



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

SCHOOL BOARD Regular Business Meeting

Monday, January 27, 2020

6:00 PM

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene: 6:00 p.m.** (Roll Call)
Call to Order - School Board Roll Call
 Aaron Casper, Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout
2. **Pledge of Allegiance: 6:00 p.m.**
3. **Agenda Review and Approval: 6:05 p.m.** (Action)
 Approval of the agenda for the Monday, January 27, 2020 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____
4. **Approval of Previous Minutes: 6:05 p.m.** (Action)
 Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for December 9, 2019 and January 6, 2020 Annual Organizational Meeting.

Motion _____ Seconded _____

 - A. December 9, 2019 3
 - B. January 6, 2020 7
5. **Public Comment: 6:05 p.m.** (Information)
6. **Announcements: 6:10 p.m.** (Information)
 - A. Board Member Recognition
7. **Spotlight on Success: 6:15 p.m.** (Information)
 Central Middle School (CMS) - FLEX @ CMS
8. **Board Work: 6:25 p.m.** (Action)
 - A. Decision Preparation
 - 1) Fiscal Year 2020-2021 School Calendar (Draft) 10
 - 2) Fiscal Year 2020-2021 Budget Timelines (First Reading) 11
 - 3) Fiscal Year 2020-2021 Budget Assumptions (First Reading) 12
 - B. Required Board Action (Action)

Motion _____ Seconded _____

 - a. Mid-Year Budget - Executive Summary 15
 - b. Mid-Year Update Presentation for FY 2020 16
 - c. Mid-Year Fund Balance Report for FY 2020 23
 - C. Record of Board Self-Evaluation (Action)
 - 1) Record of Board Policy Monitoring - Ends & EL's 24

Motion _____ Seconded _____

 - 2) Record of Board Self-Evaluation - Governance Policies 28
9. **Superintendent Consent Agenda: 7:05 p.m.** (Action)
 Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ Seconded _____

A. Monthly Reports	
1) Resolution of Acceptance of Donations	34
2) Human Resources Report	35
3) Business Services Reports	
a. Board Business	38
b. Financial Report - Monthly Revenue/Expenditure Report	
(1) Monthly Revenue/Expenditure Report, Dec 2019	39
(2) Monthly Revenue/Expenditure Report, Nov 2019	40
B. Fiscal Year 2020-21 Capital Budget for Buses	
1) Executive Summary	41
C. District Policy 610 - Field Trips	42
1) District Policy 610-F Extended/Overnight Field Trip Request Form	45
10. Board Education & Required Reporting: <u>7:10 p.m.</u>	(Information)
A. Assessment 101 Overview	48
11. Superintendent's Incidental Information Report: <u>7:30 p.m.</u>	(Information)
<i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i>	
A. Nutrition Services Update	60
B. E-Cigarettes & Vaping	71
12. Board Action on Committee Reports & Minutes: <u>7:50 p.m.</u>	(Action)
A. 2020 School Board Committee & Outside Organization Assignments	90
Motion _____ Seconded _____	
B. Board Development Committee	
C. Community Linkage Committee	
D. Negotiations Committee	
E. Policy Committee	
13. Other Board Updates (AMSD, ISD 287): <u>8:10 p.m.</u>	(Information)
A. AMSD (Association of Metropolitan Schools) - Terri Swartout & Holly Link	
B. ISD 287 (Intermediate School District 287) - Adam Seidel	
14. Board Work Plan: <u>8:20 p.m.</u>	
A. "Proposed" Work Plan Changes Document	(Action)
Motion _____ Seconded _____	91
B. 2019-2020 Annual Work Plan	92
15. Adjournment: ____ p.m.	(Action)
MOTION to adjourn the Monday, January 27, 2020 Meeting of the Eden Prairie School Board at ____p.m.	
Motion _____ Seconded _____	

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE DECEMBER 9, 2019
SCHOOL BOARD MEETING

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on December 9, 2019 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 p.m.

Call to Order: School Board Roll Call

Present: Karla Bratrud, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel
Board Member Terri Swartout participated remotely at the Double Tree Bemidji, Conference Room, 115 Lakeshore Drive, Bemidji, MN. 56601

Present: Superintendent Josh Swanson

2. Pledge of Allegiance:

3. Agenda Review and Approval: MOTION by D. Espe, **Seconded** by K. Bratrud, agenda to approve the agenda for Monday, December 9, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools; **MOTION** by A. Seidel, **Seconded** by H. Link to remove item 7C from agenda and place on January 2020's agenda – Passed Unanimously; Original **MOTION** Passed Unanimously to approve the December 9, 2019 meeting agenda with change.

4. Approval of Previous Minutes: MOTION by H. Link, **Seconded** by D. Espe/T. Swartout to approve the Unofficial Minutes from the November 25, 2019 Regular Business Meeting.

5. Truth in Taxation Hearing:

A. 2020 Presentation

6. Public Comment: None to Report

7. Announcements: "Eagle Excellence" presented by Superintendent Swanson

- Central Middle School teacher Janine Olson has been named the [2019 Minnesota Middle School Association \(MMSA\) Educator of the Year](#). The Coleen Yatkoske Middle Level Educator of the Year Award provides an opportunity to recognize outstanding middle level educators in the state.
- Central Middle School students Banji Olofinboba, Andy Killorin and Lalitha Gunturi received the [VFW Patriot Pen Essay Award](#) and will be moving on to the district level contest.

A. Superintendent Annual Review Statement

B. Recognition of Outgoing Board Members

C. MSBA Recognition

8. Spotlight on Success: Oak Point Elementary - 4 C's in P.E.

9. Board Work:

A. Required Board Action

- 1) Approval of Final Fiscal Year (FY) 2020-21 Levy: *The School Board of Independent School District No. 272, approves the final levy for taxes payable in 2020 as presented in the amount of \$48,204,344.66 . D. Espe, K. Bratrud, H. Link, E. Larabee, T. Swartout, A. Seidel – Yeas; No – 0, MOTION* passed 6-0
 - a. Executive Summary of Pay 2020 Levy
 - b. Presentation - Pay 20 Levy Certification Detail
 - c. [School Tax Comparison \(Addendum #18\)](#)

B. Policy Monitoring

1) Executive Limitations (EL's)

- a. EL 2.5 Financial Planning – **MOTION** by A. Seidel, **Seconded** by H. Link to accept by exception, the overall Global Constraint of the OI as reasonable – Passed Unanimously
MOTION by H. Link, **Seconded** by K. Bratrud, to accept by exception, the Evidence supporting the Global Constraint of the OI – Passed Unanimously
- b. EL 2.0 Global Executive Constraint– **MOTION** by A. Seidel, **Seconded** by D. Espe to accept by exception, the overall Global Constraint of the OI as reasonable – Passed Unanimously
MOTION by A. Seidel, **Seconded** by H. Link, to accept by exception, the Evidence supporting the Global Constraint of the OI – Passed Unanimously

C. Record of Board Self-Evaluation

- 1) Record of Board Policy Monitoring - Ends & Executive Limitations: **MOTION** by H. Link, **Seconded** by A. Seidel to accept record as presented – Passed Unanimously
- 2) Record of Board Self-Evaluation - Governance Policies: – **MOTION** by A. Seidel, **Seconded** by D. Espe to accept record as presented – Passed Unanimously

10. **Superintendent Consent Agenda:** **MOTION** by A. Seidel, **Seconded** by D. Espe to approve the Superintendent's Consent Agenda as presented – Passed Unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business

B. Summary Update of General District Policies - See Appendix "A" (*Individual Listing of Policies*)

C. Approval of Agreement with Cabinet

11. **Board Education & Required Reporting:** None to Report

12. **Superintendent's Incidental Information Report:** None to Report

13. **Board Action on Committee Reports & Minutes:**

- A. Approval – School Board Treasurer's Report: **MOTION** by A. Seidel, **Seconded** by K. Bratrud to approve the final presentation of the report as presented – Passed Unanimously
- B. Board Development Committee
 - 1) **MOTION** by A. Seidel, **Seconded** H. Link, to approve items 3c and 3d listed under “the ask” and other items listed will be scheduled on the Work Plan – Passed Unanimously
- C. Community Linkage Committee
 - 1) Senior Center Talking Points - **MOTION** by H. Link, **Seconded** by A. Seidel to approve Minutes as presented – Passed Unanimously
 - a. Handout - *District Designing Pathways Fall 2019 Update*
- D. Negotiations Committee
- E. Policy Committee

14. **Other Board Updates (AMSD, ISD 287):**

- A. AMSD (Association of Metropolitan Schools) – Update to Board
- B. ISD 287 (Intermediate School District 287) – None to Report

15. **Board Work Plan:**

- A. "Proposed" Work Plan Changes Document – **MOTION** by K. Bratrud, **Seconded** by T. Swartout to approve changes presented – Passed Unanimously

Eden Prairie School Board
2019 & 2020 WORK PLAN CHANGES
"Proposed" WORK PLAN CHANGES
December 9, 2019

Date of Meeting/Workshop	Changes Requested
Monday, December 9, 2019	
Monday, January 6, 2020 – Annual Organization Mtg.	
Monday, January 6, 2020 - Workshop	- ADD -CLC: Senior Center Meeting
Monday, January 27, 2020 - Workshop	
Monday, February 10, 2020 – Workshop	- ADD -BDC: Walk through School Board Agenda
Monday, February 24, 2020	- ADD: -Closed Session – Negotiation Strategy (Pursuant to MN Statue 13D.03, Subd.1
Monday, March 9, 2020 – Workshop	
Monday, March 23, 2020	
Monday, April 13, 2020 – Workshop	- ADD -BDC: Mechanics of Monitoring
Monday, April 27, 2020	
Monday, May 4, 2020 – Workshop	
Monday, May 18, 2020	
Monday, June 8, 2020 – Workshop	
Monday, June 22, 2020	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • 2020-2021 School Year (August) Schedule School Site Visit • Cultural Proficiency Continuum • MN Student Survey Report Discussion • Board Development Training 	
Placeholder – Policy Review	

B. 2019-20 Annual Work Plan

16. **Adjournment:** **MOTION** by K. Bratrud, **Seconded** by D. Espe to adjourn the Monday, December 9, 2019 Meeting of the Eden Prairie School Board at 7:35 p.m.

17. **Appendix "A" (Reference #10, Item B)**

A. District Policies Series 600

- 1) District Policy 604 Instructional Curriculum
- 2) District Policy 605 Alternative Programs
- 3) District Policy 607 Organization of Grade Levels
- 4) District Policy 609 Religion
- 5) District Policy 611 Home Schooling
- 6) District Policy 612-1 Development of Parental Involvement Policies for Title I Programs

B. District Policies Series 700

- 1) District Policy 701 Establishment and Adoption of School District Budget
 - a. District Policy 701.1 Modification of School District Budget
- 2) District Policy 702 Accounting

- 3) District Policy 703 Annual Audit
 - 4) District Policy 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
 - 5) District Policy 705 Investments
 - 6) District Policy 706 Acceptance of Gifts
 - 7) District Policy 710 Extracurricular Transportation
 - 8) District Policy 711 Video Recording on School Buses
 - 9) District Policy 712 Video Surveillance Other than on Buses
 - 10) District Policy 714 Fund Balances
 - 11) District Policy 720 Vending Machines
 - 12) District Policy 722 Public Data Requests
 - C. District Policies Series 800
 - 1) District Policy 801 Equal Access to School Facilities by Students
 - a. District Policy 801-F Application for Use of Facilities Form
 - 2) District Policy 807 Health and Safety Policy
 - 3) District Policy 880 Unmanned Aerial Vehicle (Drone) Policy
 - D. District Policies Series 900
 - 1) District Policy 901 Community Education
 - 2) District Policy 902 Use of School District Facilities & Equipment
 - 3) District Policy 903 Visitors to School District Buildings
 - a. District Policy 903 Raptor Visitor Management Procedures - Delete Procedures
 - 4) District Policy 904 Distribution of Materials on School District Property by Non-school Persons
18. [Addendum - See Item #9A, 1c - School Tax Comparison](#)

Adam Seidel – Board Clerk

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE JANUARY 6, 2020
SCHOOL BOARD MEETING**

Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 6, 2020 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

1. Convene - 6:00 p.m.

Present: Aaron Casper, Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Oath of Office for Newly Elected School Board Members – Read by all Board Members

I Swear that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District 272 to the best of my judgment and ability.

4. Agenda Review and Approval: MOTION by A. Seidel, **Seconded** by T. Swartout to approve the agenda for the January 6, 2020 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

5. Election of Officers

A. Election of School Board Chair – A. Seidel, as acting Chair, asked for nominations for School Board Chair: Elaine Larabee was nominated by H. Link, **Seconded** by D. Dwivedy, as chair and by acclamation the vote passed. Elaine Larabee was re-elected to Chair of the School Board for Independent School District 272, Eden Prairie, for the calendar year of 2020.

B. Election of School Board Vice Chair – E. Larabee asked for nominations for School Board Vice Chair: Adam Seidel was nominated by D. Dwivedy, **Seconded** by H. Link, as vice chair and by acclamation the vote passed. Adam Seidel was elected to Vice Chair of the School Board for Independent School District 272, Eden Prairie, for the calendar year of 2020.

C. Election of School Board Clerk – E. Larabee asked for nominations for School Board Clerk: Debjyoti "DD" Dwivedy was nominated by A. Seidel, **Seconded** by E. Larabee, as clerk and by acclamation the vote passed. Debjyoti "DD" Dwivedy was elected to Clerk of the School Board for Independent School District 272, Eden Prairie, for the calendar year of 2020.

D. Election of School Board Treasurer – E. Larabee asked for nominations for School Board Treasurer: Aaron Casper was nominated by A. Seidel, **Seconded** by H. Link, as treasurer and by acclamation the vote passed. Aaron Casper was elected to Treasurer of the School Board for Independent School District 272, Eden Prairie, for the calendar year of 2020.

6. Annual Organizational Meeting

A. Approval of School Board Compensation – **MOTION** by A. Seidel, **Seconded** by A. Casper to approve no changes in the annual compensation for School Board Members of Independent School District 272, Eden Prairie, for the calendar year January 1, 2020 through December 31, 2020 – Passed Unanimously.

- \$6,600.00 for the School Board Chair;
- \$5,700.00 for the School Board Vice Chair;
- \$4,800.00 for School Board Members

B. Approval of School Board Meeting Calendar

- 1) School Board Meeting dates from January 2020 through June 2020 – **MOTION** by T. Swartout, **Seconded** by V. Stoltz to approve the dates as presented – Passed Unanimously.
- 2) School Board Meeting dates after July 1, 2020 to be determined at a future meeting – **MOTION** by H. Link, **Seconded** by A. Seidel, to determine the School Board Meeting dates after July 1, 2020 at a future meeting – Passed Unanimously.

C. Appointment of Intermediate District 287 Representative – **MOTION** by E. Larabee, **Seconded** by D. Dwivedy to appoint Adam Seidel as the returning School Board Representative to Intermediate District 287 – Passed Unanimously.

7. **Superintendent Consent Agenda:** **MOTION** by A. Seidel, **Seconded** by T. Swartout to approve the Superintendent's Consent Agenda as presented – Passed Unanimously.

A. Annual District Organizational Items

- 1) *Designate District Newspaper* – Designate Eden Prairie News, as the official newspaper for calendar year January 1, 2020 through December 31, 2020.
- 2) *Designate District Depository/Financial Institutions* – Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2020 through December 31, 2020.
- 3) *Appointment of Money Wire Transfers* – Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2020 through December 31, 2020. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.
- 4) *Authorization for Early Claims Payments* – The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2020 through December 31, 2020.
- 5) *Designate District Legal Counsel* – The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an "as needed" basis during calendar year 2020.
- 6) *Appointment of School District Responsible Authority* – Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2020 through December 31, 2020.
- 7) *Appointment of Deputy Clerk and Deputy Treasurer* – Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2020 through December 31, 2020.
- 8) *Machine-Signed Signature Authorization* – Authorize the use of the facsimile demand deposit signature plate using the names of Elaine Larabee, **Chair**; Debjyoti Dwivedy, **Clerk**;

and Aaron Casper, **Treasurer**, for the calendar year January 1, 2020 through December 31, 2020.

- 9) *Authorization to Sign Contracts* – Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2020 through December 31, 2020.
- 10) *Approval of Local Education Agency (LEA) Representative* – Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2020 through December 31, 2020.
- 11) *Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)* – The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IoWA) for Independent School District 0272-01 for the calendar year January 1, 2020 through December 31, 2020.

B. Seek Bids

- 1) District-wide Building Automation Upgrades
 - 2) Central Middle School (CMS) Referendum Projects
 - 3) Eden Prairie High School (EPHS) Media Center Remodel
8. **Adjournment: MOTION** by A. Casper, **Seconded** by A. Seidel to adjourn the January 6, 2020 Organizational Meeting of the School Board of Independent School District 272 at 6:09 p.m. – Passed Unanimously.

Debjyoti Dwivedy – Board Clerk



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

2020-2021 District Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

Aug. 24-28	Teacher Workshops
Aug. 26	EPHS Open House 6:00-8:00 pm
Aug. 31	First Day of School

SEPTEMBER

Sept. 7	No School: Labor Day
Sept. 15	Middle School Curriculum/Informal Conference 7th Grade 6:00-8:00 p.m.
Sept. 17	Middle School Curriculum/Informal Conference 8th Grade 6:00-8:00 p.m.
Sept. 30	High School Conferences 4:00-7:00 pm

OCTOBER

Oct. 5	High School Conferences 4:00-7:00 pm
Oct. 6 & 8	Middle School Conferences 3:00-7:30 pm
Oct. 8 & 13	Elementary Conferences 4:00-8:00 pm
Oct. 9	No School: Elementary Conferences/Professional Development (7-12) 8:00-4:00 pm
Oct. 15-16	No School: MEA

NOVEMBER

Nov. 5	End of 1st Quarter
Nov. 6	No School: Grading Day (7-12); Professional Development (K-6)
Nov. 26-27	No School: Thanksgiving Break

DECEMBER

Dec. 9	High School Conferences 4:00-8:00 pm
Dec. 24-31	No School: Winter Break

JANUARY

Jan. 1	No School: Winter Break
Jan. 18	No School: Martin Luther King Jr. Day/ Grading Day
Jan. 22	End of 2nd Quarter/End of 1st Semester

FEBRUARY

Feb. 9 & 11	Elementary Conferences 4:00-8:00 pm
Feb. 12	No School: Elementary Conferences/Professional Development (7-12) 8:00-4:00 pm
Feb. 15	No School: President's Day
Feb. 17 & 22	High School Conferences 4:00-7:00 pm
Feb. 18 & 23	Middle School Conferences 3:00-7:30 pm

MARCH

Mar. 18	End of 3rd Quarter
Mar. 19	No School: Grading Day (7-12); Professional Development (K-6)
Mar. 29-31	No School: Spring Break

APRIL

April 1-2	No School: Spring Break
April 29	High School Conferences 4:00-6:00 pm

MAY

May 28	Last day of school
May 31	No School: Memorial Day

JUNE

June 1	No School: Grading Day
--------	------------------------

JANUARY 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

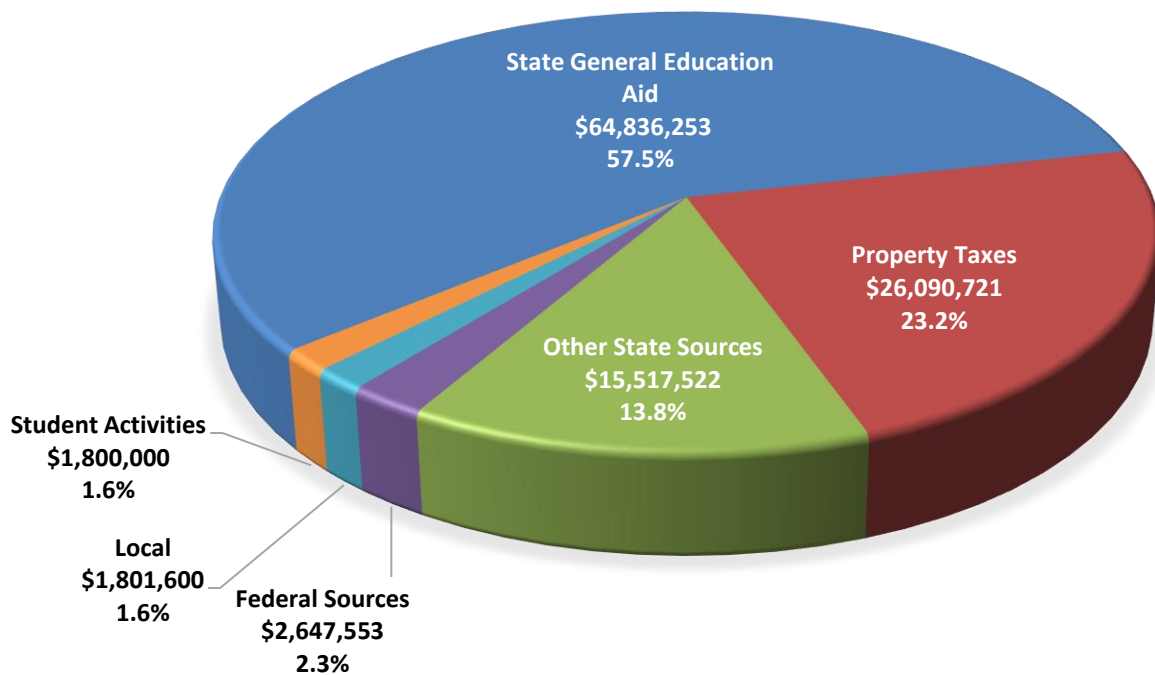
Eden Prairie Schools Budget Events Timeline Fiscal Year 2020-21		
Date	Budget Event	Group/Action
September 2019	Preliminary FY 2020-21 Levy Certification	Board - Required Action
	Preliminary FY 2019-20 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2018-19 Year-End Financial Report	Board - Sup't Incidental
October 2019	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2018-19 Audit Results	Leadership Team
	Preliminary FY 2020-21 Levy Certification	Citizen Finance Advisory
	FY 2018-19 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2019	FY 2018-19 Audit Report	Board - Required Action
	Annual Budget Publication	Community
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2019	Final Levy Certification (Payable 2020; FY 2020-21 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Truth in Taxation Presentation	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Requests for FY 2020-21 Capital Funding due to Business Office	Leadership Team
January 2020	Preliminary FY 2020-21 Budget Assumptions/Drivers & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2020-21 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2020	Budget Development	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2020	FY 2020-21 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2020-21 Budget Assumptions/Drivers	Board - Required Action
	Review Capital Item Requests	Citizen Finance Advisory
	Finalize Budget Assumptions/Drivers	Citizen Finance Advisory
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2020-21 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2020	FY 2020-21 Capital Budget Adoption	Board - Required Action
	Review FY 2020-21 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2020	FY 2020-21 Budget Presentation - 1st Reading	Board - Decision Prep
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2020	FY 2020-21 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team
Collecting Input		
<u>School Board</u>		
The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.		
<u>Citizen Finance Advisory Committee (CFAC)</u>		
This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.		
<u>Leadership Team</u>		
This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.		
<u>Community</u>		
The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.		
<u>Superintendent's Cabinet</u>		
This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.		

FY 20-21 Budget Assumptions

The School Board's Executive Limitation 2.5.2 reads "There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year." The assumptions reflect both revenue sources and expenditures for the General Fund budget.

1. Revenues:

FISCAL 2020 REVENUE



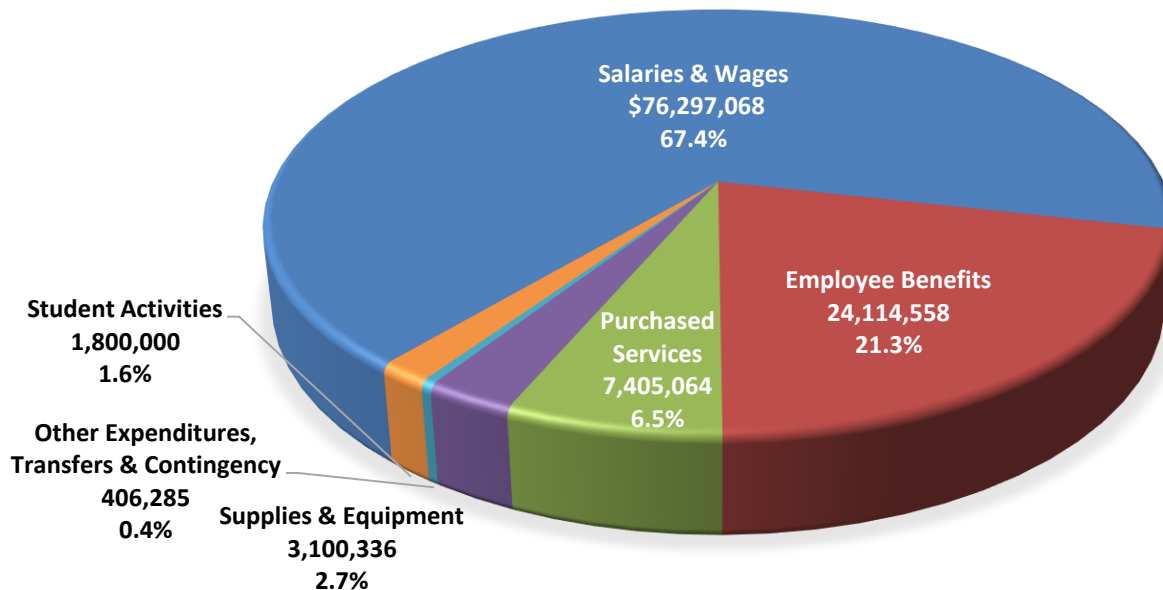
- a. State Basic General Education Aid
 - FY21 financial model includes a 2.0% increase to the basic formula allowance
 - 2020 legislative session funding unknown
- b. Property Taxes
 - Assumed 1.85% inflationary increase to operating referendum
 - Tax levy approved by the board in December 2019
- c. Other State Sources (Special Education Cross Subsidy & Other Categorical Aids)
 - No assumed changes
- d. Federal Sources (Grants)
 - No assumed changes
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
 - No assumed changes

2. Estimated Enrollment

- a. October 1, 2020 Kindergarten-12th grade estimated enrollment of 8,569, or 126 student decrease from October 1, 2019.
- b. Includes projected 610 kindergarten students. Model projections range from 588-637.

3. Expenditures:

FISCAL 2020 EXPENDITURES



a. Salary and Benefits

- Account for 89% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
 1. Classified Administrative and Support Staff (CLASS), Paraprofessionals (MSEA), Administrators (AST/EPSS), Principals, expiring June 30, 2020
 2. Preschool Teachers – Community Education Fund

b. Purchased Services, Supplies and Equipment

- 3.0% increase for utilities (Fuel, natural gas, water/sewer, etc.)
- 3.0% increase for fiscal costs (Property insurance, legal costs, police liaisons, etc.)
- Site and department budgets remain flat

4. Teacher Retirements

- a. Assuming 8 retirements at the end of this fiscal year, financial savings would occur next year

5. Solar Power

- a. Assuming \$100,000 of bill credits due to generation of renewable energy

6. **Classroom teacher staffing** according to estimated enrollment and class size targets

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	24.0
Grade 3	25.0
Grade 4	27.0
Grades 5 & 6	30.0
Grades 7 & 8	31.0
Grades 9-12	31.5

* Class sizes may vary depending upon specific enrollment.

7. **District Fees**

- a. High School Parking
 - Lots A & B - \$350/year
 - Lot C - \$200/year
- b. 2 Mile Transportation
 - Kindergarten – Free
 - Grades 1-12 - \$175/year per student, \$295/year family cap

8. **Meal Prices**

- a. Continuing to review the Food Service fund revenues and expenditures to determine the need for a breakfast and/or lunch price increase. Approval of FY 20-21 school meal prices is scheduled for the May 18, 2020 school board meeting.



January 27, 2020

To: Dr. Josh Swanson, Superintendent
From: The Business Office

RE: Fiscal Year 2020 Mid-Year Budget Update

We submit and recommend to you an update to the FY 2020 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2019 actual fiscal year-end results as well as FY 2020 changes. No budget changes were presented in the following funds:

- Food Service Fund
- Community Service Fund
- Internal Service Fund

Highlights from the mid-year update are as follows:

General Fund

We are projecting an increase to both revenues and expenditures of \$1,141,342, which does not change projected Fund Balance. Increases will be discussed further in the presentation.

Capital Outlay

We are projecting a mid-year adjustment of \$109,672 decrease in expenditures. The decrease will bring the estimated pay as you go Long Term Facilities Maintenance (LTFM) fund balance to \$0.

Building Construction Funds

We are projecting a mid-year adjustment of \$31,541,100 increase to fund balance, for fiscal year 2020. We have recorded \$40,878,235 in Designing Pathways bond proceeds, along with budgeting over \$9 million in Designing Pathways expenditures.

Debt Service Fund

We are projecting a mid-year increase to expenditures of \$745,999. This increase represents the first interest payment on the new Designing Pathways Bonds.

Trust & Agency Fund

We are projecting a mid-year decrease of \$650,000 to both revenues and expenditures due to moving the Flexible Benefits activity to the General Fund, as we are no longer able to record this as a trust fund.

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission.



2019-20 Mid-year Budget Update



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Mid-year Considerations

- ✓ Enrollment Updates
- ✓ State Funding and Local Cost Updates
- ✓ Contract Settlements & Staff Placement
- ✓ Employee Benefit Selection
- ✓ Use of Contingency Funds
- ✓ Site and Department Budget Allocations
- ✓ Prior Year Actual Results

17



2019-20 Mid-year Budget

GENERAL FUND	Original	Revised	Change
Revenue	\$112,693,649	\$113,834,991	\$1,141,342
Expenditures	\$113,123,311	\$114,264,653	\$1,141,342

18

REVENUE:	
TRA/PERA	\$447,606
Special Education Aid	\$321,154
General Education Aid (Gateway Program)	\$372,582

EXPENDITURES:	
TRA/PERA	\$447,606
Salary & Benefits	\$393,736
ISD 287 Costs (Gateway Program)	\$300,000



Updated Fund Balance - General Fund

FUND DESCRIPTION	6/30/2019 AUDITED BALANCE	2019-20 PROJECTED REVENUES	2019-20 PROJECTED EXPENDITURES	6/30/20 PROJECTED BALANCE	6/30/20 ADOPTED with final 2019 BALANCE	DIFFERENCE
GENERAL FUND						
A. UNASSIGNED	17,427,766	111,734,991	111,574,180	17,588,576	17,163,034	425,542
B. ASSIGNED						
Assigned - Site Carryover	319,357	-	-	319,357	319,357	-
Assigned - Construction	1,172,417	-	-	1,172,417	1,172,417	-
Assigned – Curriculum Adoption	500,000	-	-	500,000	500,000	-
Assigned – Budget Deficit	425,542	-	425,542	-	425,542	(425,542)
Assigned – Student Activities/Fundraising	409,399	1,800,000	1,800,000	409,399	409,399	-
C. RESTRICTED - Medical Assistance	283,523	300,000	464,931	118,592	118,592	-
TOTAL GENERAL FUND	20,538,003	113,834,991	114,264,653	20,108,341	20,108,341	-



Updated Fund Balance - Other Funds

FUND DESCRIPTION	6/30/2019	2019-20	2019-20	6/30/20	6/30/20	DIFFERENCE
	AUDITED	PROJECTED	PROJECTED	MIDYEAR	ADOPTED	
	BALANCE	REVENUES	EXPENDITURES	UPDATE	with final 2019	
Total Capital Outlay	1,120,156	13,442,987	13,329,195	1,233,948	1,124,276	109,672
Food Service	676,389	4,998,258	5,061,640	613,007	613,007	-
Total Community Education	516,453	8,012,056	7,841,740	687,039	687,039	-
Building Construction Funds	9,569,554	40,978,235	12,870,078	37,677,711	6,136,611	31,541,100
Total Debt Service	1,722,805	7,979,429	8,804,937	897,297	1,643,296	(745,999)
Total Internal Service Fund	3,861,916	14,260,000	13,650,000	4,471,916	4,471,916	-
Total Trust & Agency	16,546,917	508,640	708,000	16,347,557	16,347,557	-



2019-20 Mid-year Budget Update

Fund	Revenue	Expenditures
General	\$113,834,991	\$114,264,653
Capital Outlay	\$13,442,987	\$13,329,195
Food Service	\$4,998,258	\$5,061,640
Community Ed	\$8,012,056	\$7,841,470
Building Construction	\$40,978,235	\$12,870,078
Debt Service	\$7,979,429	\$8,804,937
Internal Service	\$14,260,000	\$13,650,000
Trust & Agency	\$508,640	\$708,000

THANK YOU



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

PROJECTED FUND BALANCES THROUGH JUNE 30, 2020

FUND DESCRIPTION	6/30/2019 AUDITED BALANCE	2019-20 PROJECTED REVENUES	TRANSFERS INTO FUNDS	2019-20 PROJECTED EXPENDITURES	TRANSFERS OUT OF FUNDS	6/30/2020 PROJECTED BALANCE
GENERAL FUND						
A. UNASSIGNED	17,427,766	111,734,991	-	111,424,180	150,000	17,588,576
B. ASSIGNED						
Site Carryover	319,357	-	-	-	-	319,357
Construction	1,172,417	-	-	-	-	1,172,417
Curriculum Adoption	500,000	-	-	-	-	500,000
Budgeted Deficit	425,542	-	-	425,542	-	-
Student Activities/Fundraising	409,399	1,800,000	-	1,800,000	-	409,399
C. RESTRICTED/RESERVED - Medical Assistance	283,523	300,000	-	464,931	-	118,592
TOTAL GENERAL FUND	20,538,003	113,834,991	-	114,114,653	150,000	20,108,341
				Total exp including transfers	114,264,653	
CAPITAL						
Operating Capital	542,367	3,613,836	-	3,683,650	-	472,553
Assigned - Cell Tower	72,966	66,000	-	66,000	-	72,966
LTFM	-	2,555,185	-	2,555,185	-	-
Capital Projects Levy	504,823	7,207,966	-	7,024,360	-	688,429
TOTAL CAPITAL OUTLAY	1,120,156	13,442,987	-	13,329,195	-	1,233,948
FOOD SERVICE	676,389	4,998,258	-	5,061,640	-	613,007
COMMUNITY SERVICE						
Regular Community Education	149,593	5,307,095	150,000	5,415,805	-	190,883
LCTS	-	210,000	-	210,000	-	-
Early Child Family Education	336,947	796,953	-	685,089	-	448,811
School Readiness	29,913	1,503,008	-	1,488,926	-	43,995
Non Public/Preschool Screening	-	45,000	-	41,650	-	3,350
TOTAL COMMUNITY SERVICE	516,453	7,862,056	150,000	7,841,470	-	687,039
		Total rev including transfers	8,012,056			
Building Construction Funds						
Long Term Facilities Maintenance (LTFM)	9,569,554	100,000	-	3,789,828	-	5,879,726
Designing Pathways	-	40,878,235	-	9,080,250	-	31,797,985
TOTAL BUILDING CONSTRUCTION FUNDS	9,569,554	40,978,235	-	12,870,078	-	37,677,711
DEBT SERVICE						
Principal & Interest	1,722,806	7,979,429	-	8,804,937	-	897,298
Post-Employment Benefits	-	-	-	-	-	-
TOTAL DEBT SERVICE	1,722,805	7,979,429	-	8,804,937	-	897,297
INTERNAL SERVICE FUND						
Self Funded Medical	3,525,382	13,000,000	-	12,400,000	-	4,125,382
Self Funded Dental	336,534	1,260,000	-	1,250,000	-	346,534
TOTAL INTERNAL SERVICE FUND	3,861,916	14,260,000	-	13,650,000	-	4,471,916
TRUST & AGENCY						
Post-Employment Benefits Irrevocable Trust	16,491,280	500,000	-	700,000	-	16,291,280
Flexible Benefits	-	-	-	-	-	-
Trust & Agency	55,636	8,640	-	8,000	-	56,276
TOTAL TRUST & AGENCY	16,546,917	508,640	-	708,000	-	16,347,557
TOTAL	54,552,193	203,864,596	150,000	176,379,973	150,000	82,036,816
		Total rev including transfers	204,014,596	Total exp including transfers	176,529,973	
General Fund (Unassigned)	17,427,766	111,734,991	-	111,424,180	150,000	17,588,576
General Fund Balance %	16.0%					15.8%

**Record of Board Policy Monitoring
Ends and Executive Limitations
July 1, 2019 – June 30, 2020**

Monitoring 2018-2019 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			No	No	Bring back to Board Meeting on 2/24/2020	No
	19-20 OI 6/24/19	Yes	Yes				
1.1.1 Each student is reading at grade level by the end of third grade	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	19-20 OI 6/24/19	Yes	Yes				
1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			No	No	Bring back to Board Meeting on 2/24/2020	No
	19-20 OI 6/24/19	Yes	Yes				

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	19-20 OI 6/24/19	Yes	Yes				
1.2 Each student demonstrates the 21 st century skills needed to succeed in the global economy	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			No	No	Bring back to Board Meeting on 2/24/2020	No
	19-20 OI 6/24/19	Yes	Yes				
1.3 Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	18-19 OI 06/18/18	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	19-20 OI 6/24/19	Yes	Yes				

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	12/9/19	Yes	Yes	Yes	Yes		Yes
EL 2.1 Emergency Superintendent Succession	08/26/19	Yes	Yes	Yes	Yes		Yes
EL 2.2 Treatment of Students	08/26/19	Yes	Yes	Yes	Yes		Yes
EL 2.3 Treatment of Parents	09/23/19	Yes	Yes	Yes	Yes		Yes
EL 2.4 Treatment of Staff	10/28/19	Yes	Yes	Yes	Yes		Yes
EL 2.5 Financial Planning and Budgeting	12/9/19	Yes	Yes	Yes	Yes		Yes
EL 2.6 Financial Management and Operations	09/23/19	Yes	Yes	Yes	Yes		Yes
EL 2.7 Asset Protection	08/26/19	Yes	Yes	Yes	Yes		Yes
EL 2.8 Compensation and Benefits	10/28/19	Yes	Yes	Yes	Yes		Yes

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn't support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.9 Communication and Support to the School Board	06/24/19 (Semi-annual)	Yes	Yes	Yes	Yes		Yes
	11/25/19	Yes	Yes	Yes	Yes		Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
--------	--------------------------------	---	--	---------------------------------	-----------

BOARD-MANAGEMENT DELEGATION (BMD) POLICIES

3.0 Single Point of Connection	09/23/2019	Yes			Yes
3.1 Unity of Control	09/23/2019	Yes			Yes
3.1.1	09/23/2019	Yes			Yes
3.1.2	09/23/2019	Yes			Yes
3.1.3	09/23/2019	Yes			Yes
3.2 Delegation to the Superintendent	09/23/2019	Yes			Yes
3.2.1	09/23/2019	Yes			Yes
3.2.2	09/23/2019	Yes			Yes
3.2.3	09/23/2019	Yes			Yes
3.2.4	09/23/2019	Yes			Yes
3.3 Superintendent Accountability and Performance	09/23/2019	Yes			Yes
3.3.1	09/23/2019	Yes			Yes
3.3.2	09/23/2019	Yes			Yes
3.3.3	09/23/2019	Yes			Yes
3.3.4	09/23/2019	Yes			Yes
3.3.5	09/23/2019	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
--------	--------------------------------	---	--	---------------------------------	-----------

GOVERNANCE PROCESS (GP) POLICIES					
4.0 Global Governance Commitment	10/28/2019	Yes			Yes
4.0.1	10/28/2019	Yes			Yes
4.0.2	10/28/2019	Yes			Yes
4.1 Governing Style	10/28/2019	Yes			Yes
4.1.1	10/28/2019	Yes			Yes
4.1.2	10/28/2019	Yes			Yes
4.1.3	10/28/2019	Yes			Yes
4.1.4	10/28/2019	Yes			Yes
4.1.5	10/28/2019	Yes			Yes
4.1.6	10/28/2019	Yes			Yes
4.2 School Board Job Products	10/28/2019	Yes			Yes
4.2.1	10/28/2019	Yes			Yes
4.2.2	10/28/2019	Yes			Yes
4.2.2 - A	10/28/2019	Yes			Yes
4.2.2 - B	10/28/2019	Yes			Yes
4.2.2 - C	10/28/2019	Yes			Yes
4.2.2 - D	10/28/2019	Yes			Yes
4.2.3	10/28/2019	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.3 Annual Work Plan	10/28/2019	Yes			Yes
4.3.1	10/28/2019	Yes			Yes
4.3.2	10/28/2019	Yes			Yes
4.3.3	10/28/2019	Yes			Yes
4.4 Officer Roles	09/23/2019	Yes			Yes
4.4.1	09/23/2019	Yes			Yes
4.4.1.1	09/23/2019	Yes			Yes
4.4.1.2	09/23/2019	Yes			Yes
4.4.1.3	09/23/2019	Yes			Yes
4.4.1.4	09/23/2019	Yes			Yes
4.4.1.5	09/23/2019	Yes			Yes
4.4.1.6	09/23/2019	Yes			Yes
4.4.1.7	09/23/2019	Yes			Yes
4.4.1.8	09/23/2019	Yes			Yes
4.4.1.9	09/23/2019	Yes			Yes
4.4.2	09/23/2019	Yes			Yes
4.4.3	09/23/2019	Yes			Yes
4.4.4	09/23/2019	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
--------	--------------------------------	---	--	---------------------------------	-----------

4.5 School Board Members' Code of Conduct	09/23/2019	Yes			Yes
4.5.1	09/23/2019	Yes			Yes
4.5.2	09/23/2019	Yes			Yes
4.5.2.1	09/23/2019	Yes			Yes
4.5.2.2	09/23/2019	Yes			Yes
4.5.2.3	09/23/2019	Yes			Yes
4.5.3	09/23/2019	Yes			Yes
4.5.3.1	09/23/2019	Yes			Yes
4.5.3.2	09/23/2019	Yes			Yes
4.5.4	09/23/2019	Yes			Yes
4.5.5	09/23/2019	Yes			Yes
4.5.6	09/23/2019	Yes			Yes
4.5.7	09/23/2019	Yes			Yes
4.5.8	09/23/2019	Yes			Yes
4.5.8.1	09/23/2019	Yes			Yes
4.5.8.2	09/23/2019	Yes			Yes
4.5.8.3	09/23/2019	Yes			Yes
4.5.8.4	09/23/2019	Yes			Yes
4.5.8.5	09/23/2019	Yes			Yes
4.5.8.6	09/23/2019	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5.8.7	09/23/2019	Yes			Yes
4.6 Process for Addressing School Board Member Violations	09/23/2019	Yes			Yes
4.6.1	09/23/2019	Yes			Yes
4.6.2	09/23/2019	Yes			Yes
4.6.3	09/23/2019	Yes			Yes
4.6.4	09/23/2019	Yes			Yes
4.6.4.1	09/23/2019	Yes			Yes
4.6.4.2	09/23/2019	Yes			Yes
4.7 School Board Committee Principles	09/23/2019	Yes			Yes
4.7.1	09/23/2019	Yes			Yes
4.7.2	09/23/2019	Yes			Yes
4.7.3	09/23/2019	Yes			Yes
4.7.4	09/23/2019	Yes			Yes
4.8 School Board Committee Structure	09/23/2019	Yes			Yes
4.8.1	09/23/2019	Yes			Yes
4.8.2	09/23/2019	Yes			Yes
4.8.3	09/23/2019	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.8.4	09/23/2019	Yes			Yes
4.9 Governance Investment	10/28/2019	Yes			Yes
4.9.1	10/28/2019	Yes			Yes
4.9.1.1	10/28/2019	Yes			Yes
4.9.1.2	10/28/2019	Yes			Yes
4.9.1.3	10/28/2019	Yes			Yes
4.9.2	10/28/2019	Yes			Yes
4.9.3	10/28/2019	Yes			Yes
4.10 Operation of the School Board Governing Rules	09/23/2019	Yes			Yes
4.10.1	09/23/2019	Yes			Yes
4.10.1.1	09/23/2019	Yes			Yes
4.10.1.2	09/23/2019	Yes			Yes

Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Eden Prairie School District:

- Donation of \$120.00 (Mia Williams) – WellFargo YourCause, LLC – funds to be used to support general fund
- Donation of \$ 84.00 (Carrie Twedt) – WellsFargo YourCause, LLC – funds to be used to support general fund
- Donation of \$150.00 (WellFargo YourCause, LLC) – funds to be used to support general fund

Oak Point Elementary:

- Donation of \$30.00 (YourCause, LLC Trustee for The Toro Foundation, Plano, TX) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$30.00 (The Benevity Community Impact Fund/United Health Group & Himanshu Panwar, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$200.00 (The Benevity Community Impact Fund/United Health Group & Allison Larson, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$20.00 (The Benevity Community Impact Fund/United Health Group & Deepak Khatri, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$10.00 (The Benevity Community Impact Fund/Ameriprise & Brian Schumacher, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$30.00 (The Benevity Community Impact Fund/Ameriprise & Vaghindra Manchenasetty, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$60.00 (The Benevity Community Impact Fund/Ameriprise & Ramanjaneyulu Kakarlo, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$72.00 (The Benevity Community Impact Fund/Alaska Airlines & Brian Seppman, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.
- Donation of \$30.00 (The Benevity Community Impact Fund/Ameriprise & Amar Gaddam, Safety Harbor, FL) – funds will be used to support school programs, field trips, and classroom supplies.

Cedar Ridge Elementary:

- Donation of \$365.25 (Style Social Evereve, Inc., Eden Prairie Store) – funds will be used to support classroom curriculum and supplies
- Donation from John Beithon & Yarob Yachi TTEES/John E. Beithon Rev Trust) – funds to be used to support:
 - o \$500.00 – Barry Zeeb’s Classroom for classroom needs
 - o \$250.00 – Andrea McCarty’s Classroom for classroom needs
 - o \$250.00 – Chris Moore’s Band Classroom for classroom needs

Eden Lake Elementary:

- Donation of \$30.00 (ECOLAB YourCause, LLC Trustee for Ecolab-Community Relations, Plano, TX) – funds to be used for supplemental supplies

Prairie View Elementary:

- Donation of \$184.73 (The Benevity Community Impact Fund/ Ameriprise Financial, Inc., Safety Harbor, FL) – funds will be used to support curriculum
- Donation of \$458.41 (Box Tops for Education, Highland Park, MI) – funds to be used to support curriculum
- Donation of \$130.74 (PTO Donation – Rachel Nave) – funds to be used for playground equipment
- Donation of \$2,906.28 (PTO Donation – Rachel Nave) – funds to be used for the Prairie View Service Learning Project/purchase supplies to make blankets for People Serving People

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Principals

a. Resignation/Retirements

Quick, Timothy – Associate Principal, Eden Prairie High School, effective 6/30/2020.

2. Human Resources – Administrative/Supervisory/Technical (AST)

a. New Hires

Mac Murray, Heather – Data Analyst, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 1/6/2020.

b. Resignation/Retirements

Kane, Kimberly – Dean of Students, Eden Prairie High School, effective 2/7/2020.

Sokol, Teresa – Director of Employee Services, Administrative Services Center, effective 3/13/2020.

3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

a. New Hires

Huntley, Zachariah – Technology Systems Coordinator, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 1/6/2020.

b. Resignation/Retirements

Larson, Andrew – Community Education Program Supervisor, Community Education, effective 12/26/2019.

4. Human Resources - Licensed Staff

a. New Hires

Murallas, Jenna – ESL/ELL Teacher, 0.50 FTE, Oak Point Elementary/Eagle Heights Spanish Immersion, effective 1/6/2020 through 1/24/2020. ESL/ELL Teacher, 1.0 FTE, Oak Point Elementary/Eagle Heights Spanish Immersion, effective 1/26/2020.

Neuman, Danielle – Business Education, 1.0 FTE, Eden Prairie High School, effective 1/27/2020.

Schmudlach, Jacob – Elementary Classroom Teacher, 1.0 FTE, Forest Hills Elementary, effective 2/3/2020 through 3/27/2020.

b. Change in Assignment

Nemitz, Katlyn – Elementary Classroom Teacher, 1.0 FTE, Oak Point Elementary, effective 1/6/2020.

c. Resignation/Retirements

Encalada, Keith – Elementary Classroom Teacher, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/13/2019.

Fogarty, Karen – Elementary Classroom Teacher, 1.0 FTE, Eden Lake Elementary, effective 6/10/2020.

Fogarty, Peter – Mathematics, 1.0 FTE, Eden Prairie High School, effective 6/10/2020.

McGill, Courtney – Licensed School Nurse, 0.8 FTE, Central Middle School, effective 1/8/2020.

Teigen, Martin – Social Studies, 1.0 FTE, Eden Prairie High School, effective 1/27/2020.

5. Human Resources - Classified Staff

a. New Hires

CLASS

Doperalski, Declan – Building Supervisor, Community Education, 2 hours/day, 172

days/year, effective 12/4/2019.

Johnson, Todd – Building Supervisor, Community Education, 2 hours/day, 172 days/year, effective 1/6/2020.

Martin, Zachary – Technology Support Specialist, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 12/12/2019.

Pedersen, Jesse – Clerical Assistant 1, Cedar Ridge Elementary, 3.5 hours/day, 5 days/week, 178 days/year, effective 12/18/2019.

MSEA

Blong, Tracy – Special Education Paraprofessional, Oak Point Elementary, 5.5 hours/day, 5 days/week, 178 days/year, effective 1/10/2020.

Kryzer, Samantha – Eagle Zone Program Assistant, Community Education, 5.5 hours/day, 5 days/week, 178 days/year, effective 12/20/2019.

Lee, Krista – Lunchroom/Playground Paraprofessional, Eden Lake Elementary, 2.75 hours/day, 2 days/week, 70 days/year, effective 12/9/2019.

Pedersen, Jesse – Crossing Guard/Lunchroom Paraprofessional, 1.5 hours/day, 5 days/week, 178 days/year, effective 12/18/2019.

Sapp, Lauren – Avid Tutor, Central Middle School, 6.45 hours/day, 2 days/week, 43 days/year, effective 1/7/2020 through 6/9/2020.

Smith, Karla – Special Education Paraprofessional, TASSEL, 6 hours/day, 5 days/week, 178 days/year, effective 1/6/2020.

TRANSPORTATION

Rust, Gaylon – Bus Driver, Transportation, 4.73 hours/day, 5 days/week, 178 days/year, effective 12/20/2019.

b. Change in Assignment

FOOD SERVICE

Jackson, Justice – Food Service Assistant I, Central Middle School, 4 hours/day, 5 days/week, 177 days/year, effective 12/9/2019.

MSEA

Powell, Steven – Special Education Bus Paraprofessional, Transportation, 7.5 hours/day, 5 days/week, 178 days/year, effective 1/13/2020.

c. Resignations/Retirements

CLASS

Al-Kaissy, Cassidy – Receptionist, Eagle Heights Spanish Immersion, 7.5 hours/day, 5 days/week, 191 days/year, effective 1/8/2020.

Rademacher, Rita – Office Professional, Eden Prairie High School, 7.75 hours/day, 5 days/week, 190 days/year, effective 1/24/2020.

FOOD SERVICE

Burns, Cynthia – Food Service Assistant I, Eden Prairie High School, effective 1/22/2020.

MSEA

Aritt-Montgomery, Kristine – ESL Paraprofessional, Eden Prairie High School, effective 12/6/2019.

Hennen, Kathryn – Eagle Zone Program Assistant, Community Education, effective 12/30/2019.

Marie, Lindsay – Paraprofessional, Forest Hills Elementary, effective 12/13/2019.

Oviguian, Nancy – Little Eagles Preschool Paraprofessional, Community Education, effective 1/3/2020.

Punnoose, Binu – Eagle Zone Special Education Paraprofessional, Community Education, effective 12/5/2019.

Salad, Muna – Special Education Paraprofessional, Oak Point Elementary, effective 12/20/2019.

Timm, Jamie – Education Technology Paraprofessional, Eden Prairie High School, effective 1/10/2020.

Tran, Tracy – Playground Paraprofessional, Cedar Ridge Elementary, effective 1/18/2020.

PRESCHOOL TEACHERS

Judt, Larissa – Little Eagles Preschool Teacher, Community Education, effective 12/6/2019.

Saarela, Laura – Little Eagles Preschool Teacher, Community Education, effective 1/3/2020.

6. Termination of Employee A effective 12/12/2019

Board Business

General Consent Agenda

Approval of Payments, All funds, November 2019

Check #404591-404938	\$1,412,868.07
Electronic Disbursements	\$5,718,284.82
TOTAL	\$7,131,152.89

Approval of Payments, All funds, December 2019

Check #404939-405141	\$1,048,175.56
Electronic Disbursements	\$5,558,451.69
TOTAL	\$6,606,627.25

Acknowledgment of Electronic Transfers December 2019

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
10/26/18	PMA Financial	MNTrust	2.590%	12/13/19	\$249,812.58
10/26/18	PMA Financial	MNTrust	2.590%	12/13/19	\$249,813.64
10/26/18	PMA Financial	MNTrust	2.590%	12/13/19	\$249,812.90
10/26/18	PMA Financial	MNTrust	2.590%	12/13/19	\$249,812.58
11/25/19	PMA Financial	MNTrust	1.650%	12/26/19	\$1,251,751.72
11/25/19	PMA Financial	MNTrust	1.650%	12/26/19	\$10,014,013.70

**EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Dec-19**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 18,442,072	\$ 26,090,721	70.68%	60.86%
021-040	TUITION	37,102	70,000	53.00%	12.55%
041-089	FEES & ADMISSIONS	589,939	748,500	78.82%	66.53%
090-199	MISC REVENUE	704,339	927,000	75.98%	60.41%
200-399	STATE AID	26,248,530	81,595,117	32.17%	32.42%
400-499	FEDERAL PROGRAMS	9,893	2,247,553	0.44%	2.04%
600-649	SALES	38,145	56,100	67.99%	133.51%
		\$ 46,070,019	\$ 111,734,991	41.23%	38.96%
	CAPITAL OUTLAY	165,974	13,442,987	1.23%	0.98%
	STUDENT ACTIVITIES	1,467,427	1,800,000	81.52%	68.31%
	MEDICAL ASSISTANCE	18,390	300,000	6.13%	2.71%
Revenue Notes:					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 28,085,987	\$ 75,986,395	36.96%	36.43%
200	BENEFITS	9,109,207	23,987,000	37.98%	38.54%
300	PURCHASED SVCS	3,410,002	7,376,236	46.23%	48.20%
400	SUPPLIES & EQUIPMENT	1,517,959	3,090,739	49.11%	44.26%
800	OTHER EXPENSES	103,159	213,099	48.41%	57.05%
900	TRANSFERS & CONTINGENCY	-	193,186	0.00%	0.00%
		\$ 42,226,314	\$ 110,846,655	38.09%	37.82%
	CAPITAL OUTLAY	7,473,223	13,438,867	55.61%	75.83%
	STUDENT ACTIVITIES	1,224,492	1,800,000	68.03%	37.93%
	MEDICAL ASSISTANCE	183,970	464,931	39.57%	53.57%
Expenditure Notes:					

EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Nov-19

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 17,180,654	\$ 26,090,721	65.85%	57.69%
021-040	TUITION	-	70,000	0.00%	12.55%
041-089	FEES & ADMISSIONS	558,461	748,500	74.61%	64.87%
090-199	MISC REVENUE	594,468	927,000	64.13%	53.05%
200-399	STATE AID	24,827,881	80,053,775	31.01%	29.46%
400-499	FEDERAL PROGRAMS	9,893	2,647,553	0.37%	0.15%
600-649	SALES	35,058	56,100	62.49%	126.99%
		\$ 43,206,415	\$ 110,593,649	39.07%	35.95%
	CAPITAL OUTLAY	163,076	13,442,987	1.21%	0.90%
	STUDENT ACTIVITIES	1,356,909	1,800,000	75.38%	63.86%
	MEDICAL ASSISTANCE	18,390	300,000	6.13%	2.71%
Revenue Notes:					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 21,756,321	\$ 75,986,395	28.63%	28.16%
200	BENEFITS	7,142,985	23,987,000	29.78%	30.30%
300	PURCHASED SVCS	3,026,810	7,376,236	41.03%	40.72%
400	SUPPLIES & EQUIPMENT	1,269,217	3,090,739	41.07%	39.20%
800	OTHER EXPENSES	92,763	213,099	43.53%	53.35%
900	TRANSFERS & CONTINGENCY	-	193,186	0.00%	0.00%
		\$ 33,288,096	\$ 110,846,655	30.03%	29.74%
	CAPITAL OUTLAY	5,429,321	13,438,867	40.40%	71.49%
	STUDENT ACTIVITIES	1,077,058	1,800,000	59.84%	31.90%
	MEDICAL ASSISTANCE	139,644	464,931	30.04%	48.33%
Expenditure Notes:					

January 27, 2020

To: Dr. Josh Swanson
From: Jason Mutzenberger
Re: School Bus Purchases

The district is requesting permission to purchase buses in advance of the adoption of the fiscal year 2021 capital budget in order to have buses arrive as close to start of the school year as possible. It is best practice to start the school year with our bus fleet intact for the following reasons:

1. Students will have a consistent bus number the entire year.
2. Bus drivers will practice routes and train on a consistent vehicle.
3. Mechanic time is not wasted prepping older buses that will be replaced in a few months.

Current fleet statistics:

1. 117 vehicles in the fleet
2. With this purchase, 1 regular education bus will be replaced due to high mileage and increasing maintenance costs.
3. With this purchase, 5 special education buses will be replaced due to high mileage and increasing maintenance costs.

Bus purchases will be made from the state contract, so bidding is not required. The estimated cost of the buses is \$598,000. Funding for all 6 of the buses will be provided through the annual operating capital budget.

610 FIELD TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

~~IV. SCHOOL BOARD REVIEW~~

~~The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.~~

Legal References: ~~Minn. Stat. § 123B.36 (Authorized Fees)~~
~~Minn. Stat. § 123B.37 (Prohibited Fees)~~
~~Minn. Stat. § 123B.49 (Coeurricular and Extracurricular Activities; Insurance)~~
~~Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)~~
~~Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards—Exemption)~~
~~*Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721*, 327 F.3d 675 (8th Cir. 2003)~~
~~*Lee v. Pine Bluff Sch. Dist.*, 472 F.3d 1026 (8th Cir. 2007)~~

Cross References: ~~MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)~~
~~MSBA/MASA Model Policy 423 (Employee—Student Relationships)~~
~~MSBA/MASA Model Policy 506 (Student Discipline)~~
~~MSBA/MASA Model Policy 707 (Transportation of Public School Students)~~
~~MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)~~
~~MSBA/MASA Model Policy 710 (Extracurricular Transportation)~~

Eden Prairie Schools, ISD #272
Policy 610 – Extended/Overnight Field Trip Request Form

The proposal was submitted within appropriate timelines prior to the proposed trip. All Extended/Overnight Field Trips are subject to approval by the Principal, Activity Director (if applicable) and the Superintendent.

Trip Information

BUILDING:

Date(s) of Trip:

Trip Destination Information: *Extended field trips should be avoided during the end of a term at the middle school and high school, or when standardized tests are being administered, if possible. **Please attach Itinerary.***

Will students miss class time because of this trip?

YES: ☐ How much instructional time per student? _____

No ☐

Sponsoring Organizations or Class:

Faculty Advisor(s):

Chaperones: (Attach list if needed)
Name(s):

If overnight, do all chaperones have approved background checks on file?

Check one: Yes ☐ No ☐

Eden Prairie Schools, ISD #272
Policy 610 – Extended/Overnight Field Trip Request Form

<p><u>Note:</u> <i>The staff and/or adults chaperoning are germane to the trip being taken. The school district requires that a criminal background check is to be conducted on any chaperone/volunteer who assists on an overnight trip with students.</i></p>	
What is the cost per chaperone?	
What is the total amount the chaperone will pay?	
What is the goal or purpose of the trip?	
Estimate the Total Cost for this Field Trip:	
Total cost for transportation	
Total cost for lodging	
Total cost for food	
Cost for substitute teacher(s)	
Cost for registration/admission fees	
Total Estimated Cost:	
Number of students participating in Field Trip:	
Estimated Cost Per Students:	

Eden Prairie Schools, ISD #272
Policy 610 – Extended/Overnight Field Trip Request Form

Note:

No fundraising for the trip should take place until the trip has been approved by the Principal and Superintendent. Funding for Field Trip is documented and reasonable. Fundraising and money handling follow district approved guidelines and procedures.

How is this trip being financed? *Field Trip financial accessible to all students.*

Is a fundraising event being used to defray at least some of the trip expenses? (Check One) Yes ☐ No ☐

YES:

*(Please describe below the fundraising plans and timelines and **attach a copy** of the fundraising requests, then outline the funding sources below)*

NO:

(Outline the funding sources below)

Funding Sources:	Amount:
A. Total cost for each student	
B. Amount paid per student by building funds	
C. Other amounts paid per student/parents	
D. Amount paid per student through fundraising mechanism	
Total amount paid by each student = A – (B + C + D)	

Describe how economically disadvantaged students are receiving an opportunity to participate in this field trip. Note: It is the responsibility of the sponsoring staff member to communicate the mechanism for accessing financial aid to all students.

Person Submitting Proposal		
Student Activity Director		
Building Principal		
Superintendent		

Assessment Overview



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

Comprehensive Balanced Assessment Approach

49



EDEN PRAIRIE SCHOOLS

Overarching Areas of Assessment

Long-Cycle

Mid-Cycle

Short-Cycle



Long-Cycle Assessments

51



EDEN PRAIRIE SCHOOLS

Types of Long-Cycle Assessments

- MCA (Math, Reading, Science)
- 4Cs Performance Based
- ACT/ASPIRE



Medium Cycle Assessments

53



Types of Mid Cycle Assessments

- Screening & Benchmarking
 - FastBridge
 - Fountas & Pinnell
- Unit/Chapter Exams
- Performance Based Assessment
- Report Card Grades



Short-Cycle Assessments



EDEN PRAIRIE SCHOOLS

Short Cycle

- **Formative** - supports teacher in making instructional decisions to personalize learning
 - In class assignments
 - Check for understanding
 - 1:1 conferencing
 - Exit Slips



Key Terms

Long - Cycle: State and National assessments. Typically summative.

Mid-Cycle: District screener & benchmark, interim assessments. Typically formative.

Short - Cycle: Daily assessments used at the classroom level. Typically formative.

Criterion Referenced: Student performance is compared against a set of criteria.

Norm Referenced: Student performance is compared to other students at same grade or age.

Key Terms

Formative: In process evaluation that provides teachers with data that allows for agile, within unit, instructional modifications to meet student learning needs.

Summative: Assessment of student performance on the intended outcomes.

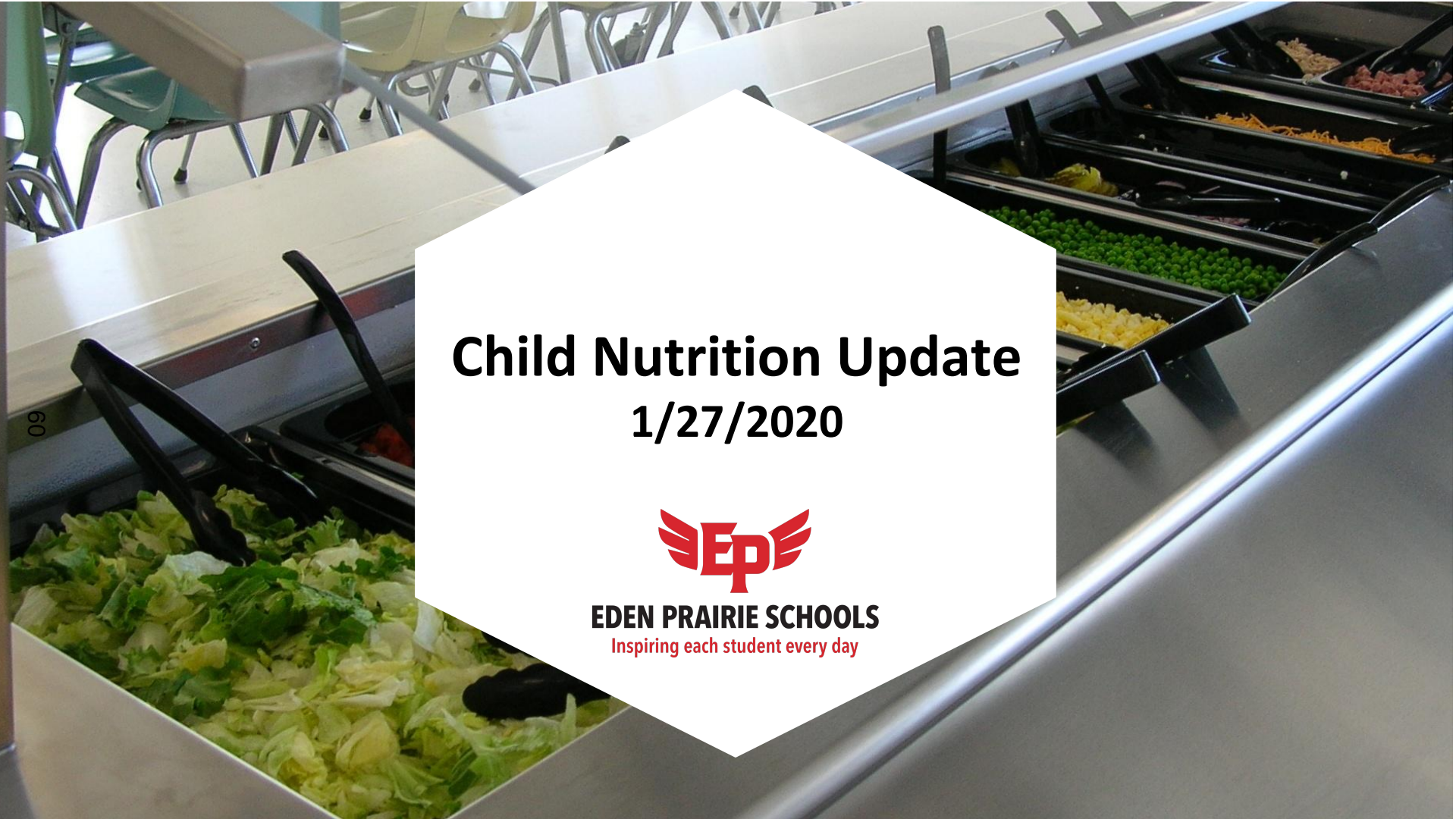
Performance Based Assessment: Authentic assessment where students demonstrate learning through “real-world” contextual tasks.

THANK YOU



EDEN PRAIRIE SCHOOLS

Inspiring each student every day



Child Nutrition Update

1/27/2020



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

FOOD INSPIRES



Background

- *Inspire Each Student* through a healthy and well-balanced meal
- Provide students with the nutrition they need to succeed at school
- All students who qualify for free or reduced priced meals receive Free breakfast and Free lunch
- School meals offer students milk, fruit, vegetables, proteins and grains, and must meet strict limits on saturated fat and portion size.

Farm Fresh

63



Ferndale Market



Bakery

Only full-service
production bakery in
64 Minnesota Schools!

Made fresh daily

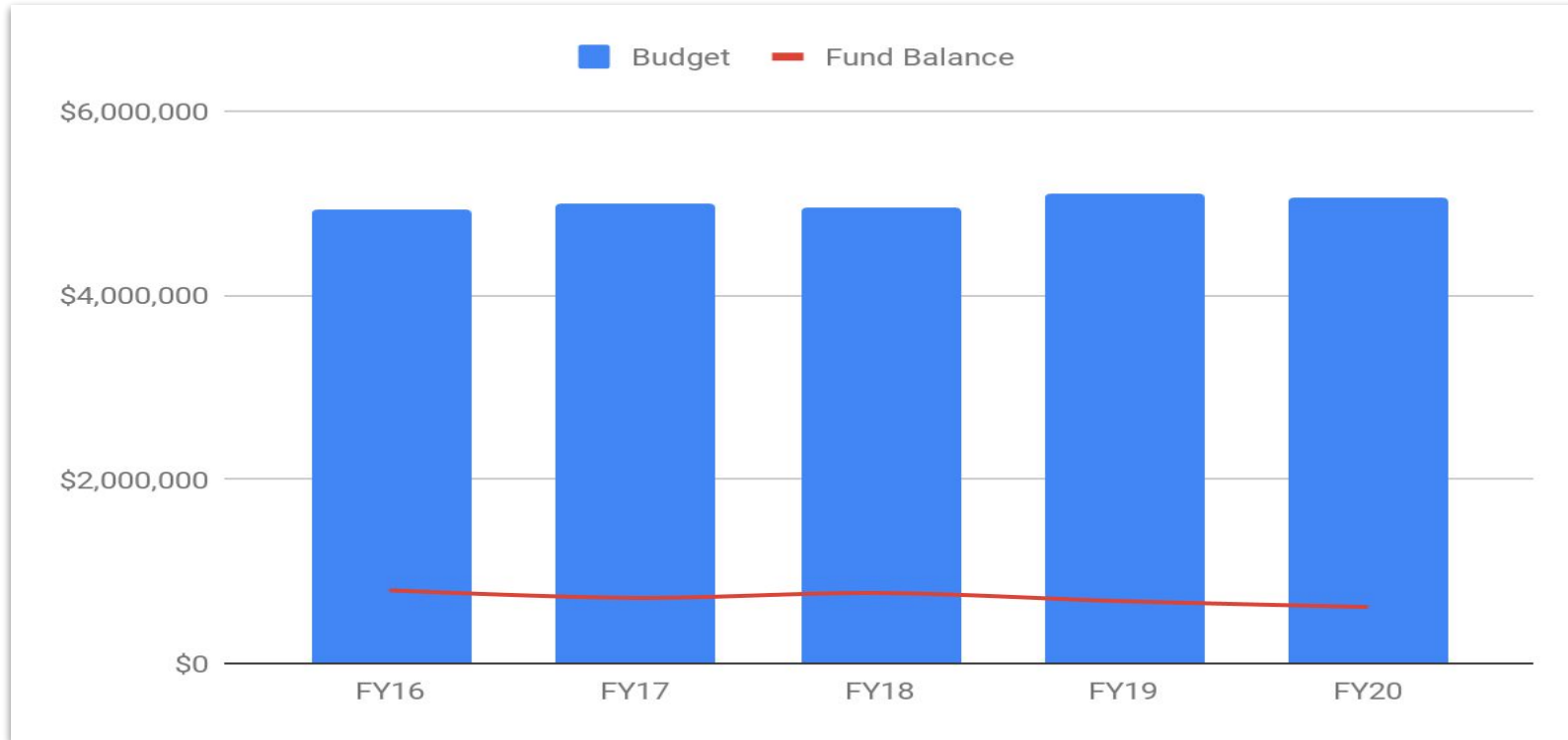


Angel Fund

- Money is used to assist families in our community in paying for meals for their children
- Maintained at each site
- Funded by donations

Budget

66



Recent Changes

- Additional lunch time at elementary sites
- Eliminated chocolate milk at breakfast for elementary sites
- No alternate lunch

School Lunch Reform Group

- Advocating for healthy food and healthy habits
- Reduced sodium, healthier options, more choice for elementary students, increase farm to table, make water more accessible
- Meeting regularly to find better solutions

Final Thoughts

- Wellness Committee
- Thank you to Staff

69



THANK YOU



EDEN PRAIRIE SCHOOLS
Inspiring each student every day



Understanding Vaping



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Background

72



EDEN PRAIRIE SCHOOLS

Definition

vap·ing

the action or practice of inhaling and exhaling the vapor produced by an electronic cigarette or similar device.

73

Key Issues

3 Primary Issues with Vaping:

- Nicotine Addiction and Smoking Tobacco
- THC (marijuana) Poisoning
- Lung tissue injury & destruction from diluents and unknown chemicals

Key Issues

- E-cigarettes are now the top high-risk substance used by teenagers
- Nicotine harms the developing brain & rewires it.
- Nicotine primes the adolescent brain for addiction

Key Issues - Aerosol

- Flavoring such as diacetyl - a chemical linked to serious lung disease
- Carcinogens such as formaldehyde
- Heavy metals such as nickel, tin and lead

76

Key Issues - Marketing

7700 Different
Flavors and
Many youth
make their own
mixes.



Key Issues - Disguised Vaping Instruments

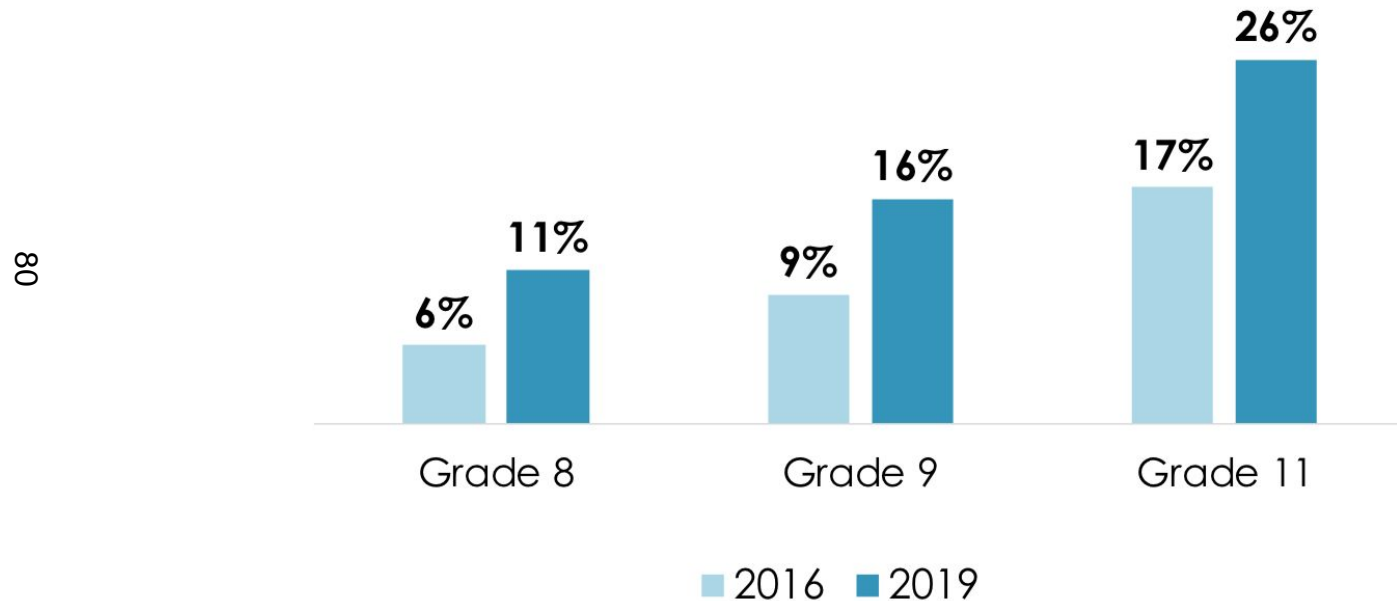
Then and Now



Minnesota Student Survey Data



Minnesota Statewide Student Vaping Usage



Thomas Kottke, MD & Annie Krapek, MDH ; Twin Cities Medical Society. AMSD Presentation, 01.10.2020

Eden Prairie Schools Student Vaping Usage

81

2019 Minnesota Survey Data			
Grade	Male %	Female %	Avg %
8th	7	8	7.5
9th	5	8	6.5
11th	13	15	14

Minnesota Student Survey 2019

Eden Prairie Schools Student Conventional Tobacco Usage

2019 Minnesota Survey Data			
Grade	Male %	Female %	Avg %
8th	2	1	1.5
9th	0	1	.5
11th	3	2	2.5

Minnesota Student Survey 2019

Eden Prairie Schools Student Vaping- Access Points

2019 Minnesota Survey Data

I got it from friends:

Grade	Male %	Female %
8th	77	88
9th	86	75
11th	85	71

83

Eden Prairie Schools Student Vaping- Access Points

2019 Minnesota Survey Data

I got it from family members other than parents

Grade	Male %	Female %
8th	23	35
9th	0	17
11th	8	17

Local Response



Community Awareness & Engagement

- Parent Information
- Awareness sessions held specifically at EPHS
- Updates from Principal Robb Virgin

Classroom Instruction

- **Elementary**
 - 5th grade Counteract - EPPD Partnership
- **CMS**
 - 7th and 8th Grade Health Lessons
- **EPHS**
 - Guest Speakers: MN Teen Challenge, School Liaisons & Deans
 - Unit Study

Responsiveness & Safe Schools

Understanding “Why” students are vaping:

- Oppositional Behavior
- Search for alternative states of consciousness
- Escape
- Self medication
- Vaping Detectors
- CMS and EPHS



THANK YOU



EDEN PRAIRIE SCHOOLS

Inspiring each student every day



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

School Board Committees		
	2019	2020
Board Development Committee	Dave Espe Holly Link Elaine Larabee	Holly Link Elaine Larabee Veronica Stoltz
Community Linkage Committee	Lauren Crandall Terri Swartout	Terri Swartout Debjyoti "DD" Dwivedy Aaron Casper
Policy Committee	Elaine Larabee Terri Swartout Adam Seidel	Terri Swartout Adam Seidel Veronica Stoltz
Negotiations Committee	Elaine Larabee Adam Seidel Lauren Crandall	Elaine Larabee Adam Seidel Aaron Casper
School Board Outside Assignments		
	2019	2020
AMSD (1 time/month or more) Association of Metropolitan Schools	Terri Swartout	Terri Swartout/Holly Link
ISD 287 (2 times/month) – <i>2 Year Term</i> Intermediate School District #287	Adam Seidel	Adam Seidel
ECSU (2 times/year) Metropolitan Educational Cooperative Service Unit	Holly Link	Veronica Stoltz
School Board – Other Assignments		
	2019	2020
Financial Advisory Committee	Holly Link	Aaron Casper
Minnesota State High School League (MSHSL – 1 time/year)	Adam Seidel	Elaine Larabee
PTO President's Council	Elaine Larabee Terri Swartout	Elaine Larabee Debjyoti "DD" Dwivedy
Strategic Core Planning Team (As requested by Superintendent)	Dave Espe Holly Link Lauren Crandall	Holly Link Terri Swartout

Eden Prairie School Board
2019 – 2020 WORK PLAN CHANGES
“Proposed” Changes for
January 27, 2020

Date of Meeting/Workshop	Changes Requested
Monday, January 27, 2020	
Monday, February 10, 2020 – Workshop	- Add: Fiscal Year 2021-2022 School Calendar (Preliminary)
Monday, February 24, 2020	
Monday, March 9, 2020 – Workshop	
Monday, March 23, 2020	
Monday, April 13, 2020 - Workshop	
Monday, April 27, 2020	
Monday, May 4, 2020 – Workshop	
Monday, May 18, 2020	
Monday, June 8, 2020 – Workshop	
Monday, June 22, 2020	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • 2020-2021 School Year (August) Schedule School Site Visits • Cultural Proficiency Continuum • MN Student Survey Report Discussion • Board Development Training 	
Placeholder – Policy Review	

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2019***** Board Meeting Mon, July 22, 2019 7:30 AM			<ul style="list-style-type: none"> • Resolution: "Call the General Election" • Schedule Candidate Information Sessions • New School Board Candidate Presentation • School Board Handbook Presentation 		<ul style="list-style-type: none"> • Monthly Reports • Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) 		
School Board "New Candidate" Information Session Monday, July 29, 2019 ASC/EDC, 6:30 – 8:30 p.m.							
School Board "New Candidate" Information Session Monday, August 5, 2019 ASC/EDC, 6:30 – 8:30 p.m.							
School Board Listening Session Monday, August 26, 2019 ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.							
Board Meeting Mon, Aug 26, 2019 6:00 PM	<ul style="list-style-type: none"> • EL 2.1 Emergency Supt. Succession • EL 2.2 Treatment of Students • EL 2.7 Asset Protection 		<ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports 		
Post Meeting Board Workshop Mon, Aug 26, 2019							<ul style="list-style-type: none"> • School Board Mtg. Self-Assessment
Brief Business Meeting Mon, Sep 9, 2019 6:00 PM					<ul style="list-style-type: none"> • Contract Agreements 		

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Sept 9, 2019 6:15 PM							<ul style="list-style-type: none"> • ADMIN Proposals for FY 2019-20 Workshops • NEW Policy Development Discussion (Ends & EL Policies) • School Board Listening Session Discussion • EL 2.2.9 & EL 2.2.10 Policy Discussion • Policy Monitoring: All BMD Policies • Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop
Board Meeting Mon, Sept 23, 2019 6:00 PM	<ul style="list-style-type: none"> • EL 2.3 Treatment of Parents • EL 2.6 Financial Management & Operations <hr/> <ul style="list-style-type: none"> • All BMD Policies • BMD 3.0 Single Point of Connection • BMD 3.1 Unity of Control • BMD 3.2 Delegation to the Superintendent • BMD 3.3 Superintendent Accountability & Performance 		<ul style="list-style-type: none"> • Approval of Preliminary FY 2020-21 Levy - Tax Levy Comparison - Tax Levy Presentation Pay 20 <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2018-19 Year-end Preliminary Financial Report • FY 2019-20 Preliminary Enrollment Report 	

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 						
Post Meeting Board Workshop Mon, Sept 23, 2019							•School Board Mtg. Self-Assessment
Brief Business Meeting Mon, Oct 14, 2019 6:00 PM			Superintendent Contract				

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Oct 14, 2019 6:10 PM							<ul style="list-style-type: none"> •Administration: Setting Stage for FY 2020-21 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •School Board Website Review/Discussion: Board Pages •First Draft Update – Community Linkage “Inspiring News” •Discussion: Role/Responsibility of Scheduling/Coordinating Board School Site Visits •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 28, 2019 6:00 PM	<ul style="list-style-type: none"> •BMD 3.3.5 •Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19) •EL 2.2.9 •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style 		<ul style="list-style-type: none"> •Future Board Workshop Topics •Board Instructions/Directions for School Site Visits •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of Oct. 1, 2019 -Exec. Summary -Capture Rate -History & Projection Totals -Official October 1 Enrollment Count •World’s Best Workforce Report 	

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.4.1 •GP 4.9 Governance Investment 					<ul style="list-style-type: none"> •FY 2018-2019 Achievement Integration Progress Report 	
Post Meeting Board Workshop Mon, Oct 28, 2019							<ul style="list-style-type: none"> •School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 4, 2019 6:00 PM*							<ul style="list-style-type: none"> •FY 2019-2020 Superintendent Goal Setting Discussion •“New Policy Introductions” •Review of Treasurer’s Annual Report •First Draft Update/ Discussion – Community Linkage Presentations for Off-site Listening Session (i.e. Senior Group) •Discussion: Board Monitoring Process and Communication •Site Visit Interest – Discussion •Website Addition Discussion •Board Policy Governance Training Discussion (Setting Timetables) •Confirm agenda for next Board Workshop

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Brief Business Meeting Wed, Nov 13, 2019 7:30 AM			<ul style="list-style-type: none"> •Resolution Approving Canvassing of Elections •Community Linkage Presentation for Off-site Listening Session •Board Policy Governance Training Timetable 				
School Board Listening Session Monday, November 25, 2019 ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.							
Board Meeting Mon, Nov 25, 2019 6:00 PM	•EL 2.9 Communication and Support to the School Board	• <u>Closed Session:</u> Review of FY 2018-19 Superintendent Goals & Annual Review -Minn. Stat. 13D.05, Subd. 3	<ul style="list-style-type: none"> •FY 2019-20 Superintendent Goal Setting •Record of Board Self-Evaluation 	<ul style="list-style-type: none"> •Treasurer's Report •End & EL's Policy Monitoring Process •Board Development Committee – Governance Training Proposal 	•Monthly Reports	•FY 2018-19 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 25, 2019							•School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 9, 2019 6:00 PM	<ul style="list-style-type: none"> •EL 2.5 Financial Planning and Budgeting •EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> •Approval of Final FY 2020-21 Levy •Record of Board Self-Evaluation 	<ul style="list-style-type: none"> •Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2020 Workshop •Treasurer's Report 	•Monthly Reports	•Truth in Taxation Hearing	
Post Meeting Board Workshop Mon, Dec 9, 2019							•School Board Mtg. Self-Assessment

*November Meeting dates changed due to Veteran's Day on Monday, November 11, 2019

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2020***** Annual Organizational Meeting Mon, Jan 6, 2020 6:00 PM			<ul style="list-style-type: none"> • 2019 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Approval of School Board Meeting Calendar: Jul 1, 2020 through Jun 30, 2020 • Resolution for Combined Polling Places for the General Elections • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • 2019 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization for Superintendent to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IOWA) - 		
Board Workshop Mon, Jan 6, 2020 6:15 PM Convene following the Annual							<ul style="list-style-type: none"> • 2020 Committees & Outside Organization Discussion

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Organizational Meeting							<ul style="list-style-type: none"> CLC: Senior Center Talking Points, Agenda & Attendance Discussion Budget: 5-Year Financial Forecast Finance 101 Engagement Strategies Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 27, 2020 6:00 PM		<ul style="list-style-type: none"> FY 2020-21 School Calendar <i>(Draft)</i> FY 2021-22 School Calendar <i>(Preliminary)</i> FY 2020-21 Budget Timelines – <i>First Reading</i> FY 2020-21 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> FY 2019-20 Mid-Year Update FY 2019-20 Mid-Year Fund Balance Report FY 2019-20 Mid-Year Budget Approval Record of Board Self-Evaluation 	<ul style="list-style-type: none"> 2020 School Board Committee & Outside Organization Assignments 	<ul style="list-style-type: none"> Monthly Reports FY 2020-21 Bus Purchase Pay Equity District Policy 721 Bids – Seek 		
Post Meeting Board Workshop Mon, Jan 27, 2020							<ul style="list-style-type: none"> School Board Meeting Self-Assessment
Board Workshop Mon, Feb 10, 2020 6:00 PM							<ul style="list-style-type: none"> Levy's & Schedule Transportation: Funding & Options

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> • School Wide Enrichment Model (SEM) –1 • Walk through School Board Agenda • <i>FY 2021-22 School Calendar (Preliminary)</i> • Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 24, 2020 6:00 PM		<ul style="list-style-type: none"> • Closed Session: Negotiation Strategy Pursuant to MN Statue 13D.03, Subd.1 	<hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2020-21 School Calendar • Approval of Preliminary FY 2021-22 School Calendar 	<ul style="list-style-type: none"> • Ends 1.1, 1.1.2 & 1.2 	
Post Meeting Board Workshop Mon, Feb 24, 2020							<ul style="list-style-type: none"> • School Board Meeting Self-Assessment
Board Workshop Mon, Mar 09, 2020 6:00 PM							<ul style="list-style-type: none"> • Communications • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 23, 2020 6:00 PM		<ul style="list-style-type: none"> • FY 2020-21 Capital Budget – First Reading 	<ul style="list-style-type: none"> • Resolution to Release Probationary Teachers • Final FY 2020-21 Budget Assumptions <hr/>		<ul style="list-style-type: none"> • Monthly Reports • Achievement & Integration Budget 		

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			•Record of Board Self-Evaluation				
Post Meeting Board Workshop Mon, Mar 23, 2020							•School Board Meeting Self-Assessment
Board Workshop Mon, Apr 13, 2020 6:00 PM							<ul style="list-style-type: none"> •FY 2020-2021 Annual Work Plan Calendar Discussion •FY 2020-2021 School Board Meeting Calendar Discussion •FY 2020-2021 School Board Budget Discussion •Mechanics of Monitoring •Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 27, 2020 6:00 PM		<ul style="list-style-type: none"> • FY 2020-21 School Board Work Plan – <i>First Reading</i> • Closed Session: Negotiation Strategy • FY 2020-21 School Board Budget – <i>First Reading</i> • 	<ul style="list-style-type: none"> •Approval of FY 2020-21 Capital Budget •Approval of FY 2020-21 School Board Meeting Calendar •Record of Board Self-Evaluation 		•Monthly Reports		

101

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Apr 27, 2020							• School Board Meeting Self-Assessment
Board Workshop Mon, May 04, 2020* 6:00 PM							• School Wide Enrichment Model (SEM)-2 • Confirm agenda for next Board Workshop
Board Meeting Mon, May 18, 2020* 6:00 PM		• FY 2020-21 Budget – <i>First Reading</i>	• Approval of FY 2020-21 School Board Work Plan • Approval of FY 2020-21 School Board Budget <hr/> • Record of Board Self-Evaluation		• Monthly Reports • MSHSL Resolution for Membership • Approval of FY 2020-21 School Meal Prices		
Post Meeting Board Workshop Mon, May 18, 2020*							• School Board Meeting Self-Assessment
Board Workshop Mon, June 08, 2020 6:00 PM							• General Fund Budget Q&A • Confirm agenda for next Board Workshop
Board Meeting Mon, June 22, 2020 6:00 PM	• Ends 1.1, 1.2, 1.3 OI		• Approval of FY 2020-21 Budget • ISD 287 10-Year Facilities		• Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report		

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 27, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			Maintenance Resolution ----- •Record of Board Self-Evaluation		•Annual Review of District Mandated Policies •Approval of Updated District Policies		
Post Meeting Board Workshop Mon, Jun 22, 2020							•School Board Meeting Self-Assessment

*May Meeting dates changed due to Memorial Day