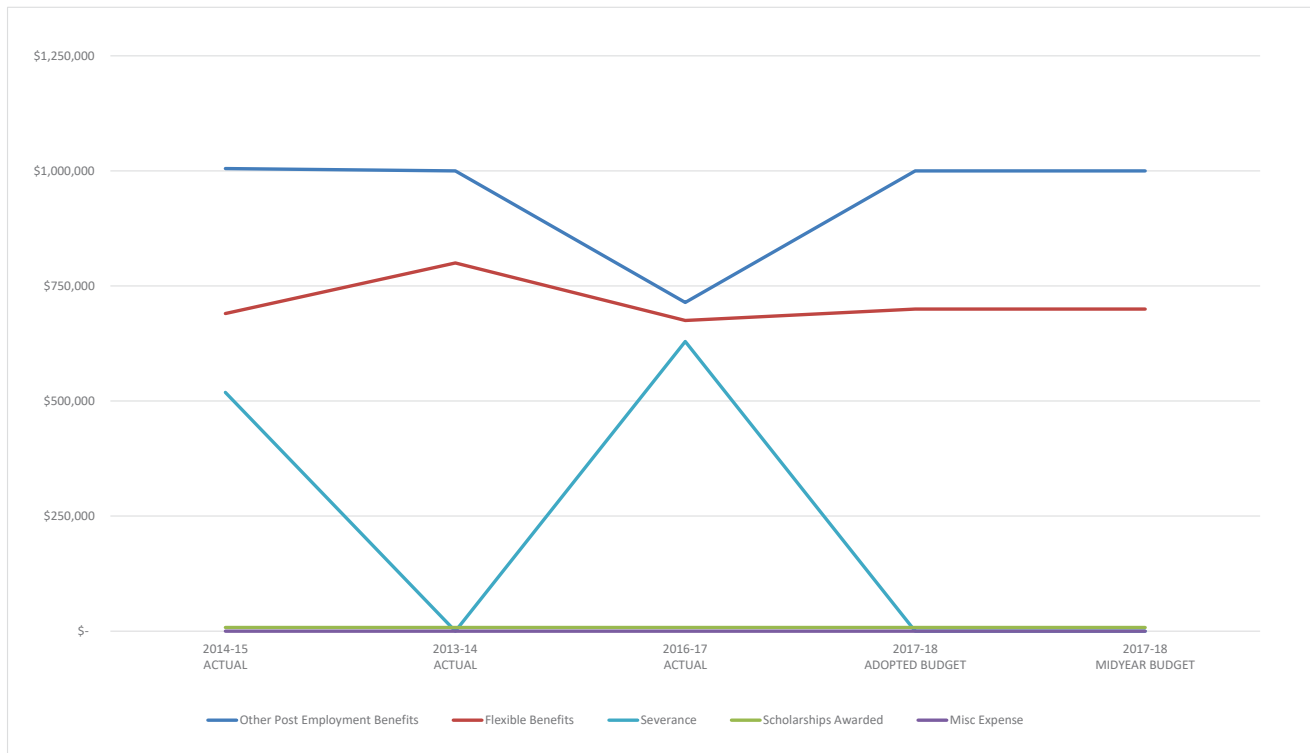
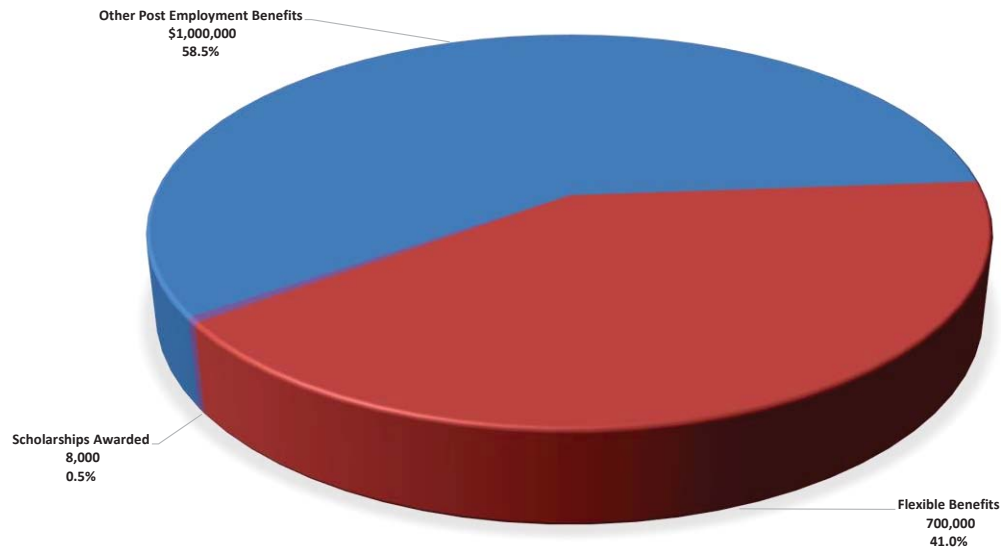
FISCAL 2018 REVENUE SOURCES



TRUST & AGENCY FUND REVENUE	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Donations and Other Revenue	\$ 696,153	\$ 689,683	\$ 695,734	\$ 708,000	\$ 708,000	\$ -	0.00%
Interest	216,479	(295,718)	1,651,760	1,004,000	1,004,000	-	0.00%
TOTAL	\$ 912,632	\$ 393,965	\$ 2,347,494	\$ 1,712,000	\$ 1,712,000	\$ -	0.00%

TRUST AND AGENCY FUND EXPENDITURES

FISCAL 2018 EXPENDITURES



TRUST & AGENCY FUND EXPENDITURES	2014-15 ACTUAL	2013-14 ACTUAL	2016-17 ACTUAL	2017-18 ADOPTED BUDGET	2017-18 MIDYEAR BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Other Post Employment Benefits	\$ 1,005,109	\$ 1,000,000	\$ 714,186	\$ 1,000,000	\$ 1,000,000	\$ -	0.00%
Flexible Benefits	690,175	800,000	675,002	700,000	700,000	-	0.00%
Severance	518,606	-	629,383	-	-	-	NA
Scholarships Awarded	8,000	8,000	8,000	8,000	8,000	-	0.00%
Misc Expense	-	-	-	-	-	-	NA
TOTAL	\$ 2,221,890	\$ 1,808,000	\$ 2,026,571	\$ 1,708,000	\$ 1,708,000	\$ -	0.00%

**Record of Board Policy Monitoring
Ends and Executive Limitations
July 2017-June 2018**

Monitoring 2016-2017 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			Yes	Yes		Yes
1.1.1. Each student is reading at grade level by the end of third grade	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			No	No	February 26, 2018	
1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			No	No	February 26, 2018	
1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			Yes	Yes		Yes

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS (Continued)							
1.2 Each student has the 21 st century skills needed to succeed in the global economy	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			Yes	Yes		Yes
1.3 Each student has the knowledge that citizens and residents of the United States need to contribute positively to society	06/26/17 OI	Yes	Yes				Yes
	10/23/17 Evidence			Yes	Yes		Yes

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	12/11/2017	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.1 Emergency Superintendent Succession	08/28/17	Yes	Yes	Yes	Yes	During the Board Mtg. on 10/23/17, Report was brought back with language acceptable by School Board	Yes
	9/25/17	Yes	With exception to Measurement Plan, Article #2 – bring back with recommended requirements	Yes	Yes		
EL 2.2 Treatment of Students	08/28/17	Yes	Yes	Yes	Yes (Board requested additional information)	During the Board Mtg. on 10/23/17, a PP Presentation reflected the additional information requested by the School Board.	Yes
EL 2.3 Treatment of Parents	09/25/2017	Yes	Yes	Yes	Yes		Yes
EL 2.4 Treatment of Staff	10/23/2017	Yes	Yes	Yes	Yes		Yes
EL 2.5 Financial Planning and Budgeting	12/11/17	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.6 Financial Management and Operations	09/25/17	Yes	Yes	Yes	Yes		Yes
EL 2.7 Asset Protection	08/28/17	Yes	Yes	Yes	Yes		Yes

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.8 Compensation and Benefits	10/23/17	Yes	Yes	Yes	Yes		Yes
EL 2.9 Communication and Support to the School Board	11/27/17 (Semi-annual)	Yes	Yes	Yes	Yes		Yes

**Record of Board Self-Evaluation
Governance Policies
(July 2017 – June 2018)**

Monitoring 2016-2017 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
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BOARD-MANAGEMENT DELEGATION (BMD) POLICIES

3.0 Single Point of Connection	09/25/2017	Yes			Yes
3.1 Unity of Control	09/25/2017	Yes			Yes
3.1.1	09/25/2017	Yes			Yes
3.1.2	09/25/2017	Yes			Yes
3.1.3	09/25/2017	Yes			Yes
3.2 Delegation to the Superintendent	09/25/2017	Yes			Yes
3.2.1	09/25/2017	Yes			Yes
3.2.2	09/25/2017	Yes			Yes
3.2.3	09/25/2017	Yes			Yes
3.2.4	09/25/2017	Yes			Yes
3.3 Superintendent Accountability and Performance	09/25/2017	Yes			Yes
3.3.1	09/25/2017	Yes			Yes
3.3.2	09/25/2017	Yes			Yes
3.3.3	09/25/2017	Yes			Yes
3.3.4	09/25/2017	Yes			Yes
3.3.5	09/25/2017	Yes			Yes

GOVERNANCE PROCESS (GP) POLICIES

4.0 Global Governance Commitment	12/11/2017	Yes			Yes
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**Record of Board Self-Evaluation
Governance Policies
(July 2017 – June 2018)**

Monitoring 2016-2017 School Year Data

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Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.0.1	12/11/2017	Yes			Yes
4.0.2	12/11/2017	Yes			Yes
4.1 Governing Style	10/23/2017	Yes			Yes
4.1.1	10/23/2017	Yes			Yes
4.1.2	10/23/2017	Yes			Yes
4.1.3	10/23/2017	Yes			Yes
4.1.4	10/23/2017	Yes			Yes
4.1.5	10/23/2017	Yes			Yes
4.1.6	10/23/2017	Yes			Yes
4.2 School Board Job Products	10/23/2017	Yes			Yes
4.2.1	10/23/2017	Yes	To conduct a more robust Community Linkage		Yes
4.2.2	10/23/2017	Yes			Yes
4.2.2 - A	10/23/2017	Yes			Yes
4.2.2 - B	10/23/2017	Yes			Yes
4.2.2 - C	10/23/2017	Yes			Yes
4.2.2 - D	10/23/2017	Yes			Yes
4.2.3	10/23/2017	Yes			Yes
4.3 Annual Work Plan	10/23/2017	Yes	To conduct a more robust Community Linkage		Yes
4.3.1	10/23/2017	Yes			Yes
4.3.2	10/23/2017	Yes			Yes
4.3.3	10/23/2017	Yes			Yes
4.4 Officer Roles	09/25/2017	Yes			Yes
4.4.1	09/25/2017	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 2017 – June 2018)**

Monitoring 2016-2017 School Year Data

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Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.4.1.1	09/25/2017	Yes			Yes
4.4.1.2	09/25/2017	Yes			Yes
4.4.1.3	09/25/2017	Yes			Yes
4.4.1.4	09/25/2017	Yes			Yes
4.4.1.5	09/25/2017	Yes			Yes
4.4.1.6	09/25/2017	Yes			Yes
4.4.1.7	09/25/2017	Yes			Yes
4.4.1.8	09/25/2017	Yes			Yes
4.4.1.9	09/25/2017	Yes			Yes
4.4.2	09/25/2017	Yes			Yes
4.4.3	09/25/2017	Yes			Yes
4.4.4	09/25/2017	Yes			Yes
4.5 School Board Members' Code of Conduct					
	09/25/2017	Yes			Yes
4.5.1	09/25/2017	Yes			Yes
4.5.2	09/25/2017	Yes			Yes
4.5.2.1	09/25/2017	Yes			Yes
4.5.2.2	09/25/2017	Yes			Yes
4.5.2.3	09/25/2017	Yes			Yes
4.5.3	09/25/2017	Yes			Yes
4.5.3.1	09/25/2017	Yes			Yes
4.5.3.2	09/25/2017	Yes			Yes
4.5.4	09/25/2017	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 2017 – June 2018)**

Monitoring 2016-2017 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5.5	09/25/2017	Yes			Yes
4.5.6	09/25/2017	Yes			Yes
4.5.7	09/25/2017	Yes			Yes
4.5.7.1	09/25/2017	Yes			Yes
4.5.7.2	09/25/2017	Yes			Yes
4.5.7.3	09/25/2017	Yes			Yes
4.5.7.4	09/25/2017	Yes			Yes
4.5.7.5	09/25/2017	Yes			Yes
4.5.7.6	09/25/2017	Yes			Yes
4.5.7.7	09/25/2017	Yes			Yes
4.6 Process for Addressing School Board Member Violations					
	09/25/2017	Yes			Yes
4.6.1	09/25/2017	Yes			Yes
4.6.2	09/25/2017	Yes			Yes
4.6.3	09/25/2017	Yes			Yes
4.6.4	09/25/2017	Yes			Yes
4.6.4.1	09/25/2017	Yes			Yes
4.6.4.2	09/25/2017	Yes			Yes
4.7 School Board Committee Principles					
	09/25/2017	Yes			Yes
4.7.1	09/25/2017	Yes			Yes
4.7.2	09/25/2017	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 2017 – June 2018)**

Monitoring 2016-2017 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.7.3	09/25/2017	Yes			Yes
4.7.4	09/25/2017	Yes			Yes
4.8 School Board Committee Structure	09/25/2017	Yes			Yes
4.8.1	09/25/2017	Yes			Yes
4.8.2	09/25/2017	Yes			Yes
4.8.3	09/25/2017	Yes			Yes
4.8.4	09/25/2017	Yes			Yes
4.9 Governance Investment	10/23/2017	Yes			Yes
4.9.1	10/23/2017	Yes			Yes
4.9.1.1	10/23/2017	Yes			Yes
4.9.1.2	10/23/2017	Yes			Yes
4.9.1.3	10/23/2017	Yes			Yes
4.9.2	10/23/2017	Yes			Yes
4.9.3	10/23/2017	Yes			Yes
4.10 Operation of the School Board Governing Rules	09/25/2017	Yes			Yes
4.10.1	09/25/2017	Yes			Yes
4.10.1.1	09/25/2017	Yes			Yes
4.10.1.2	09/25/2017	Yes			Yes
4.10.1.3	09/25/2017	Yes			Yes

Monthly Reports – Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Cedar Ridge Elementary:

- Donation of \$60.00 – Ms. Huestis – Funds to be used to enhance nature/outdoor curriculum.
- Donation of \$105.00 – Ms. Patricia Magnuson (SC Johnson Giving Educational Matching Gifts Program) – Funds to be used to enhance nature/outdoor curriculum.
- Donation of \$75.00 – Ms. Carrie Twedt (Wells Fargo Foundation Educational Matching Gifts Program) – Funds will be used to support curriculum. (12/8/17)
- Donation of \$75.00 – Ms. Jennifer Stratton (Wells Fargo Foundation Educational Matching Gifts Program) – Funds will be used to enhance curriculum. (12/27/17)
- Donation of \$75.00 – Ms. Carrie Twedt (Wells Fargo Foundation Educational Matching Gifts Program) – Funds will be used to enhance curriculum. (12/27/17)
- Donation of \$75.00 – Ms. Jennifer Stratton (Wells Fargo Foundation Educational Matching Gifts Program) – Funds will be used to enhance curriculum. (12/27/17)
- Donation of \$1,000.00 – Walmart (Giver Unknown) – Funds will be used for outdoor curriculum.
- Donation of \$105.00 – Wells Fargo Foundation Educational Matching Gifts Program (Giver Unknown) – Funds used for outdoor curriculum.
- Donation of \$1,000.00 – Target Corporation (Grant/Brett Nielsen) – Funds to be used by the gym for soccer balls.

Community Education:

- Donation of \$750.00 – EPAM Rotary Foundation Grant – Funds to be used for bus passes for Eden Prairie families experiencing transportation barriers.

Eden Lake Elementary:

- Donation of \$1,006.00 – General Mills-Box Tops Education (Clara City, MN) – Funds used for supplemental supplies.
- Donation of a trombone, a trumpet, a mute, and a music stand by Christe Miller – Music equipment to be used in music classrooms.

Eden Prairie High School:

- Donation of \$250.00 – Carrie Montero (Dollars for Doers Contribution in recognition of the volunteer service provided by Blue Cross employee – Carrie Montero).

Forest Hills Elementary:

- Donation of \$20.00 – Starr Bourque (Memoriam for Harriett Rae Wyland) – Funds to be used to purchase additional books for the Secret Library and Media Center on the subject of nursing, public health, and families.
- Donation of 10.00 – Brenda Haag (Memoriam for Harriett Rae Wyland) – Funds to be used to purchase additional books for the Secret Library and Media Center on the subject of nursing, public health, and families.
- Donation of \$10.00 – Michelle Saylor (Memoriam for Harriett Rae Wyland) – Funds to be used to purchase additional books for the Secret Library and Media Center on the subject of nursing, public health, and families.

Prairie View Elementary:

- Donation of \$25.00 – Tim & Mary Boerger (GiveMN.org) – Funds will be used for years to come by present and forthcoming students.

-
- Donation of \$50.00 – Elizabeth Lindner (GiveMN.org) – Funds will be used for years to come by present and forthcoming students.
 - Donation of \$569.50 – Box Tops for Education – Funds will be used to support curriculum at Prairie View.
 - Donation of \$173.14 – PTO (Rachel Nave) – Funds to be used for Leveled Library supplies.
 - Donation of \$672.21 – PTO (Rachel Nave) – Funds to be used to purchase Blank Classroom Books.
 - Donation of \$157.83 – PTO (Rachel Nave) – Funds to be used for Playground Equipment.
 - Donation of \$2748.00 – PTO (Rachel Nave) – Funds to be used for community service learning project.
 - Donation of \$500.00 – Benevity Community Impact Fund (Employees of UnitedHealth Group) – Funds to be used to support curriculum.
 - Donation of \$37.15 – Skybridge Americas, Inc. (Coca-Cola GIVE Program) – Funds will be used to support curriculum.
 - Donation of \$346.00 – Lifetouch National School Studios (Commission check for the Fall Individuals 2017-2018 Program). Funds will be used to support curriculum.
 - Donation of \$2000.00 – Donna K. Kazanowski – Funds to be used for third grade field trips.

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Administrative/Supervisory/Technical (AST)

a. Resignation/Retirements

Klinge, Cory – Instructional Excellence Coordinator, Administrative Services Center, effective 1/2/2018.

2. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

a. New Hires

Foley, Thomas – Maintenance Operations Coordinator, Forest Hills Elementary and Prairie View Elementary, 8 hours/day, 5 days/week, 260 days/year, effective 1/15/2018.

3. Human Resources - Licensed Staff

a. New Hires

Anderson, Tara – TOSA – Personalized Exploration, 0.15 FTE, Central Middle School, effective 4/9/2018 through 6/8/2018.

Borchardt, Amy – Family & Consumer Sciences, 1.0 FTE, Eden Prairie High School, effective 1/3/2018.

Evans, Linda – Special Education, 1.0 FTE, TASSEL, effective 12/11/2017 through 6/8/2018.

Howard, Mackenzie – Special Education, 1.0 FTE, Prairie View Elementary and Oak Point Elementary, effective 1/3/2018 through 6/8/2018.

Schuster, Katherine – Title 1 Teacher, 1.0 FTE, Oak Point Elementary, effective 1/8/2018 through 6/8/2018.

Spratt, Hayley – Title 1 Teacher, 1.0 FTE, Oak Point Elementary, effective 1/8/2018 through 6/8/2018.

b. Resignation/Retirements

Morice Haug, Ana – TOSA – Interventionist, 0.5 FTE, Eagle Heights Spanish Immersion, effective 12/21/2017.

Swaggert, Beth – Nurse, 0.8 FTE, Central Middle School, effective 4/9/2018.

Torrent, Courtney – Foreign Language/Spanish, 0.875 FTE, Forest Hills Elementary, Eden Lake Elementary, Prairie View Elementary, effective 1/5/2018.

4. Human Resources - Classified Staff

a. New Hires

CLASS

Mohamed, Basimo – Somali Cultural Liaison, Early Childhood, 8 hours/day, 5 days/week, 185 days/year, effective 1/8/2018.

FOOD SERVICE

Gupta, Asha – Food Service Assistant I – Floater, Eden Prairie High School, 4 hours/day, 5 days/week, 177 days/year, effective 12/18/2017.

MSEA

Brush, Parker – Avid Tutor, Central Middle School, 5.55 hours/day, 2 days/week, 47 days/year, effective 1/4/2018.

Hirsi, Khadra – Special Education Paraprofessional, Oak Point Elementary, 6 hours/day, 5 days/week, 100 days/year, effective 1/3/2018 through 6/7/2018.

Hommerding, Meghan – Health Services Paraprofessional, Central Middle School, 7 hours/day, 5 days/week, 178 days/year, effective 1/3/2018.

Jakica, Isidora – Title 1 Paraprofessional, Eden Lake Elementary, 5.5 hours/day, 5 days/week, 97 days/year, effective 1/3/2018 through 6/7/2018.

Lescarbeau, Carrie – Early Childhood Paraprofessional, Little Eagles Preschool, 6.25 hours/day, 5 days/week, 185 days/year, effective 1/3/2018.

Rainer, Jerome – Special Education Paraprofessional, Central Middle School, 5.75 hours/day, 5 days/week, 178 days/year, effective 1/16/2018.

TRANSPORTATION

Barry, Jason – Bus Driver, Transportation, 5.27 hours/day, 5 days/week, 178 days/year, effective 1/10/2018.

Kantar, David – Bus Driver, Transportation, 4.81 hours/day, 5 days/week, 178 days/year, effective 1/8/2018.

b. Change in Assignment

TRANSPORTATION

Ogamba, Laverne – Bus Driver, Transportation, 7.2 hours/day, 5 days/week, 178 days/year, effective 12/20/2017.

c. Resignations/Retirements

BUILDING SERVICES

Rose, Kevin – Custodian – Night Lead, Oak Point Elementary, effective 1/31/2018.

CLASS

Andress, Janine – Office Professional – Early Childhood, Early Childhood, effective 12/29/2017.

FOOD SERVICE

Farr, Carla – Child Nutrition Manager, Cedar Ridge Elementary, effective 6/7/2018.

LITTLE EAGLES

Franciosi, Natalie – Preschool Teacher, Education Center, effective 1/11/2018.

MSEA

Gonsior, Christine – Special Education Paraprofessional, Central Middle School, effective 1/16/2018.

Martens, Jennifer – Crossing Guard, Oak Point Elementary, effective 12/21/2017.

TRANSPORTATION

Dimberg, Brian – Standby Driver, Transportation, effective 12/12/2017.

Olson, Paul – Bus Driver, Transportation, effective 1/17/2018.

Schear, Morris – Bus Driver, Transportation, effective 11/30/2017.

Board Business

General Consent Agenda

Approval of Payments, all funds, December 2017

Check #395125-395363	\$1,338,023.87
Electronic Disbursements	\$5,273,444.81
TOTAL	\$6,611,468.68

Acknowledgment of Electronic Transfers December 2017

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
12/01/17	PMA Financial	MNTrust	1.120%	12/22/17	\$2,577.54

EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Dec-17

REVENUES/TRANSFERS IN (BY SOURCE CODE)						
SOURCE	DESCRIPTION	MONTH TO DATE RECEIVED	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 448,222	\$ 16,609,636	\$ 23,829,769	69.70%	64.96%
021-040	TUITION	-	39,710	66,000	60.17%	10.57%
041-089	FEES & ADMISSIONS	4,605	589,229	903,000	65.25%	69.50%
090-199	MISC REVENUE	101,895	669,306	2,090,000	32.02%	24.32%
200-399	STATE AID	2,099,481	17,297,163	78,163,118	22.13%	23.11%
400-499	FEDERAL PROGRAMS	14,370	14,369	2,837,580	0.51%	0.92%
600-649	SALES	26,415	185,693	56,100	331.00%	64.41%
		\$ 2,694,988	\$ 35,405,107	\$ 107,945,567	32.80%	32.66%
	CAPITAL OUTLAY	106,164	314,985	10,121,162	3.11%	10.09%
	STUDENT ACTIVITIES	154,220	944,911	2,000,000	47.25%	45.35%
Revenue Notes:						

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)						
OBJECT	DESCRIPTION	MONTH TO DATE EXPENDED	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 6,300,191	\$ 26,795,120	\$ 73,760,043	36.33%	35.88%
200	BENEFITS	1,897,308	8,534,886	22,249,320	38.36%	38.80%
300	PURCHASED SVCS	542,595	3,873,993	7,218,486	53.67%	48.07%
400	SUPPLIES & EQUIPMENT	109,770	1,666,431	3,099,300	53.77%	38.77%
800	OTHER EXPENSES	8,704	101,143	202,701	49.90%	83.02%
900	TRANSFERS & CONTINGENCY	-	-	250,000	0.00%	0.00%
		\$ 8,858,568	\$ 40,971,573	\$ 106,996,600	38.29%	37.43%
	CAPITAL OUTLAY	675,662	6,583,737	9,855,573	66.80%	82.00%
	STUDENT ACTIVITIES	170,277	713,483	2,000,000	35.67%	44.21%
Expenditure Notes:						

EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Nov-17

REVENUES/TRANSFERS IN (BY SOURCE CODE)						
SOURCE	DESCRIPTION	MONTH TO DATE RECEIVED	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 8,288,584	\$ 16,161,414	\$ 23,829,769	67.82%	63.68%
021-040	TUITION	-	39,710	66,000	60.17%	10.57%
041-089	FEES & ADMISSIONS	66,518	584,624	903,000	64.74%	65.78%
090-199	MISC REVENUE	108,480	567,411	2,090,000	27.15%	20.26%
200-399	STATE AID	26,413	15,197,683	78,163,118	19.44%	20.93%
400-499	FEDERAL PROGRAMS	-	(1)	2,837,580	0.00%	0.55%
600-649	SALES	112,136	159,279	56,100	283.92%	59.48%
		\$ 8,602,130	\$ 32,710,119	\$ 107,945,567	30.30%	30.70%
	CAPITAL OUTLAY	(42,846)	208,821	10,121,162	2.06%	7.55%
	STUDENT ACTIVITIES	141,765	790,690	2,000,000	39.53%	38.26%
Revenue Notes:						

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)						
OBJECT	DESCRIPTION	MONTH TO DATE EXPENDED	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 6,269,739	\$ 20,494,929	\$ 73,760,043	27.79%	27.47%
200	BENEFITS	1,874,173	6,637,578	22,249,320	29.83%	30.32%
300	PURCHASED SVCS	848,034	3,331,398	7,218,486	46.15%	40.12%
400	SUPPLIES & EQUIPMENT	250,183	1,556,661	3,099,300	50.23%	34.42%
800	OTHER EXPENSES	4,828	92,439	202,701	45.60%	77.97%
900	TRANSFERS & CONTINGENCY	-	-	250,000	0.00%	0.00%
		\$ 9,246,957	\$ 32,113,006	\$ 106,996,600	30.01%	29.20%
	CAPITAL OUTLAY	572,195	5,908,075	9,855,573	59.95%	75.82%
	STUDENT ACTIVITIES	107,283	531,317	2,000,000	26.57%	37.73%
Expenditure Notes:						



January 22, 2018

To: Dr. Josh Swanson, Superintendent
From: Jason Mutzenberger, Executive Director of Business Services
Re: School Bus Purchases

The district is requesting permission to purchase buses in advance of the adoption of the fiscal year 2019 capital budget in order to have buses arrive as close to start of the school year as possible. It is best practice to start the school year with our bus fleet intact for the following reasons:

1. Students will have a consistent bus number the entire year.
2. Bus drivers will practice routes and train on a consistent vehicle.
3. Mechanic time is not wasted prepping older buses that will be replaced in a few months.

Current fleet statistics:

1. 117 vehicles in the fleet (Need 7.8 new buses on average annually to stay on a 15-year replacement cycle).
2. With this purchase, 5 regular education buses will be replaced due to high mileage and increasing maintenance costs.
3. With this purchase, 1 regular education Minneapolis Choice bus will be replaced due to high mileage and increasing maintenance costs.
4. With this purchase, 3 special education buses will be replaced due to high mileage and increasing maintenance costs.

Bus purchases will be made from the state contract, so bidding is not required. The estimated cost of the buses is \$885,000. Funding for 7 of the buses will be provided through the annual operating capital budget and funding for 2 of the special education buses will be provided through the assigned fund balance for medical assistance.



January 22, 2018

To: Dr. Josh Swanson, Superintendent
From: Business Office
Re: Seek Bids for Concrete Repair/Replacement District Wide.

The authorization to seek bids is required by state law and begins the process to make deferred maintenance upgrades which are part of the Long Term Facility Maintenance Revenue. This project will be to repair/replace concrete district wide. The majority of the work will be sidewalks, curbs, spillways, and structural support/repair of retaining walls.

There are spots within the district where concrete walkways, curbs and retaining walls are cracked and deteriorated to a condition where they need to be replaced/repared. Approval to seek bids will allow timely development of project specifications, plans, and drawings to solicit bids from contractors.

Funding for this project will come from the Long Term Facility Maintenance Revenue and is on the deferred maintenance list for summer 2018. Costs for this project are approximately \$250,000.



January 22, 2018

To: Dr. Josh Swanson, Superintendent
From: Business Office
Re: Seek Bids for Lighting Upgrades

The authorization to seek bids is required by state law and begins the process to make deferred maintenance upgrades which are part of the Long Term Facility Maintenance Revenue. This project is to replace old high-intensity discharge (HID) and compact fluorescent (CF) lighting with light emitting diode (LED) technology district wide. The majority of the work will be parking lots, wall pack lights, and interior lighting.

The lighting district wide is older technology and inefficient HID/CF lighting. This project will continue upgrading the lighting district wide to LED. This will allow us to capitalize on the rebates offered by the utility company and reduce the district annual energy usage. Approval to seek bids will allow timely development of project specifications, plans, and drawings to solicit bids from contractors.

Funding for this project will come from the Long Term Facility Maintenance Revenue and is on the deferred maintenance list for summer 2018. Costs for this project are approximately \$300,000.



January 15, 2018

To: Dr. Josh Swanson, Superintendent
From: Business Office
Re: Accept Bids for Wired and Wireless Network Infrastructure Updates

The Technology Department conducted a Request for Bid process for the update/replacement of aging, wired network switches, wireless access points, and wireless access point controller licenses. The current equipment is a subset of equipment which makes up the core, computer, networking infrastructure of Eden Prairie Schools. The equipment has reached an age where proactive replacement avoids failures, and also presents the opportunity for implementing modern technology and advanced features.

The estimated cost for equipment and services was over \$100,000, therefore an advertised, sealed bid process was utilized. The District will also be seeking E-Rate Category 2 funding for the equipment, therefore the E-Rate filing process was utilized in conjunction with the sealed bid process.

The Request for Bid included the following equipment along with implementation services and basic maintenance and support:

- 45 new, aggregate network switches to replace 45 existing switches at 5 school sites
- 2 new, core switches to replace one existing switch and add a second to provide resiliency and service expansion at Eden Prairie High School
- 249 new, wireless access points to replace 249 existing access points at Eden Prairie High School and Central Middle School
- 572 wireless, cloud controller licenses to manage the District's existing fleet of wireless access points across all sites

The opportunity was posted with USAC via E-Rate form 470 on December 12, 2017 and advertised in the newspaper on December 21, 2017. Bids were due January 11, 2018.

The bids were evaluated against an established matrix with weighted criteria to ensure best value, best features, and compatibility with the District's existing infrastructure and systems.

Based on analysis of the proposed solutions, and evaluation against the weighted criteria, the recommendation is to award contracts as follows:

1. Network Switches (47 total): Award to Matrix Communications with a bid of \$170,003 with optional implementation support up to an additional \$7000.
2. Wireless Access Points (249 total): Award to Advanced Productivity Computing with a bid of \$101,592.
3. Wireless Cloud Controller Licenses (572 total): Award to Advanced Productivity Computing with a bid of \$102,388 (total for 3-year licensing).

Funding for this equipment will come from the Capital Projects Levy and is being budgeted for the 2018-19 fiscal year. This equipment is eligible for 50% reimbursement via E-Rate Category 2 funding. Both recommended vendors have current E-Rate Service Provider Identification Numbers and are willing to participate and comply with the E-Rate program. The installation of the equipment is planned for Summer 2018.

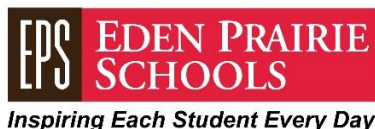
BUILDINGS & GROUNDS

Approval of Agreement with Buildings & Grounds (SEIU Local #284)

RESOLVE to approve a two-year agreement between Independent School District 272 and Buildings & Grounds (SEIU Local 284) effective July 1, 2017 through June 30, 2019, as attached to and made a part of these official minutes.

The following is a financial synopsis of the agreement:

1. Salary schedule improvement:
 - a. Year 1: 2.0%
 - b. Year 2: 2.0%
2. District health insurance contribution improvement:
 - a. Year 1: 4.0% for both single and family
 - b. Year 2: 4.0% for both single and family
3. Night differential improvement:
 - a. Additional \$0.10 (from \$0.50 to \$0.60)



School Board Committees		
	2017	2018
Board Development Committee	Holly Link Ranee Jacobus John Kohner	Holly Link Greg Lehman
Community Linkage Committee	Dave Espe Greg Lehman Adam Seidel	Dave Espe Holly Link Terri Swartout
Policy Committee	Elaine Larabee Greg Lehman Adam Seidel	Elaine Larabee Greg Lehman Adam Seidel
District Committees		
	2017	2018
Negotiations Committee	Elaine Larabee Dave Espe Ranee Jacobus	Elaine Larabee Adam Seidel
Strategic Core Planning Team	Elaine Larabee Dave Espe Holly Link	Dave Espe Holly Link
Outside Assignments		
	2017	2018
WMEP (1 time/month or more) West Metro Education Program	Dave Espe	Dave Espe
AMSD (1 time/month or more) Association of Metropolitan Schools	Ranee Jacobus Adam Seidel	Holly Link Terri Swartout
ISD 287 (2 times/month)s Intermediate School District #287	John Kohner	Greg Lehman
TIES (2 times/year) Technology and Information Educational Services	Greg Lehman	Greg Lehman
ECSU (2 times/year) Metropolitan Educational Cooperative Service Unit	Greg Lehman	Terri Swartout
Other Assignments		
	2017	2018
Financial Advisory Committee	Holly Link	Holly Link
Joint Facilities (Nov-Dec, 1 time/year)	Elaine Larabee	Elaine Larabee
Minnesota State High School League (MSHSL – 1 time/year)	Adam Seidel	Adam Seidel
PTO President's Council	Elaine Larabee	Terri Swartout Elaine Larabee

Eden Prairie School Board
2017-2018 WORK PLAN CHANGES
January 22, 2018 - Proposed

Date of Meeting/Workshop	Changes Requested
Monday, January 22, 2018	
Monday, February 12, 2018 – Workshop	<ul style="list-style-type: none"> - <u>Move to Board Meeting on 2/26/18:</u> <ol style="list-style-type: none"> 1. Board Development Committee: Discussions around student test scores/evaluations (for monitoring purposes) 2. 4C's & Portfolios (Updates) – For New Board Members: Understanding About Student Evaluations
Monday, February 26, 2018	<ul style="list-style-type: none"> - <u>Added from 2/12/18 Board Workshop:</u> <ol style="list-style-type: none"> 1. Board Development Committee: Discussions around student test scores/evaluations (for monitoring purposes) 2. 4C's & Portfolios (Updates) – For New Board Members: Understanding About Student Evaluations - <u>Moved Closed Session to April 23, 2018 Board Meeting</u>
Monday, March 12, 2018 – Workshop	
Monday, March 26, 2018	<u>Remove: Closed Session: Negotiation Strategy</u>
Monday, April 9, 2018 – Workshop	
Monday, April 23, 2018	<ul style="list-style-type: none"> - <u>Added from 2/26/18 Board Meeting</u> Closed Session: Negotiation Strategy
Monday, May 7, 2018 – Workshop	
Monday, May 21, 2018	
Monday, June 4, 2018 – Workshop	
Monday, June 18, 2018	

**Meetings in May and June 2018 are on the 1st and 3rd Mondays due to the Memorial Day Holiday*

Placeholder – General Board Work
<ul style="list-style-type: none"> • Workshop Regarding: Post-Secondary Options
Placeholder – Policy Review
<ul style="list-style-type: none"> • Policy Language Review for February 2018 • Review “Processes & Procedures”

EDEN PRAIRIE SCHOOL BOARD 2017-2018 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<p>*****2018*****</p> <p>Annual Organizational Meeting Mon, Jan 8, 2018 6:00 PM</p>			<ul style="list-style-type: none"> • Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Resolution for Combined Polling Places for the General Elections • Appointment of WMEP Representative • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization for Superintendent to Sign Contracts - Local Education Agency (LEA) Representative 		
<p>Board Workshop Mon, Jan 8, 2018 6:15 PM Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> • 2018 Committees & Outside Organization Discussion • 5-Year Financial Forecast • Community Survey Input

***Meeting dates changed to avoid May's Board Regular Business Meeting conflicting with Memorial Day on May 28, 2018.**

**EDEN PRAIRIE SCHOOL BOARD
2017-2018 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							• Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 22, 2018 6:00 PM		<ul style="list-style-type: none"> • 2018-19 School Calendar • 2019-20 School Calendar-DRAFT 	<ul style="list-style-type: none"> • Mid-Year Budget Approval • Record of Board Self-Evaluation 	<ul style="list-style-type: none"> • 2018 School Board Committee & Outside Organization Assignments 	<ul style="list-style-type: none"> • Monthly Reports • Capital Budget for Buses • Pay Equity Report 	<ul style="list-style-type: none"> • Budget Events Timeline • FY19 Budget Assumptions 	
Post Meeting Board Workshop Mon, Jan 22, 2018							• School Board Meeting Self-Assessment
Joint Meeting: Eden Prairie School Board & Eden Prairie City Council Mon, Feb 12, 2018 5:00 – 7:00 PM ASC/EDC							
Board Workshop Mon, Feb 12, 2018 6:00 PM 7:00 PM							<ul style="list-style-type: none"> • Customer Service Training I • <u>Board Development Committee: Discussions around student test scores/evaluation (for monitoring purposes);</u>

**EDEN PRAIRIE SCHOOL BOARD
2017-2018 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							<ul style="list-style-type: none"> 4C's & Portfolios (Updates)- For New Board Members: Understanding About Student Evaluations; Moved to 2/26/18 Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 26, 2018 6:00 PM		<ul style="list-style-type: none"> Closed Session: Negotiation Strategy Moved to 4/23/18 	<ul style="list-style-type: none"> Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Monthly Reports Approval of 2018-19 School Calendar Approval of 2019-20 School Calendar DRAFT 2018-19 Achievement & Integration Budget American Indian Education Resolution 	Review Ends Reports 1.1.1 and 1.1.2 Board Development Committee: Discussions around student test scores/ evaluations (for monitoring purposes); 4C's & Portfolios (Updates)- For New Board Members: Understanding About Student Evaluations; Moved to from 2/12/18 Workshop	
Post Meeting Board Workshop Mon, Feb 26, 2018							<ul style="list-style-type: none"> School Board Meeting Self-Assessment

**EDEN PRAIRIE SCHOOL BOARD
2017-2018 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

Board Workshop Mon, Mar 12, 2018 6:00 PM							<ul style="list-style-type: none"> • (Tentative) All-Day Policy Workshop for the purpose of reviewing the wording of all policies & make revisions as appropriate. • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 26, 2018 6:00 PM		<ul style="list-style-type: none"> • 2018-19 Capital Budget • Closed Session: Negotiation Strategy <i>Removed</i> 	<ul style="list-style-type: none"> • Record of Board Self-Evaluation • Resolution to Release Probationary Teachers • School Board Expense Reimbursement Policy — 1st Reading (Approved – Board Meeting 11/27/17) 		<ul style="list-style-type: none"> • Monthly Reports 	<ul style="list-style-type: none"> • Final FY19 Budget Assumptions 	
Post Meeting Board Workshop Mon, Mar 26, 2018							<ul style="list-style-type: none"> • School Board Meeting Self-Assessment
Board Workshop Mon, Apr 9, 2018 6:00 PM							<ul style="list-style-type: none"> • Discussion: 2018-19 School Board Meeting Schedule

**EDEN PRAIRIE SCHOOL BOARD
2017-2018 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							<ul style="list-style-type: none"> •2018-19 School Board Budget 1st Reading (Presented by Treasurer) •Policy Monitoring Follow-up: 1.1.1 & 1.1.2 •Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 23, 2018 6:00 PM		<ul style="list-style-type: none"> •2018-19 School Board Work Plan – 1st Reading •Closed Session: Negotiation Strategy 	<ul style="list-style-type: none"> •Approval of 2018-19 Capital Budget •Approval of 2018-19 School Board Budget •Approval of 2018-19 School Board Meeting Schedule •Record of Board Self-Evaluation 		•Monthly Reports		
Post Meeting Board Workshop Mon, Apr 23, 2018							•School Board Meeting Self-Assessment
Board Workshop <u>Mon, May 7, 2017</u> 6:00 PM*							<ul style="list-style-type: none"> •“New Policy Introductions” •Confirm agenda for next Board Workshop

EDEN PRAIRIE SCHOOL BOARD 2017-2018 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 22, 2018 - Proposed

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting <u>Mon, May 21, 2018</u> 6:00 PM*	<ul style="list-style-type: none"> Ends 1.1, 1.2, 1.3 OI (2018-19) (S/B listed on 6/18/18) 	<ul style="list-style-type: none"> 2018-19 Budget – First Reading 	<ul style="list-style-type: none"> Approval of 2018-19 School Board Work Plan Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Monthly Reports Approval of District Health and Safety Program MSHSL Resolution for Membership Approval of 2018-19 School Meal Prices 		
Post Meeting Board Workshop <u>Mon, May 21, 2018*</u>							<ul style="list-style-type: none"> School Board Meeting Self-Assessment
Board Workshop <u>Mon, Jun 4, 2018</u> 6:00 PM*							<ul style="list-style-type: none"> Confirm agenda for next Board Workshop
Board Meeting <u>Mon, Jun 18, 2018</u> 6:00 PM*	<ul style="list-style-type: none"> EL 2.9 Communication and Support to the School Board (Semi-annual) Ends 1.1, 1.2, 1.3 OI (2018-19) 		<ul style="list-style-type: none"> Approval of 2018-19 Budget ISD 287 10-Year Facilities Maintenance Resolution Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Monthly Reports EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report Annual Review of District Mandated Policies Approval of Updated District Policies 	<ul style="list-style-type: none"> 2017-2018 Annual Overnight/ Extended Trip Report 	
Post Meeting Board Workshop <u>Mon, Jun 18, 2018*</u>							<ul style="list-style-type: none"> School Board Meeting Self-Assessment

Eden Prairie School Board
2017-2018 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS

COMMITTEE MEETINGS

EVENTS

SCHOOL BOARD COMMUNITY CONNECTION

January 22, 2018

Name of Event	Date	Place	Time	Notes
Agenda Setting Meeting (Organizational Meeting & Workshop)	Wednesday, January 3, 2018	ASC	3:00 p.m.	Chair & Vice Chair
School Board Annual Organizational Meeting School Board Workshop	Monday, January 8, 2018	ASC/EDC	6:00 p.m. 6:30 p.m.	
MSBA Phase I Workshop: <i>Learning to Lead – School Board Basics</i> This workshop covers the role of the school board, the superintendent, the leadership team relationship, and common scenarios facing new board members.	Tuesday, January 9, 2018	Hilton Minneapolis 1001 South Marquette Ave. Minneapolis, MN	6:30 – 9:30 p.m.	Attending: Terri (Josh)
MSBA Phase II Workshop: <i>The Leadership Foundations – School Finances and Management</i> This workshop covers core topics such as the budget, school finance, local levies, policies, significant laws affecting school boards, and personnel issues.	Wednesday, January 10, 2018	Hilton Minneapolis 1001 South Marquette Ave. Minneapolis, MN	8:45 a.m. – 4 p.m.	Attending: Terri (Josh)
2018 MSBA Leadership Conference <i>“Student Achievement: Passion, Perseverance and Possibility”</i>	Thursday & Friday January 11 & 12, 2018	Minneapolis Convention Center 1301 Second Ave South Minneapolis, MN		Attending: Terri, Holly (Josh)
Agenda Setting Meeting (Business Meeting)	Wednesday, January 17, 2017	ASC	10:30 a.m.	Chair & Vice Chair
CMS School Visit by School Board	Wednesday, January 17, 2018	CMS	8:30 a.m.	Attending: Elaine, Dave, Holly, Adam, Terri
Eden Prairie Chamber 2018 State of the City Luncheon	Thursday, January 18, 2018	Olympic Hills Golf Club 10625 Mt. Curve Road Eden Prairie	11:00 – 1:00 p.m.	Attending: Elaine, Dave, Holly, Greg, Adam, Terri
School Board Meeting	Monday, January 22, 2018	ASC/EDC	6:00 p.m.	
Preschool/Lower Campus Visit by School Board	Tuesday, January 30, 2018	Preschool/Lower Campus	9:45 a.m.	Attending: Elaine, Dave, Holly, Adam (Tentative), Terri
AMSD’s 2018 Legislative Session Preview	Friday, February 2, 2018	TIES Conference Center 1640 Larpenteur Ave. W St. Paul 55108	7:30 – 10:00 a.m.	Attending: Elaine, Holly, Adam, Greg, Terri * No Registration Required
Agenda Setting Meeting (Workshop on 2/12)	Tuesday, February 6, 2018	ASC	12:00 p.m. (after EHSI School Visit)	Chair & Vice Chair



Eden Prairie School Board
2017-2018 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS

COMMITTEE MEETINGS

EVENTS

SCHOOL BOARD COMMUNITY CONNECTION

January 22, 2018

Name of Event	Date	Place	Time	Notes
EHSI Elementary School Visit by School Board	Tuesday, February 6, 2018	EHSI	10:00 a.m.	Attending: Elaine, Dave, Holly, Adam, Terri
Joint Meeting: Eden Prairie School Board & Eden Prairie City Council	Monday, February 12, 2018	ASC/EDC	5:00 – 7:00 p.m.	Prior to the School Board Workshop
School Board Workshop	Monday, February 12, 2018	ASC/EDC	NOTE: Late Start 7:00 p.m.	Immediately following Joint Meeting (School Board & City Council) 5-7pm
MSBA Officers' Workshop: Board Chairs/Vice-Chairs, Clerks and Treasurers This workshop is focused on board officers' responsibility and basics/fundamentals of laws affecting school boards. Elected officers, superintendents and staff who support the board are encouraged to attend.	Upcoming Schedule: 1. 9am-3pm (St. Peter) – <u>Tue., Feb. 13 2018</u> - Advance registration closes: 2/6/18 2. 9am-3pm (Maple Grove) – <u>Tues. Feb. 27, 2018</u> - Advance registration closes: 2/20/18 3. 9am-3pm (St. Cloud) – <u>Sat. Mar. 3, 2018</u> - Advance registration closes: 2/23/18			- Advance Registration - \$185 - Walk-in Registration - \$205 (the day of the meeting) <u>Cancellations:</u> After registration closes until the time of the meeting, administration fee is \$80.00 2/13 (St. Peter): Elaine, Adam, Josh 2/27 (Maple Grove): Brenda
Agenda Setting Meeting (Business Meeting on 2/26)	Tuesday, February 20, 2018	ASC	9:30 a.m.	Chair & Vice Chair
School Board Meeting	Monday, February 26, 2018	ASC/EDC	6:00 p.m.	
Eden Prairie Community Education Hosts – 13 th Annual K-8 Science Fair	Friday, March 2, 2018	EPHS East Commons	9:00 – 12:30 p.m.	Attending: Elaine, Greg
Agenda Setting Meeting (Workshop on 3/12)	Tuesday March 2, 2018	ASC	9:30 a.m.	Chair & Vice Chair
FEPS Legacy Awards Banquet	Wednesday, March 21, 2017	Bearpath Golf & Country Club, Eden Prairie	6:00 p.m.	Attending: Elaine, Holly, Adam, Greg
School Board Workshop	Monday, March 12, 2018	ASC/EDC	6:00 p.m.	
Agenda Setting Meeting (Business Meeting on 3/26)	Tuesday, March 20, 2018	ASC	9:30 a.m.	Chair & Vice Chair
Winter Celebration – ALL School Recognition of Athletics & Academic Accomplishments (Winter Sports)	Friday, March 23, 2018	EPHS - Main Gym	8:55 – 10:00 a.m.	Attending: Elaine, Greg, Holly (tentative)
School Board Meeting	Monday, March 26, 2018	ASC/EDC	6:00 p.m.	
Agenda Setting Meeting (Workshop on 4/9)	Tuesday, April 3, 2018	ASC	9:30 a.m.	Chair & Vice Chair



Eden Prairie School Board
2017-2018 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS

COMMITTEE MEETINGS

EVENTS

SCHOOL BOARD COMMUNITY CONNECTION

January 22, 2018

Name of Event	Date	Place	Time	Notes
School Board Workshop	Monday, April 9, 2018	ASC/EDC	6:00 p.m.	
2018 Strategic Core Planning 2-Day Meeting	Wednesday & Thursday April 11 & 12, 2017	"The Barn" Eden Prairie	TBD	Attending: Dave, Holly
Forest Hills School Visit by School Board	Thursday, April 12, 2018 To be rescheduled	Forest Hills Elementary	9:30 a.m.	
MSBA Phase III Workshop: <i>Building a High-Performance School Board Team</i> This workshop focuses on methods of decision-making stages of board development, navigating board dynamics, small-group interactions with school board video scenarios, and the MSBA School Board Self-Evaluation	Upcoming Schedule: 1. 9am-4pm (Bemidji) – Fri., 4/13/18 2. 9am-4pm (St. Cloud) – Sat. 4/14/18 3. 9am-4pm (Marshall) – Tues. 4/17/18 4. 9am-4pm (St. Peter-MSBA) – Thurs. 4/19/18 *Advance Registration open March 2018			Please advise if interested: - Advance Registration - \$185 - Walk-in Registration - \$205 (the day of the meeting) Cancellations: After registration closes until the time of the meeting, administration fee is \$80.00
MSBA Phase IV Workshop: <i>Representing Your Community Through Policy and Engagement</i> This workshop focuses on in-depth decisions and examples of a board member's role as a policymaker and interactive small-group sessions that walk through an actual community engagement activity. Also, this workshop will have a segment on dealing with the media and public forums.	Workshop will return sometime in 2018	TBD	TBD	- Advance Registration - \$185 - Walk-in Registration - \$205 (the day of the meeting) Cancellations: After registration closes until the time of the meeting, administration fee is \$80.00
Agenda Setting Meeting (Business Meeting 4/23)	Tuesday, April 17, 2018	ASC	9:30 a.m.	Chair & Vice Chair
AM Rotary: "My Book Day"	Date TBA			
Oak Point Elementary School Visit by School Board	Wednesday, April 18, 2018	Oak Point Elementary	9:15 a.m.	Attending: Elaine, Dave, Holly(Tentative)
EP Community Foundation EP Gives~	Dates TBA			
School Board Meeting	Monday, April 23, 2018	ASC/EDC	6:00 p.m.	
AM Rotary: Above & Beyond Banquet	April 2018, Date TBA			
Agenda Setting Meeting (Workshop May 7)	Tuesday. May 1, 2018	ASC	9:30 a.m.	Chair & Vice Chair
EHSI Cinco de Mayo Fundraiser Fiesta	Date TBA			

Eden Prairie School Board
2017-2018 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS

COMMITTEE MEETINGS

EVENTS

SCHOOL BOARD COMMUNITY CONNECTION

January 22, 2018

Name of Event	Date	Place	Time	Notes
Athena Awards	Date TBA			
School Board Workshop	Monday, May 7, 2018*	ASC/EDC	6:00 p.m.	*Note: This is the 1 st Monday Change due to Memorial Day
Agenda Setting Meeting (Business Meeting on 5/21)	Tuesday, May 15, 2018	ASC	9:30 a.m.	Chair & Vice Chair
AM & NOON Rotary: End-of-Year STRIVE Celebration	Date TBA			
Prairie View Elementary School Visit by School Board	Wednesday, May 16, 2018	Prairie View Elementary	9:30 a.m.	Attending: Elaine, Dave, Holly(Tentative)
EPHS Senior Community Scholarship Program (Academic Awards)	Thursday, May 17, 2018	PAC	7:00 – 9:00 p.m.	Attending: Elaine, Greg (tentative)
School Board Meeting	Monday, May 21, 2018*	ASC/EDC	6:00 p.m.	*Note: This is the 3 rd Monday Change due to Memorial Day
Agenda Setting Meeting (Workshop on 6/4)	Tuesday, May 29, 2018	ASC	9:30 a.m.	Chair & Vice Chair
AM Rotary Golden Eagle Awards	Date TBA			
TASSEL Graduation	Monday, June 4, 2018	TBD	Tentative: 12:30 p.m.	Attending:
School Board Workshop	Monday, June 4, 2018*	ASC/EDC	6:00 p.m.	*Note: This is the 1 st Monday Change due to Memorial Day
All School Recognition of Athletics & Academic Accomplishments – Senior Celebration	Date TBA			
Eden Prairie Schools – Last Day	Thursday, June 7, 2017	All Schools		
Eden Prairie High School	Friday, June 8, 2017	EPHS Commencement Ceremony Mariucci Arena University of Minnesota	7:00 – 9:00 p.m.	Board Members are requested to arrive early – by 6:15 p.m. (time will be confirmed) Attending: Elaine, Dave, Holly, Greg,
Agenda Setting Meeting (Business Meeting on 6/18)	Tuesday, June 12, 2018	ASC	9:30 a.m.	Chair & Vice Chair
School Board Meeting	Monday, June 18, 2018*	ASC/EDC		*Note: This is the 3 rd Monday Change due to Memorial Day
Eden Prairie Chamber – Excellence in Education Awards Luncheon	Date TBA			
Metro South Adult Basic Education Graduation	Date TBA			