

#### **MEETING AGENDA**

The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered To reach personal fulfillment and contribute purposefully to our ever-changing world.

- Convene <u>6:30 p.m. or following conclusion of Organizational Meeting</u> School Board Roll Call: Dave Espe, John Kohner, Elaine Larabee, Greg Lehman, Holly Link, Adam Seidel, Terri Swartout
   Five-Year Financial Forecast
   Community Survey Input
   2018 Committees & Outside Organization Discussion
   Process for Appointment
   Confirm Agenda for next School Board Workshop
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- 7. Adjournment



Inspiring Each Student Every Day

School Board Committees						
	2017	2018				
Board Development Committee	Holly Link					
	Ranee Jacobus					
	John Kohner					
Community Linkage Committee	Dave Espe					
	Greg Lehman					
	Adam Seidel					
Policy Committee	Elaine Larabee					
	Greg Lehman					
	Adam Seidel					
District Com	mittees					
	2017	2018				
Negotiations Committee	Elaine Larabee					
	Dave Espe					
	Ranee Jacobus					
Strategic Core Planning Team	Elaine Larabee					
	Dave Espe					
	Holly Link					
Outside Assi	gnments					
	2017	2018				
WMEP (1 time/month or more)						
West Metro Education Program	Dave Espe					
AMSD (1 time/month or more)	Ranee Jacobus					
Association of Metropolitan Schools	Adam Seidel					
ISD 287 (2 times/month)						
Intermediate School District #287	John Kohner					
TIES (2 times/year)						
Technology and Information Educational Services	Greg Lehman					
ECSU (2 times/year)						
Metropolitan Educational Cooperative Service Unit	Greg Lehman					
Other Assig	nments					
	2017	2018				
Financial Advisory Committee	Holly Link					
Joint Facilities (Nov-Dec, 1 time/year)	Elaine Larabee					
-	Elaine Larabee Adam Seidel					

#### 2017-2018 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings
Other Meetings

#### December 11, 2017 - Updated **Board Work** Supt Consent Agenda Workshop Topic(s) Board **Board Meeting or** Policy Monitoring **Required Board** Education & Decision **Board Action** Items **Board Workshop** Ends, EL, BMD & GP Preparation on Committee (Human Resources & Required Action Type, Date and Monitoring **Reports & Business Services** Reporting Time Minutes Reports)

<b>*****2018*****</b> Annual Organizational Meeting Mon, Jan 8, 2018 6:00 PM		<ul> <li>Annual Organizational</li> <li>Election of Off</li> <li>School Board Compensation</li> <li>School Board Calendar</li> <li>Resolution for Combined Polli Places for the General Electio</li> <li>Appointment o WMEP Representative</li> <li>Appointment o Intermediate District 287 Representative</li> </ul>	Mtg. icers	<ul> <li>Annual School District Organizational Items:         <ul> <li>School District Newspaper</li> <li>School District Depository/Financial Institutions</li> <li>Money Wire Transfers</li> <li>Early Claims Payment</li> <li>School District Legal Counsel</li> <li>School District Responsible Authority</li> <li>Deputy Clerk &amp; Deputy Treasurer</li> <li>Facsimile Signature Authorization</li> <li>Authorization for Superintendent to Sign Contracts</li> <li>Local Education Agency (LEA) Bonrecentative</li> </ul> </li> </ul>		
Board Workshop Mon, Jan 8, 2018 6:15 PM Convene following the Annual Organizational Meeting	n School Board Magting Da			Agency (LEA) Representative	Dage 1 o	<ul> <li>2018 Committees &amp; Outside Organization Discussion</li> <li>5-Year Financial Forecast</li> <li>Community Survey Input</li> <li>Confirm agenda for next Board Workshop</li> </ul>

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## 2017-2018 ANNUAL WORK PLAN

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#### December 11, 2017 - Updated

		Board W	ork	opulleu	Supt Consent Agenda	Board	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Items (Human Resources & Business Services Reports)	Education & Required Reporting	
Board Meeting Mon, Jan 22, 2018 6:00 PM		•2018-19 School Calendar •2019-20 School Calendar-DRAFT	<ul> <li>Mid-Year Budget</li> <li>Approval</li> <li>Record of Board Self- Evaluation</li> </ul>	2018 School Board Committee & Outside Organization Assignments	<ul> <li>Monthly Reports</li> <li>Capital Budget for Buses</li> <li>Pay Equity Report</li> </ul>	<ul> <li>Budget Events Timeline</li> <li>FY19 Budget Assumptions</li> </ul>	
Post Meeting Board Workshop Mon, Jan 22, 2018							<ul> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Feb 12, 2018 6:00 PM							<ul> <li>Customer Service Training I</li> <li>Board Development Committee: Discussions around Student test scores/ Evaluation (for monitoring purposes); 4C's &amp; Portfolios (updates)- for new Board Members understanding about student evaluations; Legislative Updates.</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 26, 2018 6:00 PM		<ul> <li>Closed Session: Negotiation Strategy</li> </ul>	•Record of Board Self- Evaluation		<ul> <li>Monthly Reports</li> <li>Approval of 2018-19 School Calendar</li> <li>Approval of 2019-20 School Calendar DRAFT</li> </ul>	Review Ends Reports 1.1.1 and 1.1.2	

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		Supt Consent Agenda	Board	Workshop Topic(s)	I			
<b>Board Meeting or</b>	Policy Monitoring	Decision	Required Board	<b>Board Action</b>	Items	Education &		l
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	on Committee	(Human Resources &	Required		J
Type, Date and	Monitoring			Reports &	Business Services	Reporting		J
Time				Minutes	Reports)			l

			<ul> <li>2018-19 Achievement &amp; Integration Budget</li> <li>American Indian Education Resolution</li> </ul>		
Post Meeting Board Workshop Mon, Feb 26, 2018					<ul> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Mar 12, 2018 6:00 PM					<ul> <li>(Tentative) All-Day Policy Workshop for the purpose of reviewing the wording of all policies &amp; make revisions as appropriate.</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 26, 2018 6:00 PM	Budget	<ul> <li>Record of Board Self- Evaluation</li> <li>Resolution to Release Probationary Teachers</li> <li>School Board</li> <li>Expense Reimbursement Policy 1<sup>st</sup> Reading (Approved – Board Meeting 11/27/17)</li> </ul>	Monthly Reports	•Final FY19 Budget Assumptions	

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<b>Board Meeting or</b>	Policy Monitoring	Decision	Required Board	Board Action	Items	Education &	
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	on Committee	(Human Resources &	Required	
Type, Date and	Monitoring			Reports &	Business Services	Reporting	
Time				Minutes	Reports)		

Post Meeting Board Workshop Mon, Mar 26, 2018				<ul> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Apr 9, 2018 6:00 PM				<ul> <li>Discussion: 2018-19 School Board Meeting Schedule</li> <li>2018-19 School Board Budget 1<sup>st</sup> Reading (Presented by Treasurer)</li> <li>Policy Monitoring Follow-up: 1.1.1 &amp; 1.1.2</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 23, 2018 6:00 PM	• 2018-19 School Board Work Plan – 1 <sup>st</sup> Reading	<ul> <li>Approval of 2018-19 Capital Budget</li> <li>Approval of 2018-19 School Board Budget</li> <li>Approval of 2018-19 School Board Meeting Schedule</li> <li>Record of Board Self- Evaluation</li> </ul>	•Monthly Reports	
Post Meeting Board Workshop Mon, Apr 23, 2018				<ul> <li>School Board Meeting Self-Assessment</li> </ul>

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<b>Board Meeting or</b>	Policy Monitoring	Decision	Required Board	Board Action	Items	Education &	
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	on Committee	(Human Resources &	Required	
Type, Date and	Monitoring			Reports &	<b>Business Services</b>	Reporting	
Time				Minutes	Reports)		

Board Workshop Mon, May 7, 2018 6:00 PM*						<ul> <li>"New Policy Introductions"</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting <u>Mon, May 21, 2018</u> 6:00 PM*	•Ends 1.1, 1.2, 1.3 Ol (2018-19) (S/B listed on 6/18/18)	• 2018-19 Budget – First Reading	<ul> <li>Approval of 2018-19</li> <li>School Board Work</li> <li>Plan</li> <li>Record of Board Self- Evaluation</li> </ul>	<ul> <li>Monthly Reports</li> <li>Approval of District Health and Safety Program</li> <li>MSHSL Resolution for Membership</li> <li>Approval of 2018-19 School Meal Prices</li> </ul>		
Post Meeting Board Workshop <u>Mon, May 21, 2018</u> *						School Board Meeting     Self-Assessment
Board Workshop <u>Mon, Jun 4, 2018</u> 6:00 PM*						<ul> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting <u>Mon, Jun 18, 2018</u> 6:00 PM*	•EL 2.9 Communication and Support to the School Board (Semi-annual) •Ends 1.1, 1.2, 1.3 OI (2018-19)		<ul> <li>Approval of 2018-19 Budget</li> <li>ISD 287 10-Year Facilities Maintenance Resolution</li> <li>Record of Board Self- Evaluation</li> </ul>	<ul> <li>Monthly Reports</li> <li>EPS 10-Year Facilities Maintenance Plan</li> <li>Q-Comp Annual Report</li> <li>Annual Review of District Mandated Policies</li> <li>Approval of Updated District Policies</li> </ul>	• 2017-2018 Annual Overnight/ Extended Trip Report	

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<b>Board Meeting or</b>	Policy Monitoring	Decision	Required Board	Board Action	Items	Education &	
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	on Committee	(Human Resources &	Required	
Type, Date and	Monitoring			Reports &	Business Services	Reporting	
Time				Minutes	Reports)		

				<ul> <li>School Board Meeting</li> </ul>
Post Meeting				Self-Assessment
Board Workshop				
<u>Mon, Jun 18, 2018</u> *				

\*Meeting dates changed to avoid May's Board Regular Business Meeting conflicting with Memorial Day on May 28, 2018.